

# Fort Stockton Independent School District

## Fort Stockton High School 2021-2022

### Parent/Student Handbook



Fort Stockton High School  
1200 W. 17<sup>th</sup> Street  
Fort Stockton, Texas 79735  
(432) 336-4101  
[www.fsisd.net](http://www.fsisd.net)

#### **Mission Statement**

The mission of the Fort Stockton Independent School District is to remain totally committed to the development of students as life-long learners and productive, self-sustaining contributors to society.

Reviewed by the Fort Stockton ISD Board of Trustees

July 2021

# Fort Stockton Independent School District

## Board of Trustees

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Florentino Garcia III .....	Vice President
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Alfredo Martinez.....	Assistant Secretary
Andy Rivera .....	Trustee
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## Board Goals

### Academics

The Fort Stockton ISD will engage students in active learning by providing innovative and creative curriculum and instruction that is designed to prepare the students for college or entry into a career. The classroom environment should be a safe, positive place where students are encouraged to achieve their goals and are supported by their teachers and parents. Fort Stockton ISD campuses will focus their efforts on meeting and exceeding their mastery and progress in all grades and in all subjects.

### Career and Technology

The Fort Stockton ISD will prepare students to attend college upon their graduation. Students who have participated in dual credit courses will earn college credit hours in addition to the credit hours required for their graduation from high school. These students will be recognized for their achievements at the annual awards ceremony. Students who choose to enter the workplace will be trained in career and business courses that are required in furtherance of their chosen vocation. These students who, at the time of their graduation from high school, have achieved sufficient credit hours to qualify for certification in their chosen field will be recognized for their achievements at the annual awards ceremony.

### Communication

The Fort Stockton ISD will maintain open lines of communication with the Administration, parents, teachers, student body and the community via social media, correspondence and the Superintendent's Blog. Notification of upcoming events, student activities and Board Meetings will be publicized with attendance by the community encouraged.

### Financial Management

The Fort Stockton ISD will monitor and manage finances in order to sustain educational program priorities over the long term. Monitoring will encompass yearly audits performed by outside auditing firm and the conduct of budget workshops for board members and staff.

### Participation

The Fort Stockton ISD will promote a positive climate for student participation in extra-curricular activities, including but not limited to, sports, the arts and other competitive games resulting in increased student, parent and community support and attendance.

## District Administration

Dr. Gabriel Zamora.....	Superintendent of Schools (432-336-4000)
Gil-Rey Madrid.....	Assistant Superintendent (432-336-4000)
Ron Cline.....	Assistant Superintendent of Curriculum (432-336-4000)
Maria Gomez.....	Business Manager-Finance (432-336-4000)
Zana Hanson.....	Director of Special Services (432-336-4040)
Debra Ezell.....	Director of Technology Services (432-336-4055)
Sylvia Ogas.....	Bilingual/ESL Director and Testing Coordinator (432-336-4123)
Mary Lou Almendarez.....	Director of TSDS/PEIMS (432-336-4126)
Mike Peters.....	Director of Athletics (432-336-4112)
Cynthia Milan.....	Director of School Nurses (432-336-4132)
Paul Casias.....	Director of Food Services (432-336-4030)
James Warnock.....	Transportation Supervisor (432-336-4033)
Miguel Rivera.....	Director of Operations (432-336-4039)
Amy Porras.....	Day Care Director/Butz (432-336-4121)

## Campus Administration

### Fort Stockton High School

Roy Alvarado.....	Principal (432-336-4101)
Sammy Soliz.....	Assistant Principal (432-336-4101)
Tara Sanchez.....	Counselor (432-336-4153)
Penny Dulaney.....	Counselor (432-336-4153)

### Fort Stockton Middle School

Linda Chavez.....	Principal (432-336-4131)
Cathy Havins.....	Assistant Principal (432-336-4131)
Anthony Urias.....	Counselor (432-336-4131)
Robert Knight.....	Counselor (432-336-4131)

### Fort Stockton Intermediate School

Amanda Urias.....	Principal (432-336-4141)
Melinda Rangel.....	Counselor (432-336-4141)

### Fort Stockton Alamo School

Sabrina Cordova.....	Principal (432-336-4016)
Shannon O'Tearney.....	Assistant Principal (432-336-4016)

### Fort Stockton Apache School

Karina Pacheco.....	Principal (432-336-4161)
Sylvia Bernal.....	Counselor (432-336-4161)

### Butz Education Center

Irene Vargas.....	Migrant NGS Clerk and Recruiter (432-336-4047)
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To Students and Parents:

Welcome to the 2021-2022 school year! Education is a team effort, and we know that students, parents, teachers, and other staff members all working together can make this a successful year for our students. High school is an amazing opportunity for students to prepare for their future. The workload and social adjustments are great. Whether this is your first year or your last year, you will be expected to attend school regularly, complete all assignments, and behave appropriately.

We will guide you to continue the journey toward a quality education and hope that this school year with us will be educationally profitable and rewarding for you. High school is filled with many new opportunities to excel, mature, and grow academically. Fort Stockton High School has made a longstanding commitment to provide students with personalized learning experiences to help students feel confident about their abilities and begin to plan for the future after high school.

The Fort Stockton High School Student/Parent Handbook is designed to provide a resource for some of the basic information that you and your child will need during the school year. In an effort to make it easier to use, the handbook is divided into sections that include information to assist you in responding to school-related issues. We encourage you to take some time to closely review student/parent handbook. Paying close attention to the dress code, cell phone policy, attendance policy, and the appendix of the student/parent handbook.

In addition, both students and parents should become familiar with the Fort Stockton ISD Student Code of Conduct, which is a document adopted by the board and intended to promote school safety and an atmosphere for learning. That document may be found electronically on the Fort Stockton ISD website and in hard copy from the principal's office.

The student/parent handbook is designed to be in accord with board policy and the Student Code of Conduct. Please be aware that the handbook is updated yearly, while policy adoptions and revisions may occur throughout the year. After reading through the entire handbook and Student Code of Conduct with your child, keep it as a reference during this school year. If you or your child has questions about any of the material in this handbook, please contact the campus administrators.

Lastly, it is crucial as a student that you strive to do your best at Fort Stockton High School and always work hard so that you can achieve your educational and career goals. I wish you success on your journey. Good luck in your coming year at Fort Stockton High School. We want you to continue the tradition of excellence and hope it will be your most successful year ever.

Sincerely,

Roy Alvarado  
Fort Stockton High School Principal

# Table of Contents

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<b>Purpose and Organization</b> .....	<b>8</b>
<b>Handbook Acknowledgement</b> .....	<b>9</b>
Required Legal Notices .....	10
<b>DIRECTORY INFORMATION</b> .....	<b>13</b>
<b>General Information</b> .....	<b>18</b>
School Calendar .....	18
Student’s Legal Name .....	18
Admission, Release, Withdrawal .....	18
Attendance Zones .....	19
Certain Transfers .....	19
Release During the School Day .....	20
Withdrawing from School .....	20
Attendance Requirements .....	20
Attendance and Credit .....	23
Conduct and Discipline .....	23
Dress and Grooming Code .....	25
Harassment or Bullying of Students .....	29
Searches of Students, Lockers, and Vehicles on School Property .....	30
Questioning Students at School .....	30
Pledges, Moment of Silence, Prayer, and Meditation .....	31
<b>Curriculum and Programs</b> .....	<b>31</b>
General Curriculum Information .....	31
Structured Physical Activity .....	31
Special Programs .....	31
Counseling Programs and Services .....	33
Testing and Assessment Programs .....	33
Grading and Report Cards .....	34
Promotion, Retention, Award of Credit .....	34
Library Facilities, Hours, and Access .....	36
Educational Technology and Acceptable Use .....	36
<b>Of Special Interest to Students</b> .....	<b>37</b>
Extracurricular Activities .....	37
Student Publications/Distribution of Materials .....	39
Parking/Driving at School .....	39
Graduation Plans .....	40

Personal Graduation Plan: .....	40
Graduation Honors/Class Ranking.....	40
Graduation Exercises.....	44
FAFSA Prerequisite to Graduation .....	45
<b>Of Special Interest to Parents .....</b>	<b>46</b>
Parent Rights .....	46
Visiting School .....	48
Complaint Process .....	49
Student Health Concerns .....	49
Student Illness or Injury at School.....	50
Administering Medicine at School.....	50
Lost, Damaged, or Stolen Personal Items.....	51
Telephone Use.....	52
Parent Organizations/Volunteer Opportunities.....	52
Transportation Program.....	52
Authorized Fees .....	52
Food Service/Free and Reduced-Price Food Program.....	53
<b>Appendix.....</b>	<b>54</b>
Appendix Table of Contents .....	54
School Calendar .....	56
High School Bell Schedule.....	57
Fort Stockton High School Tardy Policy.....	58
Criteria for Admittance into Honors and Concurrent Courses.....	59
Procedural Guidelines for Student Evaluation.....	60
Technology Acceptable Use Policy .....	67
Parking and Traffic Information .....	75
Fort Stockton High School Parent Involvement Policy.....	78
Fort Stockton Independent School District School-Parent Compact.....	83
Fort Stockton Distrito Escolar Independiente de escuela y los padres .....	84
Curriculum Designs .....	86
Concurrent Enrollment .....	86
Honors Classes.....	86
Regular Classes .....	87
Bad Weather.....	87
Practice (previously known as homework) .....	87
Panther Express Information.....	89
Student Travel.....	89

Academic Dishonesty.....	90
Food and Drink.....	90
Deliveries to School .....	90
Grade Classification.....	90
Schedule Changes .....	90
Elections and Student Leadership .....	90
Driver’s Education .....	91
National Honor Society (Membership Requirements) .....	91
Honor Banquet .....	91
Fort Stockton ISD Bullying/Harassment Policy.....	92
Six Step Analysis To See If Bullying/Harassment Occurred.....	93
Fort Stockton Independent School District Bullying/Harassment Report Form .....	96
Extracurricular Activities .....	98
Drug Testing Information .....	104

# PURPOSE AND ORGANIZATION

The purpose of this Student Handbook is to give Fort Stockton ISD students and their parents an understanding of the general rules and guidelines for attending and receiving an education in our schools.

The Handbook is organized in the following sections:

- Required Legal Notices and Information
- General Information about Admission, Attendance, and Conduct
- Curriculum and Program Information
- Of Special Interest to Students
- Of Special Interest to Parents

When the Handbook uses “we” or “our,” it means the school district and/or school administrators. When the Handbook uses “you” or “your,” it means the parent, legal guardian, or person who has accepted responsibility for a student, at least in regard to school matters. From time to time, the Handbook will use more general terms, such as “parents” and “school officials.” Regardless of the particular terminology, our intention is to speak directly to you as the adults who are responsible for working with us, the school officials, to make your children’s experience with the Fort Stockton public schools a positive educational experience.

The Student Handbook has been developed by school district administrators with assistance of teachers, students, and parents. The content is reviewed by the Board of Trustees and is intended to be consistent with formally adopted school board policies. If there is an apparent contradiction between information in the Handbook and a formally adopted board policy, the school administration will interpret the Handbook in a way that is consistent with policy and may request guidance from the Board of Trustees.

**The Student Handbook is not a contract between the school and parents or students.** It can be amended at any time at the discretion of the school district. If the district makes changes to the Handbook during a school year, the administration of the district and the campus will communicate those changes in ways that are designed to inform parents and students of the new or revised information.



# HANDBOOK ACKNOWLEDGEMENT

Dear Student and Parent:

The Fort Stockton Independent School District provides this Student Handbook to parents and students to provide you with information about the general rules and guidelines for attending and receiving an education in our schools. You are required under Texas law to provide the District with the contact information requested below within the first two weeks of the start of each school year. If this information changes at any time during the school year, you must update the information no later than two weeks after the date of the change.

We urge you to read this publication thoroughly and to discuss it among your family. If you have any questions about the information here, we encourage you to ask for an explanation from the student's teacher, the school counselor, or campus administrator.

The student and parent should each sign this page on the space provided below, then return the page to the student's school. Thank you.

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**We acknowledge that we have received the Fort Stockton ISD Student Handbook for the 2021-2022 school year, and that we are responsible for reading and understanding the information contained here.**

Student's Name: \_\_\_\_\_  
(Please print)

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Name: \_\_\_\_\_  
(Please print)

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School: **Fort Stockton High School** \_\_\_\_\_ Grade Level: \_\_\_\_\_

## Phone Numbers

Parent/Guardian Home Number(s) \_\_\_\_\_

Parent/Guardian Work Number (s) \_\_\_\_\_

Parent/Guardian Cell Numbers(s) \_\_\_\_\_

Parent/Guardian Cell Numbers(s) \_\_\_\_\_

Student Cell Numbers(s) \_\_\_\_\_

## **Required Legal Notices**

**Nondiscrimination:** Fort Stockton ISD does not discriminate in its educational programs and services, including its career and technology education programs, on the basis of sex, or gender (including pregnancy) race, religion, color, national origin, or disability. The District complies with Title IX of the Education Amendments of 1972 and with Section 504 of the Rehabilitation Act of 1973, as amended. Any questions or concerns about the district's compliance with these federal programs should be brought to the attention of the person shown below as Title IX or Section 504 Coordinator.

The Title IX Coordinator for the school district is Gil-Rey Madrid whose office is located at 101 W Division and who can be reached by telephone by calling 432-336-4000 x 12.

The Section 504 Coordinator for the school district is Gil-Rey Madrid whose office is located at 101 W Division and who can be reached by telephone by calling 432-336-4000 x 12.

### **Homeless Liaison and Title I Participants**

Gil-Rey Madrid is our liaison for services to students who are determined to be homeless, as defined by federal law. If you believe your child may be eligible for services or assistance, contact Gil-Rey Madrid at 432-336-4000 x 12.

Gil-Rey Madrid is our Parent Involvement Coordinator who works with families and children participating in Title I programs. If you have questions about the program or need assistance related to the program, contact Gil-Rey Madrid at 432-336-4000 x 12.

### **Career and Technical Education Methods of Administration (MOA):**

Fort Stockton ISD offers career and technical education programs based on the 16 federally defined Career Clusters. Admission to these programs is based on student interest, aptitude, age appropriateness, class size and class availability.

It is the policy of Fort Stockton ISD not to discriminate on the basis of race, color, national origin, sex or handicap in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

It is the policy of Fort Stockton ISD not to discriminate on the basis of race, color, national origin, sex, handicap, or age in its employment practices as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended.

Fort Stockton ISD will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs. For information about your rights or grievance procedures, contact the Title IX Coordinator, Gil-Rey Madrid, at 101 W Division, 432-336-4000 x 12, and/or the Section 504 Coordinator, Gil-Rey Madrid, at 101 W Division, 432-336-4000 x 12.

**Family Educational Rights and Privacy Act:** The school district creates and keeps general education records for all students enrolled in district schools. Those records are

confidential and generally are available only to parents and school personnel or other people who are acting on behalf of the school district. When we say “parents” have a right of access to and copies of all education records pertaining to their children, we mean all biological or legal parents—whether married, divorced, or separated—and any other person with whom the child resides and who is acting as a parent in the absence of the child’s parent or legal guardian.

Parents control the access to their children’s education records until the child becomes an adult at age 18. When the child reaches age 18, she or he controls the access to his or her records and is the one who can consent to the release of the records to other persons. However, parents continue to have a right to see and obtain a copy their children’s education records so long as the child is a dependent for federal income tax purposes, even if the child does not want them to.

If a parent wants to see or obtain a copy his or her child’s education records, she or he should contact the principal of the child’s school if the child is currently enrolled. If the child has withdrawn or graduated, parents should contact the school principal or superintendent for access to records. Records can be reviewed in administrative offices during regular office hours, 8:30 a.m. to 4:00 p.m., and someone will be available to answer questions about the records.

Originals cannot be removed from the principal’s or superintendent’s office. Copies will be provided to parents within a reasonable time after parents have made a written request for copies. Parents will be charged the district’s usual copying fees for copies; however, if the student is eligible for free or reduced price lunches and the parents cannot come to school to review the records, the school will provide one copy of the requested records at no charge.

If you disagree with information in your child’s records or believe some information is inaccurate, you can ask for a correction. If the principal does not make the correction, you can ask for a hearing with the superintendent to explain why you believe the record is wrong or misleading. If the superintendent does not direct an amendment to be made, you have 30 days to place a comment in the student’s record about the information. **Under no circumstances can students or parents use this process to challenge a grade recorded for a student.**

Because parents generally control access to their children’s education records, the district ordinarily will not permit access to or copies of education records without at least one parent’s written authorization to release the records. **However, under some circumstances, the district can and will provide access to or copies of education records without parent authorization. The most common circumstances are these:**

- The district will forward education records on request to a public or private school or institution of higher education in which the student seeks or intends to enroll.
- The district may disclose education records to a contractor, consultant, volunteer, or other person who is performing services for the district, who is under the district’s control related to the use of the records, and who has complied with district limitations on the re-disclosure of personally identifiable information from education records.
- The district will comply with a lawful subpoena for student education records, but will make reasonable efforts to notify the parents before complying, unless the subpoena indicates that parents should not be notified.
- The district will release directory information about students to any person who submits a written request for the information, as provided in the DIRECTORY INFORMATION notice included in this Student Handbook.

- The district will release educational records to a juvenile justice agency in accordance with an agreement between the district and the agency. The information will be released before the student is adjudicated and will be provided so that the juvenile agency can appropriately serve the student.
- The district will release educational records to “school officials,” meaning any employees, trustees, or agents of the district, including persons employed in shared services arrangements or cooperatives of which the district is a member, school volunteers, parents or students serving on official committees, and the district’s legal counsel, who have a “legitimate educational interest” in the records, meaning they are persons who work directly with your child at school or any school activity, including officials involved in disciplinary or academic decisions affecting your child directly, persons who are compiling statistical data for the district, who are reviewing such records to fulfill their employment responsibilities, or who are investigating or evaluating district programs.

If you want to review the school’s entire policy regarding student records, please contact the campus principal, who will be glad to provide a copy for you and to answer any questions you may have about the policy or this notice. You may also view or download the policy (coded FL (LEGAL) and (LOCAL)) from the District’s online policy manual. If you believe the district is not following the law regarding student records, you have the right to file a complaint with the United States Department of Education, Family Policy Compliance Office.

# DIRECTORY INFORMATION

**Certain information about district students is considered directory information and will be released to anyone who follows the procedures for requesting information unless the parent or guardian objects to the release of the directory information about the student.**

**If you do not want Fort Stockton ISD to disclose directory information from your child's education records without your prior written consent, you must notify the district in writing by Monday, September 13, 2021.**

**Fort Stockton ISD has designated the following information about your child as directory information: name, address, telephone listing, school e-mail address, photograph, degrees, honors, awards received, date of birth, place of birth, major field of study, dates of attendance, grade level, most recent school attended, security recordings unless used to impose discipline, participation in officially recognized activities and sports, height & weight of members of athletic teams.**

If you DO NOT want us to release ANY information about your child without your written consent, check this box and return the form by **Monday, September 13, 2021.**

We have designated the following categories of directory information as pertinent to limited school-sponsored purposes. "School-sponsored purposes" means for publication in a student directory, a school yearbook, or official school publications including the school's website and programs for school-sponsored events.

<input type="checkbox"/> Name	<input type="checkbox"/> Address
<input type="checkbox"/> Telephone listing	<input type="checkbox"/> School electronic mail address
<input type="checkbox"/> Photograph	<input type="checkbox"/> Degrees, honors, awards received
<input type="checkbox"/> Grade level	<input type="checkbox"/> Most recent school attended
<input type="checkbox"/> Participation in officially recognized activities & sports	<input type="checkbox"/> Height & weight of members of athletic teams

If you CONSENT to the use of all of the above-listed items for limited school-sponsored purposes ONLY, check this box and return this form to us by **Monday, September 13, 2021.**

If you CONSENT to the use of some but not all of the above listed items for limited school-sponsored purposes ONLY, check this box AND the categories for which you are providing consent and return this form to us by **Monday, September 13, 2021.**

Fort Stockton ISD receives federal funds under the Elementary and Secondary Education Act of 1965 (20 U.S.C. § 6301 et seq.), and we are therefore required to disclose your secondary (grades 7-12) child's name, address, and phone number to a military recruiter or institution of higher education, on their request, unless you have told us that you do not want that information released without your prior written consent. Please note that you may not selectively withhold this information from military recruiters but provide it to institutions of higher education.

If you DO NOT want us to release your secondary school (grades 7-12) child's name, address, and telephone number to a military recruiter or institution of higher education, check this box.

\_\_\_\_\_  
Student's Name (printed)  
(printed)

\_\_\_\_\_  
Parent/Guardian Name

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date

**Protection of Pupil Rights Amendment:** We do not require students to participate in any surveys that are funded with any U.S. Department of Education funds that concern the following topics unless you (or your child if he or she is an adult) give us your prior consent. You will also have the opportunity to inspect the survey in advance. If we administer surveys that concern any of these topics that are funded from other sources, we will give you advance notice of the survey, allow you an opportunity to inspect the survey, and give you an opportunity to opt-out of the survey. The topics that are covered by this notice are:

1. political affiliations or beliefs of the student or his or her parent;
2. mental or psychological problems of the student or his or her family;
3. sex behavior or attitudes;
4. illegal, anti-social, self-incriminating, or demeaning behavior;
5. critical appraisals of others with whom the responding students have close family relationships;
6. legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. religious practices, affiliations, or beliefs of the student or his or her parent; or
8. income, other than as required by law to determine program eligibility.

**Invasive Examinations or Screenings:** We do not perform any invasive physical examinations or screenings as a condition of attendance. We do perform vision, hearing, acanthosis nigricans, and scoliosis screenings, as required by state law. Please contact the principal if you have questions regarding those screenings.

**Teacher Qualifications:** You may request the following information, which we will provide to you in a timely manner:

1. Whether your child's teacher(s) have met state qualification and licensing criteria for their grade levels and subject areas.
2. Whether your child's teacher(s) are serving under emergency or other provisional status that is less than full state certification.
3. The bachelor's degree major of your child's teacher(s) and any graduate degrees held, and the field of certification or degree.
4. Whether your child receives services from paraprofessionals and, if so, their qualifications.

**Providing Assistance to Students Who Have Learning Difficulties or Who Need Special Education Services:** If a child is experiencing learning difficulties, the parent may contact the person listed below to learn about the district's overall general education referral or screening system for support services. This system links students to a variety of support options, including referral for a special education evaluation. Students having difficulty in the regular classroom should be considered for tutorial, compensatory, and other academic or behavior support services that are available to all students, including a process based on Response to Intervention (RtI). The implementation of RtI has the potential to have a positive impact on the ability of districts to meet the needs of all struggling students.

At any time, a parent is entitled to request an evaluation for special education services. The district must respond within 15 school days by either (a) providing the parent an opportunity to give written consent to the evaluation or (b) providing the parent with notice of its refusal to conduct an evaluation. The district must complete the evaluation and the report within 45 school days of the date of the district receives the written consent, except that if a student has been absent from school during that period on three or more school days, that period must be extended by a number of school days equal to the number of school days during that period on which the student has been absent. The district must give a copy of the report to the parent.

If the district determines that the evaluation is not needed, the district will provide the parent with prior written notice that explains why the child will not be evaluated. This written notice will include a statement that informs the parent of their rights if they disagree with the district. The District is required to give parents the *Notice of Procedural Safeguards—Rights of Parents or Students with Disabilities*. Additional information regarding the IDEA is available from the school district in a companion document *A Guide to the Admission, Review, and Dismissal Process*.

The following websites provide information to those who are seeking information and resources specific to students with disabilities and their families:

- Texas Project First
- The Legal Framework for the Child-Centered Special Education Process
- Partners Resource Network
- The Texas Special Education Information Center (SPEDTex)

The designated person to contact regarding options for a child experiencing learning difficulties or a referral for evaluation for special education is: Gil-Rey Madrid, at 432-336-4000 x 12.

### **Bacterial Meningitis Information: What is meningitis?**

Meningitis is an inflammation of the covering of the brain and spinal cord---also called the meninges. It can be caused by viruses, parasites, fungi, and bacteria. Viral (aseptic) meningitis is common; most people recover fully. Medical management of viral meningitis consists of supportive treatment and there is usually no indication for the use of antibiotics. Parasitic and fungal meningitis are very rare. Bacterial meningitis is very serious and may involve complicated medical, surgical, pharmaceutical, and life support management.

There are two common types of bacteria that cause meningitis: - *Strep pneumoniae* causes pneumococcal meningitis; there are over 80 subtypes that cause illness - *Neisseria meningitidis*—Meningococcal meningitis; there are 5 subtypes that cause serious illness—A, B, C, Y, and W-135

### **What are the symptoms?**

Someone with meningitis will become very ill. The illness may develop over one or two days, but it can also rapidly progress in a matter of hours. Not everyone with meningitis will have the same symptoms, but any of the following are possible. Children (over 1 year old) and adults with meningitis may have:

- Severe headache
- High temperature
- Vomiting
- Sensitivity to bright lights

- Neck stiffness, joint pains
- Drowsiness or confusion

*\*In both children and adults, there may be a rash of tiny, red-purple spots or bruises caused by bleeding under the skin. These can occur anywhere on the body. They are a sign of blood poisoning (septicemia), which sometimes happens with meningitis, particularly the meningococcal strain.*

### **What is the risk of getting bacterial meningitis?**

The risk of getting bacterial meningitis in all age groups is about 2.4 cases per 100,000 population per year. However, the highest risk group for the most serious form of the disease, meningococcal meningitis, is highest among children 2 to 18 years old.

### **How serious is bacterial meningitis?**

If it is diagnosed early and treated promptly, the majority of people make a complete recovery. In some cases it can be fatal or a person may be left with a permanent disability, such as deafness, blindness, amputations or brain damage (resulting in mental retardation or paralysis) even with prompt treatment.

### **How is bacterial meningitis spread?**

Fortunately, none of the bacteria that cause meningitis are as contagious as diseases like the common cold or the flu, and they are not spread by casual contact or by simply breathing the air where a person with meningitis has been. The germs live naturally in the back of our noses and throats, but they do not live for long outside the body. They are spread when people exchange saliva (such as by kissing; sharing drinking containers, utensils, or cigarettes). The germ **does not** cause meningitis in most people. Instead, most people become **carriers** of the germ for days, weeks or even months. Being a carrier helps to stimulate the body's natural defense system. The bacterium rarely overcomes the body's immune system and causes meningitis or another serious illness.

### **How can bacterial meningitis be prevented?**

Do not share food, drinks, utensils, toothbrushes, or cigarettes. Limit the number of persons you kiss. Vaccines against pneumococcal disease are recommended both for young children and adults over 64. A vaccine against four meningococcal serogroups (A, C, Y, and W-135) is available. These four groups cause the majority of meningococcal cases in the United States. This vaccine is recommended by some groups for college students, particularly freshmen living in dorms or residence halls. The vaccine is safe and effective (85-90%). It can cause mild side effects, such as redness and pain at the injection site lasting up to two days. Immunity develops within 7 to 10 days after the vaccine is given and lasts for up to 5 years.

### **What you should do if you think you or a friend might have bacterial meningitis?**

*Seek prompt medical attention.*

### **How is bacterial meningitis diagnosed?**

The diagnosis is usually based on a combination of clinical symptoms and laboratory results from spinal fluid and blood. Spinal fluid is obtained by a lumbar puncture (spinal tap).

### **For more information**

Your school nurse, family doctor, and the staff at your local or regional health department office are excellent sources for information on all communicable diseases. You may also call your local health department or Regional Texas Department of Health office to ask about meningococcal



vaccine. Additional information may also be found at the web sites for the Centers for Disease Control and Prevention: [www.cdc.gov](http://www.cdc.gov) and the Texas Department of Health: [www.tdh.state.tx.us](http://www.tdh.state.tx.us).

**Pest Control:** Periodically, district buildings and grounds are treated by licensed or trained individuals to control unwanted pests, such as insects and rodents. We will post notices of those treatment dates as required by law and will schedule treatment times when students or employees are least likely to be in the building or on the grounds.

**Asbestos Management Plan:** The district's Asbestos Management Plan, designed to be in compliance with state and federal regulations addressing asbestos that may have been used in District facilities, is available in the Superintendent's office during regular business hours, 8:00 a.m. to 5:00 pm Monday through Friday. If you have any questions, please contact Superintendent of Schools, at 432-336-4000.

# GENERAL INFORMATION

## **School Calendar**

See Appendix

## **Student's Legal Name**

While we recognize that there are circumstances when a parent may wish his or her child to be enrolled under a name other than the child's legal name, we are required to maintain all school records for your child under the child's legal surname as shown on the birth certificate or other recognized document to prove the child's identity or as shown in a court order changing the child's name.

## **Admission, Release, Withdrawal**

These are the basic requirements for admission to district schools:

1. The student lives in the district with a parent or legal guardian or one of the student's parents lives in the district, even if the student does not live with that parent.
  - To be eligible for admission based on just the parent's residence in the district, the court that issued a final order in a divorce proceeding must have designated that parent as a managing or possessory conservator for the child.
  - The parent enrolling a student based on only the parent's residence in the district must provide a copy of a current order, signed by the judge and showing a file stamp from the court, designating the parent as a managing or possessory conservator.
2. The student is under age 18 and, subject to District policy at FD (LOCAL) and FDA (LOCAL), lives in the district with an adult resident of the district who has accepted a Power of Attorney from the child's parent or legal guardian or who is a grandparent, adult aunt or uncle, or adult sibling who has accepted responsibility for the child by an Authorization Agreement in compliance with Texas Family Code § 34.002. The school district has Power of Attorney forms to be completed by both the parent and the person the student lives with.
3. The student is under age 18 and does not reside in the district, but a grandparent who provides a substantial amount of after-school care for the person resides in the district. "Substantial amount of after-school care" means the grandparent provides after-school care for the student at least four days each school week.
4. The student resides with a parent or guardian who is an active member of the U.S. armed forces stationed in a military installation in or adjacent to the district's attendance zone.
5. The student resides with a parent on a residential homestead that is located on a parcel of property with any part of the parcel being located in the school district.
6. Students under the age of 18 must be enrolled by a parent, legal guardian, or adult resident who has a valid Power of Attorney for the student. Students who are 18 or older, who are legally married, or who have ever been legally married, and who have not graduated from high school can enroll themselves.
7. The adult enrolling the student must present current immunization records or show proof that the required immunizations have been begun.

8. No later than 30 days after a student has been enrolled, the adult enrolling the student must provide a copy of a birth certificate or other acceptable identification for the child and copies of the education records from the school the child last attended.

We do not admit underage students to school. Your child must be 5 years old on or before September 1 of the current school year to be admitted to kindergarten. To be admitted to first grade, your child must be 6 years old on or before September 1 of the current year or must have completed kindergarten, or been enrolled in first grade, in the public schools of another state.

We do not ordinarily admit overage students to school. However, a student who is under 21 years of age on September 1 of the current school year will be admitted.

The district shall not admit into its public schools any person age 21 or older unless otherwise required by law.

The application for admission and enrollment forms are official government records and it is a crime to provide false information of any kind or false records for identification. School officials can ask parents or another adult enrolling a student to provide some evidence that they are bona fide residents of the school district. As required by law, we will record the name, address, and date of birth of the person enrolling a student.

At the time of enrollment, we will request that you disclose whether your child has a food allergy or a severe food allergy (including the food to which the child is allergic and the nature of the allergic reaction) that, in your judgment, should be disclosed so that district officials may take necessary precautions regarding the child's safety. This information is confidential and will be disclosed only to those employees who need the information to appropriately care for your child.

If school officials have reason to question the legitimacy of a child's residency information, they can investigate to determine the student's actual place of residence. If the district finds that a student is not really a district resident, the student will be withdrawn, and school officials will take the necessary legal steps to recover the maximum tuition fee the school district can charge or the amount the board of trustees budgets as an expense per student.

## **Attendance Zones**

The Board of Trustees has established geographic boundaries for each school, and students generally must attend the schools in the zone for their street address. You can make a written request for your child to attend a particular school and will have a chance to explain to the superintendent why you think your request should be granted. Contact the superintendent for further information if you are not satisfied with the superintendent's decision.

## **Certain Transfers**

### **Victims of Bullying and Sexual Assault or Students Who Have Engaged in Bullying**

If you believe that your child is the victim of bullying (see the definition in the Student Code of Conduct), you may request a transfer to another classroom at the same campus or to another campus within the school district. If we verify that your child is the victim of bullying, the transfer will be made. If the transfer is to another campus, we will not provide transportation to that campus. Our decision on this kind of transfer is final and cannot be appealed to the board or any other authority.

If your child is determined to have engaged in bullying of any other student, he or she may be transferred to another classroom at the same campus or to another campus. We will consult with you about the transfer before it is accomplished.

If another student in the district is convicted of committing continuous sexual abuse of a young child or children or convicted and placed on deferred adjudication for a sexual assault or aggravated sexual assault against your child (see definitions in the Student Code of Conduct), you may request that your child be transferred to a neighboring school district, and the request will be granted. We will not provide transportation to the new campus. If you do not want to transfer your child, we will take appropriate steps regarding the other student to ensure that both students are not assigned to the same campus. Our decision on this kind of transfer is final and cannot be appealed to the board or any other authority.

### **Release During the School Day**

Students will be allowed to leave school during the school day only with the permission of the principal or someone in the principal's office who has been given the authority to release students. Parents cannot go directly to their children's classroom and take the child away from school during the day. Teachers do not have the authority to let children leave their classroom with anyone. If you need to take your child from school before the end of the school day, such as for a medical appointment or a family emergency, you should go to the principal's office and sign the child out. The teacher will send the child to the principal's office, and she or he will be released to you at that time. **All students leaving campus during the instructional day will be required to check out through the Attendance Office so that they are released to an approved parent/guardian or approved alternative contact. Students who fail to check out through the office will receive a discipline referral and consequences from the administrators.**

At the time children are enrolled, the parent or other adult completing the enrollment forms should list those people who are authorized to pick up children during the school day. **Unless the principal has a current court order signed by a judge, showing an official file stamp with the court, and indicating that a parent's right of access to and possession of his or her children has been limited in some way, the principal will release children to either parent.**

Students will not ordinarily be released during the school day to participate in private lessons or other instruction. If you believe you have a special situation that would warrant an exception to this rule, please contact the campus principal to schedule a conference about your situation.

### **Withdrawing from School**

Children who are under age 18 will not be permitted to withdraw from school unless a parent, legal guardian, or other adult with responsibility for the child comes to the school to complete the necessary forms. Students must return all textbooks and instructional technology issued to them and clear any library fines and other outstanding fees in order for the school to release an official copy of the student's records to the parents or to another school district.

Students who are age 18 or older, who are legally married, or who have ever been legally married are adults and can withdraw themselves from school.

### **Attendance Requirements**

State compulsory attendance laws generally require all children between the ages of six and 19 to attend school each day that school is in session. A student who is younger than six and has ever been enrolled in the first grade is required to attend school. Once a parent enrolls a child in kindergarten or pre-kindergarten, the child is required to attend school that school year.

A student who voluntarily remains enrolled after the age of 19 is required to attend school. A student who is at least 19 years old and under the age of 21 will be required to attend school until the end of the school year.

If a 19-year-old student has more than five unexcused absences in a semester, we may revoke his or her enrollment for the rest of the school year, but will not take such action on a day when the student is physically present at school. We will issue a warning notice to the student after the third unexcused absence that enrollment may be revoked for the remainder of the school year if the student has more than five unexcused absences in a semester.

If we revoke enrollment, the student will be treated as an unauthorized person and may be arrested for trespassing if he or she comes on school property.

Regular attendance is critical to your child's success in school. It is also critical to the school district's success because it is a factor in the district and campus rating under the state accountability system and is a significant factor in the amount of state financial aid the district is entitled to receive. **In the event of a temporary school closure due to a widespread illness or epidemic, such as COVID-19, all attendance policies will apply to virtual learning on remote platforms and all other forms of distance learning as they would during classroom instruction.**

School officials aggressively enforce the state compulsory attendance laws. If your child, age 12 or older, is absent three or more days or partial days during a four-week period, but has not had absences that would require a referral to truancy court, we will implement truancy prevention measures in hope of minimizing the need to refer your child to truancy court. If your child age 12 or older is absent from school on 10 or more days or partial days within a six-month period in the same school year, you will be referred for prosecution for contributing to truancy and your child will be referred to truancy court, unless the truancy is a result of your child's pregnancy, assignment to a state foster program, homelessness, or being the principal income earner for your family.

You will be notified when your child has three unexcused absences within a four-week period or less to advise you that you must monitor your child's attendance, to inform you that you may be prosecuted, and to request a conference to discuss the absences. Every day that a child is out of school in violation of compulsory attendance laws is a separate offense. You may be assessed a fine for each offense and may also be ordered to participate in a class designed to help you make sure your child attends school as required.

Of course, there are times that children are sick or have other legitimate reasons for being absent from school. Regardless of the age of your child, if she or he is sick and will not be at school that day, you should call the school office to let them know of the absence. Whenever a child is absent from school for any reason, she or he should bring a note signed by you explaining the reason for the child's absence when she or he returns to school. **Students are allowed four parent excuses per semester.** The principal or someone acting for the principal will make the final decision whether an absence is classified as excused or unexcused.

### **Students are allowed four parent excuses per semester.**

If the child does not bring a signed note, the absence will be classified as unexcused. Students ordinarily will not be permitted to make up missed work for credit if the absence is unexcused.

Although students who are married are legally adults, this fact does not mean that they are not legally required to attend school until they are age 19. We have the authority to file charges directly against students, who are married, have not graduated from high school, and do not

attend school. We will work aggressively with local authorities to make sure that all students who are within compulsory attendance requirements come to school.

**Doctor and Dental Appointments:** Absences for appointments with doctors, dentists, orthodontists, physical therapists, and other health care professionals will be classified as excused absences if the student returns to school on the same day as the appointment and presents a note from the health care provider stating the time of the appointment and the time the student left the doctor's office. If the appointment is at the end of the school day and the student has been at school all day up to that time, the absence will be excused if the student brings a note from the health care provider the following day. These excused absences include those for a student diagnosed with autism spectrum disorder to attend appointments with health care practitioners to receive a generally recognized service for persons with that diagnosis, such as applied behavioral analysis, speech therapy, and occupational therapy. This provision also applies to excuse the absences of students who are parents and are absent to take the student's child for a medical appointment.

**Serious or Life-Threatening Illness:** Absences resulting from a serious or life-threatening illness or related treatment causing a student's attendance infeasible shall be excused upon presentation of a written certification from a physician licensed to practice medicine in this state specifying the student's illness and the anticipated period of absence. Students who become truant as a result of a serious or life-threatening illness shall not be referred to truancy court but will instead be offered additional counseling.

**Religious Holidays:** Absences for religious holy days, including up to two days of travel time if necessary, will be classified as excused absences.

**Court Appearances:** Absences for required court appearances will be classified as excused absences upon presentation to the campus attendance official of a copy of the document requiring the student's appearance in court.

**Foster Care Activities:** Absences for court-required activities attendant to the student's being in foster care will be classified as excused absences upon presentation to the campus attendance official of a copy of the document requiring the student's attendance at the activities, provided it is not practicable to schedule the activity outside of school hours. Absences are also excused if they are required under a foster care service plan.

**Sounding "Taps" at a Veteran's Funeral:** Absences by students in grades 6-12 for the purpose of sounding "Taps" at a veteran's funeral with military honors may be excused upon verification that the student provided the service noted.

**Citizenship/Naturalization Activities:** Absences for appearing at a government office to complete citizenship application paperwork and for taking part in a United States naturalization oath ceremony will be excused upon verification of the student's participation.

**Military Deployment:** No more than five absences in a school year for visiting with a student's parent, stepparent, or legal guardian who is on active duty and who is called to duty for, on leave from, or immediately returned from a continuous deployment of at least four months away from the person's regular residence will be excused. The absences must occur not earlier than 60 days before the date of deployment or 30 days after the date of return from deployment.

**Election Clerk Activities:** Students who are serving as election clerks or early voting clerks may receive a maximum of two excused absences in a school year for such activities.

**Obtaining a Driver's License:** Students aged 15 and older may receive a maximum of one excused absence to visit a driver's license office to obtain a driver's license and up to one excused absence to obtain a learner license. Absences will be excused upon presenting verification of their visit to the campus attendance official.

**Tardies:** Fort Stockton High School encourages students to be on time to all classes. Please refer to the appendix for the complete tardy policy.

**Attendance and Credit** Separate and apart from the compulsory attendance requirements, **students in all grade levels K-12** must attend school a certain amount of time in order to get credit or a final grade for the class. State law generally requires students to be "in attendance" for at least 90 percent of the days or minutes a class is taught during a semester or year. All absences from class, excused or unexcused, are counted in determining whether a student has met attendance requirements for credit or a final grade.

Students who are in attendance in a class at least 75% of the days or minutes but less than 90% are eligible to receive credit or a final grade if they complete a plan approved by the principal providing for the student to meet the instructional requirements for the class. Students who are under the jurisdiction of a court in a criminal or juvenile justice proceeding must also obtain the court's consent before credit may be granted.

In the 2021-2022 school year, we require students to be in class for **73 (of the 80.5 days)** days in the Fall Semester and **80 (of the 88.5 days)** days in the Spring Semester to meet the 90% attendance for credit requirements. Each campus has an attendance committee that will review student attendance records. If the committee decides that extenuating circumstances prevented a student from meeting the minimum attendance for credit standard or fulfilling the principal's plan for meeting instructional requirements, the committee can award credit or tell the student what additional work, additional time, or both time and work must be completed in order for the student to get credit for the grade level or course. Throughout the school year, we offer a Saturday school program and/or before and after school programs as ways students can make up time and the district/school are permitted by state law to charge for Saturday school or before and after school programs for meeting attendance credit requirements as per Texas Education Code § 11.158 (a)(15). If your child needs this program, the principal will provide complete information about the times and cost before your child is assigned.

You will be notified when your child is in danger of losing credit because of absences and will have the chance to meet with the attendance committee to discuss your child's situation.

## **Conduct and Discipline**

Along with this Student Handbook, your child has also received a copy of the Fort Stockton ISD Student Code of Conduct. The Code of Conduct contains the school district's requirements for student conduct and behavior while at school or under the school's jurisdiction. The Code of Conduct also explains the kinds of disciplinary action school officials can take in response to violations of the rules for student conduct and the steps involved in taking disciplinary action. If you have any questions about conduct or discipline rules, please refer to the Code of Conduct or call your child's principal.

A student age 21 or older who has been admitted to District schools to complete the requirements for a high school diploma will not be placed in the District's DAEP or a JJAEP in which the District participates for violations of the Code of Conduct. Instead, the District will revoke the student's admission to the District.



## Dress and Grooming Code

### **Fort Stockton ISD Dress Code Mission Statement**

**To maintain an orderly and safe learning environment, increase the focus on instruction, promote safety and life-long learning, and encourage professional and responsible dress for all students.**

We expect students to come to school in clothes that are clean and neat, and we expect students to exhibit basic cleanliness and grooming that will not be a health or safety threat to themselves or to other students or staff. We do not permit students to wear clothing with pictures, emblems, or writing that is lewd, offensive, vulgar, or obscene or that advertises or depicts tobacco products, alcoholic beverages, drugs, or any other substance that students are prohibited from having or using at school. The principal makes decisions about dress and grooming violations.

**In the event of a temporary school closure due to a widespread illness or epidemic, such as COVID-19, all dress and grooming policies will apply to virtual learning on remote platforms as they would during classroom instruction.**

Options for corrective action include:

1. Student self-corrects.
2. Parent is contacted to bring appropriate change of clothing.
3. Student spends remainder of the day in In-School Suspension if correction cannot be done.

### **FSISD 2021-2022 Student Dress and Grooming Guidelines**

APPROPRIATE ATTIRE	Male students must wear clean clothing (shirt, slacks, jeans, trousers) that is not torn or damaged. Female students must wear clean clothing (dress, blouse, shirt, skirt, slacks, jeans) <b>that is not torn or damaged</b> . Pants must be worn with the waist band at waist level. All students must wear shoes and appropriate undergarments. Shirts or blouses must be buttoned. The pockets on all students' appropriate attire must be visible. Garments with straps must have all straps fastened at all times.
APPROPRIATE GROOMING	All students will exemplify grooming standards that project a positive image for the student, school, and District. Hair must be clean and neatly groomed and worn in a style that does not cover the eyes or eyebrows.  Male students' hair must be neatly trimmed and worn in a style above the eyebrows that exposes the earlobes and has a length above the top of the collar of a button-up shirt or crew-neck tee-shirt, or a polo or oxford shirt with a collar. Male students must be free from facial hair. (This

<p>INAPPROPRIATE GROOMING</p>	<p>applies to middle school students after their first shave.) Sideburns may extend no lower than the bottom of the ear and must be trimmed in a straight line without flares at the bottom.</p> <p>The following hair styles or colorings are inappropriate grooming for any student at school or a school-related or sanctioned activity:</p> <p>Spikes or other sculptured hairstyles.</p> <p>Neon or other hair colorings or bleaching, whether permanent or temporary, in a shade or tone that the principal determines to be unnatural, such as neon orange, neon pink, magenta, any shade of blue, any shade of green, violet, purple, white or any other unnatural color.</p> <p>Hair coloring or bleaching for the purpose of creating extreme differences in color, shade, or tone between sections of individual strands of hair or areas of hair on the head, e.g., “tips.”</p> <p>Hair coloring or bleaching for the purpose of creating extreme differences in color, shade, or tone between the student’s natural and original hair color and the colored or bleached color, shade, or tone.</p> <p>Any patterns or designs shaved or cut into the hair, e.g., “Mohawks,” partially shaved heads, including Faux Hawks (Fohawk).</p> <p>No pony tails and rat tails for boys.</p> <p>No makeup or other beauty enhancement products for boys.</p>
<p>INAPPROPRIATE OR UNACCEPTABLE ATTIRE  (CLOTHING WITH WORDS OR PICTURES)</p>	<p>Any aspect of a student’s appearance or attire that is sloppy or likely to distract or disrupt the learning environment, including images or messages that are illegal, inappropriate, lewd, vulgar, obscene, sexually suggestive, related to or depict sexual activity, containing profanity, promote hate or violence in general or are directed at any specific person or group of persons, promoting violation of school rules, related to depicting or promoting use of drugs, tobacco, or alcohol, related to violence, gangs, death, sex, profanity, or hate is not appropriate.</p> <p>The following clothing and accessories are inappropriate attire for any student at school or a school-related or sanctioned activity:</p> <p>Shorts of any kind for boys or girls for grades 6-12.</p> <p>Girls may wear Capri pants that extend below the knees. If any part of the knee is visible when seated, the pants will be considered shorts and, therefore, inappropriate. Skirts must extend to the top of the kneecap when standing.</p>

Pants worn below the natural waistline or sagging, bagging, or extremely loose pants (“baggies”).

Shirts or any other clothing that reveal undergarments or cleavage, midriff length tops that leave exposed skin, spaghetti strapped tops, string-tie tops, or halter-tops.

Professional sports attire.

Exposed undergarments.

Bedtime attire, pajamas, undershirts, or undergarments worn as outerwear, e.g., boxer shorts.

Clothing made of any see-through material, fish net, sheer, or very loosely woven fabric, unless appropriate clothing is worn underneath and is tucked in at all times.

Shirts that are split up the side such that the vent or split is unfinished and extends above the natural waistline.

Unhemmed or cut-off clothing of any kind.

Muscle shirts, shirts with oversized armholes, backless shirts, blouses or tops.

Any clothing made of Spandex or similar body-hugging fabric or material (for example, leggings, yoga pants, jeggings) worn as pants alone.

Sweatpants, warmup pants for grades 6-12.

Flip-flops, skate wheel shoes, cleats, tap shoes, slippers, slides, or house shoes, rubber sandals, athletic sandals, or other shoes deemed unsafe or distracting.

Sunglasses (without a medical excuse), hats, or caps worn inside a school building.

Hair rollers, hair curlers, plastic hair bags, hair brushes/combs, bandannas, and other similar grooming items worn inside a school building.

Items designed for outside wear such as hats, caps, gloves, or mittens.

Outerwear (including coats, jackets, hooded attire) worn in class.

<p><b>JEWELRY, TATTOOS, BODY PIERCING</b></p>	<p>Outer garments of abnormal length (such as dusters or full length coats) may not be worn inside the building.</p>
	<p>Added material on clothes that is not part of the original garment, such as fake collars.</p>
	<p>Students may not wear on the outside of their clothing any jewelry, oversized chains, or similar artifacts that are obscene, dangerous, or distracting or that are likely to cause disruption to the educational environment.</p>
	<p>Students may not wear facial jewelry (including tongue piercings) of any kind, other than non-distracting earrings worn on the earlobe. Male students may not wear earrings at all. Prohibited piercings must be removed – covering them is not acceptable</p>
	<p>Any body piercings or tattoos, including temporary tattoos, must be covered at all times while students are under the school’s jurisdiction.</p>
	<p>Spiked bracelets or necklaces are prohibited. Heavy gauged chains (including wallet chains worn as jewelry or decorative attire) are prohibited.</p>
<p><b>SPIRIT DAYS</b></p>	<p>Spirit Days are on Fridays and other days as designated by the campus principal. Panther shirts or college shirts are allowed. No homemade spirit shirts or pants will be allowed. Professional sports attire is prohibited. Girls grades PK-5 may wear cheerleader outfits on Spirit Days. Boys grades PK-5 may wear Panther football jerseys on Spirit Days.</p>
<p><b>PRINCIPAL’S AUTHORITY</b></p>	<p>The principal will determine if clothing or attire not addressed in these guidelines creates a distraction to the educational process and may prohibit that clothing or attire for his or her campus. Administrators have the discretion to determine the appropriateness of dress and grooming and to make special exceptions, including for religious or medical necessities.</p>
	<p>Each year there are a few things, including some ‘fads’ that show up on the campus. We are not listing any of these, nor are we making a regulation to cover all problems that may arise. When a fad becomes a nuisance, it will be addressed and dealt with appropriately. Anything that distracts from the spirit or dignity of our school will be regulated.</p>
	<p>If your child comes to school wearing clothes that violate the dress code, or in any other way violates our dress and grooming standards, she or he may be placed in in-school suspension until she or he is in compliance.</p>

We will make efforts to notify you as soon as possible and if the student changes clothes or otherwise comes into compliance with the dress and grooming standards, she or he will return to regular classes.

All questions regarding the student dress code should be directed to the individual campus administrators.

## **Harassment or Bullying of Students**

We prohibit students from sexually harassing other students and from sexually harassing employees; we also prohibit harassment based on anyone's race, color, religion, gender (including pregnancy), national origin, or disability. Likewise, we prohibit students from bullying each other. Engaging in harassment or in bullying is a violation of the Student Code of Conduct. We, of course, prohibit employees from having any kind of sexual contact or romantic relationship with students enrolled in our schools, even if the student is willing and the parents do not object. See the Student Code of Conduct for a complete description of the offense of "harassment" and possible disciplinary consequences.

If you or your child have a complaint about sexual comments, conduct, contact, or any other inappropriate conduct by a school employee or about any other kind of harassment or bullying, do not hesitate to contact the Title IX coordinator whose name appears at the beginning of this Handbook regarding sexual harassment or the superintendent regarding any other harassment or bullying. We will listen to your concern and conduct a prompt investigation, if warranted based on the allegations. We also will look into reports that other students have been making sexual or other harassing comments to or engaging in bullying or sexual or other inappropriate conduct or contact with your child at school or school activities and take appropriate disciplinary action according to the requirements of the Code of Conduct.

Although we will provide you a general report of the results of our investigation of harassment complaints, the same federal law that protects the confidentiality of information about your child (**see Family Educational Rights and Privacy Act, page 10**) protects the confidentiality of information about the student you reported for investigation. In other words, we will not ordinarily disclose to you the specific discipline imposed on another student, unless that student's parents give us permission to disclose that information. If the complaint is about an employee's conduct, we will inform you of the results of the investigation and of the general action taken in response if there is a finding of wrong-doing on the employee's part.

Copies of the complete policies and procedures addressing prohibited bullying, harassment, or retaliation and the process for making reports or complaints related to alleged harassment or retaliation are included in the appendix of this handbook. Bullying is expressly prohibited on campus and at campus or district activities. Appropriate consequences will be administered according to guidelines set forth by the state. Please contact the principal or assistant principal immediately at 432-336-4101 and ask your son/daughter to see one of the administrators immediately if he/she is experiencing bullying activities.

## **Searches of Students, Lockers, and Vehicles on School Property**

The principal or other school administrator can search a student's outer clothing, pockets, or property if she or he has a reasonable basis to suspect that the search will reveal evidence that the student has violated a school rule. The scope of the search will be related to the suspected violation.

Lockers are school property and remain under the school's control at all times. Lockers can be searched at any time. Because students are responsible for any contraband that is found in their lockers and will be disciplined accordingly, they should not give any other student the combination to their locker or otherwise let anyone else have access to their lockers.

**In an effort to improve the safety measures currently in place, Fort Stockton ISD requires all students grades 4 - 12 to use clear backpacks. Students participating in an extracurricular activity are permitted to carry non-transparent bags to store items pertaining to their particular activity (i.e. band, athletics, etc.). Upon entry into the school, all extracurricular activity bags, instrument cases, etc. must be stored in designated extracurricular lockers, fine arts classroom, or athletic facilities. All bags are subject to search. Additionally, the maximum size for non-transparent bags that students in grades 4-12 will be permitted to carry during the school day, such as lunch kits, pencil bags and purses, will be 6" x 9". Elementary school students will be allowed to continue using traditional backpacks. No lockers will be assigned to students in grades 4 - 12.**

Vehicles parked on school property are also subject to search by the principal or other school administrators if the administrator has a reasonable basis to suspect that there may be contraband of any kind, such as weapons, alcohol, drugs, or any other prohibited substance, in the car.

We periodically bring in trained dogs to sniff around vehicles parked on school property or within 300 feet of school property. If the trained dog alerts to a vehicle, that alert provides a reasonable basis to search the car. We will always ask the student for permission to search when a dog alerts or we have any reasonable basis, such as a reliable tip, to search the vehicle. If the student does not consent, we will ordinarily contact a parent and local law enforcement and turn the matter over to the police. Because students are responsible for any contraband that is found in a vehicle they have parked on school property and will be disciplined accordingly, they should be aware of and very careful about what goes on in any vehicle they drive to school.

## **Questioning Students at School**

As school officials, we have the right to question your child about his or her own conduct at school and, in the investigation of alleged misconduct by other students or employees, to question him or her about the conduct of others. We expect students to cooperate in this process, and the refusal to cooperate will be treated as insubordination and disciplined accordingly. We will not ordinarily contact you before questioning your child about his or her own conduct or about the conduct of other students or employees, but certainly will contact you as provided in the Student Code of Conduct if our investigation shows that your child has violated school conduct rules. The Code of Conduct provides a complete explanation of the discipline processes and when you will be contacted. Our investigation of possible violations of the Code of Conduct is not a criminal proceeding, and there is no such

thing as “taking the Fifth” or a student’s right not to incriminate himself or herself in a school discipline investigation.

Sometimes law enforcement officials or investigators from Child Protective Services (CPS) ask to interview students at school. In the case of an investigator from Child Protective Services conducting a child abuse or neglect investigation, we are required by state law to permit the investigator to talk to the child at school. We will also make every effort to cooperate with law enforcement officials conducting an investigation that requires talking to students.

Ordinarily, we will attempt to contact you before the interview by an outside person takes place. However, if the CPS investigator or the law enforcement official asks or tells us not to contact you, we will comply.

### **Pledges, Minute of Silence, Prayer, and Meditation**

Each day teachers will lead students in the recitation of the Pledge of Allegiance to the U.S. flag and to the Texas flag. If you do not want your child to participate in this activity, please make a written request to the principal for your child to be excused. Following the recitation of the pledges, the school will observe a minute of silence. During this time, students may choose to reflect, pray, meditate, or engage in any other silent activity that is not likely to interfere with or distract other students.

Each student has a right to individually, voluntarily, and silently pray or meditate in school or at any school activity in a manner that does not disrupt or interfere with the delivery of instruction or other activities in the school. No school employee can or will require, encourage, or coerce a student to engage in or to refrain from such prayer or meditation during any school activity.

## **CURRICULUM AND PROGRAMS**

### **General Curriculum Information**

Fort Stockton ISD operates a Pre-K–12 program that meets all state curriculum requirements. Schools are organized by grade level, with separate campuses for elementary (pre-K—grade 1 and grades 2- 3), intermediate school (grades 4-5), middle school (grades 6-8), and high school (grades 9-12).

### **Structured Physical Activity**

In accordance with state law, we have the following policies in place to ensure that all students in elementary school, middle school, and junior high school engage in the amount and level of physical activity required by the State Board of Education. EHAC (LEGAL)

### **Special Programs**

To meet the requirements of state and federal law, we also offer several programs designed to meet specific needs of some of our students. We identify students as eligible for one or more of these programs based on assessments made after referrals and recommendations from teachers and counselors and will always inform you about the program beforehand. We also can identify students based on an assessment after a request or referral from you. If you have any questions about the referral and identification process for any of the

following programs, please contact your child's teacher(s), counselor, or the campus principal.

**Special Education:** Fort Stockton ISD provides special education and related services for students with disabilities according to individualized plans developed by teachers, parents, counselors, and other professionals. You may request an evaluation of your child to determine eligibility for special education at any time. We decide whether a student needs special education after we complete a comprehensive assessment. Please contact Dr. Zana M. Hanson, at 432-336-4040 or your principal to receive full information about our special education programs. See also the required Notice at the beginning of this Handbook.

**Section 504:** Some students who are not eligible for special education and related services may also have disabilities that interfere with their ability to benefit from the regular school program. A committee of educators who have knowledge of the student and his or her needs and limitations will determine what accommodations to the regular method and requirements of instruction are necessary in order for the student to participate. Please contact your principal to receive full information about the school's Section 504 program or you can contact the Ron Cline at (432) 336-4000, ext. 12.

**Bilingual Education/English as a Second Language:** English is the basic language of instruction in our schools. Children who have limited English-speaking skills will have access to programs to help them learn to understand, speak, read, and write the English language. At the time you enroll your children for the first time, you will be asked to complete a Home Language Survey so we know whether to take additional steps to be sure your child is properly served.

**Gifted and Talented Students:** Some children demonstrate or show a potential for demonstrating a remarkably high level of accomplishment when compared to other children of similar age, experience, or environment. These children may perform at a very high level in an intellectual, creative, or artistic area, show an unusually high capacity for leadership, or excel in a particular academic field. We provide a variety of programs, activities, and learning opportunity for these students.

**Accelerated or Intensive Instruction/Students At-Risk:** Some students do not qualify for special education programs or Section 504 accommodations, but still need some additional assistance to be successful in school and complete the high school program. We provide tutorial programs and intensive or accelerated instruction in subjects where students are showing special difficulty and may provide specially focused instruction to improve students' language and math skills. Some of our specialized programs are designed to help students who are pregnant or are parents or who have been involved in the juvenile justice system. Others are designed to provide additional assistance to students who have been retained at any grades or have had serious discipline problems.

We will not remove your child from a regularly scheduled class in order to provide remedial tutoring or test preparation if that removal would cause the student to miss the regularly scheduled class more than 10 percent of class time, unless you provide written consent for removal from the class for remedial tutoring or test preparation.

In addition to the circumstances listed above, accelerated instruction will be required during the 2021-2022 school year or subsequent summer 2022 for any student who



did not pass STAAR grades 3-8 or EOC assessments. In this case, we will not remove your student from foundation curriculum, recess, or any other physical activity in which your student is participating.

**Tutorials (Intervention):** Classroom tutorials: Teachers assign students for classroom tutorials to help students with a homework assignment, test review, extra time to finish a test, etc. Students get help on what is going on in the classroom. These tutorials are scheduled by teachers, and are scheduled throughout the school week. Classroom tutorials address issues in the classroom such as unfinished homework, test reviews, make up work, vocabulary reviews, extra time finishing a project, etc. Classroom tutorials occur both after school and before school.

## **Counseling Programs and Services**

The district has a developmental counseling and guidance program. Each secondary campus has one or more school counselors who are available to help students with questions about planning their course of instruction, applications to college or other post-secondary education and training programs, scholarships and financial assistance, and other academic issues. We also have trained school counselors available to talk and listen to students about situations and experiences that may be affecting their ability to get all they can from their instructional program. We encourage students to seek the assistance of school counselors whenever they need to, and school counselors can also refer students or parents to other sources of assistance.

Some aspects of the counseling program require prior written parent consent for the student's participation. As parents, you also have the right to preview all the written materials used in the school counseling program. For full information, please contact your school principal or school counselor.

## **Testing and Assessment Programs**

The statewide assessment program continues to change, most recently to reduce the number of state assessments required of students. Students and parents will be informed of changes in the program affecting them as those changes are implemented. . Secondary students in core curriculum courses will take and generally must pass five end-of-course examinations; students who are unsuccessful on no more than two of those assessments may graduate under a plan established by an Individual Graduation Committee. Students in grades 3-8 will continue to be assessed using the State of Texas Assessment of Academic Readiness ("STAAR"), but the frequency of testing will be reduced somewhat.

Results of the state examinations are used to assess individual student progress, as well as being a significant factor in the campus and district ratings under the statewide and federal accountability systems. **There is no available option under Texas law for students to opt-out of a STAAR exam for any grade level.** Please make every effort to have your children at school on state test administration days and to be sure that they have had plenty of rest the night before and a good breakfast that morning.

High school students can get registration and test preparation materials for the Preliminary Scholastic Assessment Test (PSAT), the Scholastic Assessment Test (SAT), and the American College Test (ACT) from the school counselor at the high school.

As required by state law, we will annually assess the physical fitness of students in grades 3-12. You may request the results for your child in writing at the end of the school year.

## **Grading and Report Cards**

Teachers establish their grading standards, including penalties for late work, but those standards must be consistent with guidelines approved by the campus principal. If you have a question about a grade your child receives on an assignment, you should talk first with the teacher. An exam or course grade issued by the teachers is final and will not be changed unless we determine that it was arbitrary, erroneous, or not consistent with the grading standards and policy.

Report cards will be sent home at the end of each grading period. If your child is having trouble in a class, the teacher may ask you to schedule a conference. We encourage you to attend those conferences. If your child's performance in language arts, math, science, or social studies is consistently unsatisfactory, you will receive grade reports every three weeks.

With the report of grades for the first grading period of the school year, we will inform you of the most recent performance rating of your child's campus under the state's Student Achievement Indicator System, along with a definition and explanation of each performance rating. **In the event of a temporary school closure due to a widespread illness or an epidemic, such as COVID-19, the Board of Trustees may amend policies for grading and report cards as necessary.**

Achievement is reported to parents as number grades, with any grade below 70 being a failing grade. (See appendix for [Procedural Guidelines for Student Evaluation](#).)

## **Promotion, Retention, Award of Credit**

Students are promoted from grade to grade, or awarded credit for a course, based on their mastery of the knowledge and skills that will let them be successful at the next grade level. In secondary grades, students receive credit for a course when they have met all the state and local requirements for that credit.

If your child entered kindergarten in the 2000-2001 school year or after, he or she will have to pass the STAAR examination in the fifth and eighth grades—or pass an alternate test if he or she does not pass after three tries on the STAAR—in order to be promoted to the sixth and ninth grades. Students in the fifth or eighth grade who are taking courses above the student's grade level will substitute subject tests appropriate to the grade level, which may include end-of-course examinations in courses for which the student may receive high school graduation credit. If your child does not pass the STAAR after the first administration at a grade level, we will provide intensive instruction in your child's area(s) of academic weakness. Contact your principal for more information or see policy EIE (LOCAL).

For grades PK-3, parents may elect in writing for their student to repeat the grade the student was enrolled in during the previous year. Effective only during the 2021-2022 school year and for grades 4-8, parents may elect for their student to repeat the grade the student was enrolled in the previous year. During the 2021-2022 school year, parents may also elect for their student to repeat any course the student was enrolled in during the previous school year, with the exception that parents may not elect for their student to repeat a course if the District determines that the student has met all of the requirements for graduation. If the District disagrees with the parent's election to retain their student in any grade or course, the District shall convene a retention committee meeting to discuss the election. Your student will not be retained if you do not attend the retention committee meeting.

Reclassification of high school students will be based on the credits earned by the beginning of each academic year.

**In the event of a temporary school closure due to a widespread illness or an epidemic, such as COVID-19, the Board of Trustees may amend policies for grading and promotion, retention, and award of credit as necessary.**

**GRADUATION REQUIREMENTS:** Credit for courses for high school graduation may be earned only if the student received a grade equivalent to 70 on a scale of 100, based upon the essential knowledge and skills of each course. Credit earned toward state graduation requirements in an accredited school district shall be transferable and must be accepted by any other school district in the state. 19 TAC 74.26(a)(1), (c)

**ATTENDANCE FOR CREDIT:** Unless credit is awarded by the attendance committee, or regained in accordance with a principal's plan [see FEC], a student may not be given credit for a class unless the student is in attendance for at least 90 percent of the days the class is offered. Education Code 25.092

**STATE ASSESSMENT** Every student receiving instruction in the essential knowledge and skills shall take the appropriate criterion-referenced assessments, as required by Education Code Chapter 39, Subchapter B. Education Code 39.023(a), (c), (f); 19 TAC 101.5(a). To be eligible to receive a high school diploma, a nonexempt student must demonstrate satisfactory performance on the end-of course (EOC) assessment instruments. Education Code 39.025(a); 19 TAC 101.7(a) A student is required to achieve, in each subject in the foundation curriculum, a cumulative score that is at least equal to the product of the number of EOC assessment instruments administered to the student in that subject and a scale score that indicates satisfactory performance, as determined by the Commissioner under Education Code 39.0241(a). A student must achieve a minimum score as determined by the Commissioner to be within a reasonable range of the scale score under Education Code 39.0241(a) on an EOC assessment instrument for the score to count towards the student's cumulative score. A student's cumulative score is determined using the student's highest score on each EOC assessment instrument administered to the student.

A student shall not be required to demonstrate performance on exit-level tests at a standard higher than the one in effect when the student was first eligible to take the test. Students who were enrolled in grade 8 or a lower grade on January 1, 2001, must fulfill testing requirements for graduation with the exit-level Texas Assessment of Knowledge and Skills (TAKS) tests, as required by Education Code 39.023(c), as that section existed before amendment by Senate Bill 1031, 80th Texas Legislature, 2007.

Beginning with the 2011–12 school year, students first enrolled in grade 9 or lower must fulfill testing requirements for graduation with the EOC assessment instruments as required by Education Code 39.023, as amended by Senate Bill 1031, 80th Texas Legislature, 2007. 19 TAC 101.7(a)–(b), .3003

Students who were enrolled in grade 8 or a lower grade on January 1, 2001, must fulfill testing requirements for graduation with the exit-level Texas Assessment of Knowledge and Skills (TAKS) tests, as required by Education Code 39.023(c), as that section existed before amendment by Senate Bill 1031, 80th Texas Legislature, 2007.

Beginning with the 2011–12 school year, students first enrolled in grade 9 or lower must fulfill testing requirements for graduation with the EOC assessment instruments as required by Education Code 39.023, as amended by Senate Bill 1031, 80th Texas Legislature, 2007. 19 TAC 101.7(a)–(b), .3003

In grades 3–12, a limited English proficient (LEP) student, as defined by Education Code Chapter 29, Subchapter B, shall participate in the state assessment in accordance with Commissioner’s rules at 19 Administrative Code 101.5 and 19 Administrative Code Chapter 101, Subchapter AA. 19 TAC 101.5(c) [See EKBA] TEA shall develop or adopt appropriate criterion-referenced alternative assessment instruments to be administered to each student in a special education program for whom a state assessment instrument adopted under Education Code 39.023(a), even with allowable accommodations, would not provide an appropriate measure of student achievement, as determined by the student’s admission, review, and dismissal (ARD) committee. Each testing accommodation shall be documented in the student’s individualized education program (IEP). Education Code 39.023(b)–(c); 19 TAC 101.5(b)

A student may graduate and receive a diploma only if the student successfully completes:

1. The curriculum requirements identified by the State Board of Education and has performed satisfactorily on the exit-level assessments[see EKB]; or
2. An individualized education program (IEP) developed under Education Code 29.005. [See EHBAB] Education Code 28.025(c); 19 TAC 101.4001(a)

For current state graduation requirements, including those for students who entered grade 9 before the 2004–05 school year but that are not otherwise referenced in this policy, see Education Code 28.025 and [www.tea.state.tx.us/rules/tac/chapter074/ch074b.html](http://www.tea.state.tx.us/rules/tac/chapter074/ch074b.html) .

### **Library Facilities, Hours, and Access**

Each school has a library available for student research and study, with resources appropriate for needs of the grades served by the campus. The library is supervised by a certified librarian / library aide. Students have access to the library during the school day and during posted hours before and after school. If you have a concern about library materials available to your child, please contact the librarian, teacher, or the principal. We have a policy and process that will allow you to explain your concerns and reach an understanding about your child’s access to the questioned materials.

### **Educational Technology and Acceptable Use**

We are steadily acquiring computers for school use and access to other instructional and research resources through connections to the Internet and the World Wide Web. These electronic instructional resources are for use at school and for school-related purposes. Before your child is permitted to receive a User Identification and password to use school computers, you and your child must sign a User Agreement that explains acceptable and unacceptable use of school educational technology. You will have the choice to prevent your child from having access to the Internet on school computers.

The following kinds of use of the school’s equipment or network are classified as unacceptable under our policy and the User Agreement:

1. Unauthorized use of copyrighted material, including violating District software licensing agreements or installing any personal software on district equipment without approval of the Technology Director. (See EFE)

2. Viewing, posting or distribution of messages that are obscene, vulgar, profane, harassing, sexually oriented, sexually explicit, pornographic, offensive to others, threatening to others, or illegal, because a significant part of the District's educational mission is to inculcate or instill the habits and manners of civility and to teach students the boundaries of socially appropriate behavior.
3. Personal political use to advocate for or against a candidate, office-holder, political party, or political position, measure, or proposition. Research or electronic communications regarding political issues or candidates is not a violation when the activity is to fulfill an assignment for course credit.
4. Viewing or participating in social network sites or chat rooms other than those sponsored and overseen by the District.
5. Tampering with anyone else's computer, files, or e-mail.
6. "Hacking," i.e., attempting unauthorized access to any computer whether within the district's network or outside it.
7. Attempting to change, disable, or destroy District equipment, files, or data or any other user's data or files, including introducing computer viruses into the District's system by any means.
8. Any use that would be unlawful under state or federal law.
9. Unauthorized disclosure, use, or distribution of personal identification information regarding students or employees.
10. Forgery of electronic mail messages or transmission of unsolicited junk e-mail chain messages.
11. Use that violates the student code of conduct.
12. Use related to commercial activities or for commercial gain.
13. Advertisement for purchase or sale of a product.

Students who violate the terms of the User Agreement may lose their computer privileges at school, as well as incur consequences under the school's Student Code of Conduct.

### **Virtual Instruction**

In the event the District provides notice of its intent to offer only virtual instruction for more than one grading period during the regular school year, you may transfer your student to another district that provides in-person instruction during the same school year. Such a transfer is contingent upon the receiving district's acceptance of the student as a transfer. You have the right to view materials used during your child's participation in virtual or remote instruction, as well as a limited right to observe virtual remote instruction in which your child is participating.

## **OF SPECIAL INTEREST TO STUDENTS**

### **Extracurricular Activities**

We offer a variety of school-related extracurricular activities and encourage students to participate in those that are of interest to them. Some activities, such as athletics, all UIL Academics/Activities, and any other extracurricular activities contests are closely related to subjects taught in the curriculum; others, such as the Student Council, help students build leadership skills. All of the academic, athletic and sports teams that participate in University Interscholastic League (UIL) athletic competition are extracurricular, as is the Marching Band, and cheerleading. Although most extracurricular activities are designed for secondary

students, those in grades 7 to 12, we encourage elementary age students to participate in UIL Academic activities and competitions.

Participation in extracurricular activities is a privilege, not a right. By state law, students must make a passing grade in all their classes in each grading period in order to be eligible to participate in any extracurricular performance or competition in the next grading period, unless the failing grade was received in an advanced placement or international baccalaureate course or in an honors or dual credit course in English language arts, math, science, social studies, or a language other than English. Students who are ineligible because of one or more grades below 70 will be allowed to practice or rehearse during a suspension, but cannot perform or compete. If the student raises the grade(s) to passing within three weeks, she or he will regain eligibility to perform or compete.

Many of our approved extracurricular activities have standards of conduct, dress, and grooming that are stricter than those that apply to all students. You and your child will be informed of those rules at the beginning of the semester, school year, or activity and will be asked to sign a form acknowledging that you are aware of those standards and know that violation of those standards will result in suspension or removal from the activity. These additional rules are authorized by the school board, which has delegated to the superintendent the authority to approve them.

To ensure the health and safety of our student athletes and others who participate in extracurricular activities, we have implemented a random drug testing program. At the time your child expresses an interest in participation in an activity subject to the drug-testing program, you and your child will receive complete information about the program, which is a requirement for participation in affected activities. Please contact the high school principal if you would like more information about this program or see policy FNF (LOCAL).

Students who participate in UIL athletic activities will be subject to random testing for the presence of illegal steroids as required by UIL rules and regulations.

Our secondary schools have established a limited open forum that permits students to meet on school premises during non-instructional time before or after school in groups that are not related to the curriculum. Meetings of these groups must be student-initiated and student-run. School employees cannot be sponsors of these groups, and adults from outside the school system cannot direct, conduct, control, or regularly attend these meetings.

Students wishing to meet on school premises shall file a written request with the campus principal. The request shall contain a brief statement of the group's purposes and goals, a list of the group's members, and a schedule of its proposed meeting times. Requests shall be approved by the principal and Superintendent subject to availability of suitable meeting space and without regard to the religious, political, philosophical, or other content of the speech likely to be associated with the group's meetings. Notices of meetings may be posted in a manner determined by the principal.

Failure of a noncurricular-related student group to comply with applicable rules may result in loss of the right to meet on school premises. The principal shall report rule violations to the Superintendent. Depending upon the seriousness of any rule violations, the Superintendent may suspend a noncurricular-related student group's right to meet on school premises for the balance of the school year or some lesser time period. If a

determination to suspend a group occurs during the last reporting period of the school year, the suspension may extend through the end of the first semester of the next school year. Suspensions or warnings imposed by the Superintendent may be appealed to the Board in accordance with FNG. Please see FNAB policy for any other information.

The following groups, activities, and organizations are authorized extracurricular activities in Fort Stockton ISD: National Honor Society, student council, band, choir, athletics, vocational classes/activities and academic UIL contests. Students may miss a class no more than 15 times in a school year to participate in an approved extracurricular activity.

A student shall be allowed in a school year 15 extracurricular absences not related to post-district competition; however, a student shall be allowed additional extracurricular absences not related to post-district competition if during the previous school year, the student met the passing standard on all applicable portions of state mandated assessments and maintained an overall grade average for all classes, in accordance with the following:

Grade average	Additional absences
95	10
90	8
85	6
80	4
75	2

A student shall be allowed unlimited absences for participation in post-district and state competitions. Please see FM policy for any questions

### **Student Publications/Distribution of Materials**

All materials prepared and published as part of a school's journalism or language arts programs are under the control and supervision of the administration and the Board of Trustees. The principal has final approval authority on all materials published or distributed in the name of the school.

Each campus has an area in the school where non-school publications or materials that have been approved by the principal can be made available to students. Students are not permitted to distribute non-school publications or materials in the classroom or hallways.

Before non-school materials or publications are made available to students in the designated area, they must be submitted to the principal for review and approval. The principal will make a decision within two school days after the materials are submitted, and his or her failure to act within that time is interpreted as disapproval. If the materials are disapproved, students can appeal to the superintendent using the student complaint policy FNG (LOCAL).

### **Parking/Driving at School**

Students driving cars to school are subject to all state and local traffic laws and regulations while they are on school property and must practice courteous and safe driving habits around school. The principal will establish student parking areas, and students must park only in those designated areas. Students may apply for a parking permit by submitting a

copy of a valid driver's license, proof of financial responsibility, and a fee of \$10.00. The fee is not refundable. Cars parked in unauthorized areas will be towed away at the owner's expense.

## **Graduation Plans**

H.B. 5 in the 83rd Regular Session of the Legislature completely revamped high school graduation requirements and nomenclature. The State Board of Education is in the process of revising graduation requirements consistent with H.B. 5 requirements and options, but those rules have not been finally approved at the time of this writing.

Given the breadth and detail of those proposed rules, the content will not be included here in the Student Handbook.

### **Personal Graduation Plan:**

If your child is in middle school or high school and does not perform successfully on any state assessment or if we determine that your child is not likely to receive a high school diploma before the fifth school year following enrollment in the 9th grade, you will be asked to participate in developing a personal graduation plan for your child. That plan will identify your child's education goals and will take into consideration your educational expectations for your child. Should a personal graduation plan be appropriate for your child, the school counselor and principal will contact you with more specific information.

Beginning with the 2014-15 school year, every student entering ninth grade or above shall, in consultation with a school counselor and the student's parent(s), develop, confirm, and sign a personal graduation plan indicating the student's choice of graduation plans and endorsements. Each plan shall identify a course of study that promotes college and workforce readiness and career placement and advancement. For more complete information, please contact the high school principal or school counselor.

### **Graduation Honors/Class Ranking**

Class rankings are calculated for the first time at the end of the sophomore year. Final rank in class for purpose of determining the highest ranking graduate, valedictorian, salutatorian, and honor graduates is calculated at the end of the fifth six-week grading period of the senior year.

**In the event of a temporary school closure due to a widespread illness or an epidemic, such as COVID-19, the Board of Trustees may amend policies for grading and promotion, retention, and award of credit as necessary.**

Under state law, students who are ranked in the top 10% of their graduating class are generally eligible for automatic admission to all Texas state colleges and universities, including The University of Texas system and the Texas A&M University system. Beginning with the 2019-2020 school year, all valedictorians, regardless of class size, are guaranteed automatic admission to all state-funded universities in Texas. For students eligible to enroll at the University of Texas at Austin during the summer or fall 2019 term, the University will automatically admit all eligible applicants who are within the top 6% of their high school graduating classes. The school counselor will provide more detailed information about this opportunity during a student's first year of high school, including information about eligibility for financial aid. Please contact the school counselor at any time for information.

Rank in class for purposes of determining which students are in the top 10% of their graduating class will be calculated at the end of the 11<sup>th</sup> grade, middle of the 12<sup>th</sup> grade, and



at high school graduation. Students will use the latest ranking in relation to their college application deadlines. The number of students in the top 10% for automatic admission to a Texas college will not exceed the mathematical calculation of 10% of the number of students in the graduating class.

We use a weighted grade point/grade average system that is designed to recognize the relative difficulty and effort required for the course. The additional grade point/points on the grade are used solely for ranking purposes and will not be reflected in the grades recorded on your child's official transcript or Academic Achievement Record.

Class rank for seniors shall be based on a weighted grade point average using semester grades earned in grades 9-12 and in any high school course taken in middle school for graduation credit. These semester grades shall be converted to grade points according to the District's weighted grade point scale. Class rank shall be calculated at the end of the fifth six-week grading period of the senior year. The average of the fourth and fifth six-week grades shall be used as the semester grade for this purpose.

Except for grades earned in physical education/athletics, local credit courses, and courses for which the student has previously earned credit, all grades on a student's transcript—including failing grades, summer school grades, and night school grades—shall be included in determining a student's weighted grade point average and ranking in class; however, no grade higher than 100 shall be used in determining a student's weighted grade point average.

All transferred grades except physical education/athletics and local credit courses shall be used for calculating class ranking; however, honors weight shall be awarded to grades transferred for honors courses only when the same honors course is offered in the District. Transferred letter grades shall be converted to numerical grades before grade points are awarded.

The District shall attempt to obtain a numerical grade for letter grades sent from another district, but in the event a numerical value cannot be obtained for a letter grade, the following conversion shall be made:

1. Grades recorded as A-, A, or A+, or their equivalents, shall be assigned the value of 92, 95, and 98, respectively.
2. Grades recorded as B-, B, or B+ or their equivalents, shall be assigned the value of 82, 85, and 88, respectively.
3. Grades recorded as C-, C, or C+, or their equivalents, shall be assigned the value of 75, 77, and 79, respectively.
4. Grades recorded as D-, D, or D+, or their equivalents, shall be assigned the value of 70, 72, and 74, respectively.
5. Grades translated to have a value below the numerical value of 70 shall be considered failing and shall be assigned a value of 65.

Courses shall be classified and weighted as Honors, Regular, or Modified Content. For purposes of class rank, courses designated as honors, AP, Pre-AP, concurrent credit, dual credit, or G/T, as well as any high school course taken in middle school for high school graduation credit, shall be classified and weighted as Honors courses.

For purposes of determining class rank, courses that have been modified by a student's ARD committee as to the required content of the essential knowledge and skills (TEKS) and

reflected as such in that student's IEP shall be classified and weighted as Modified Content courses. Courses for which only the methodology has been modified for a student, however, shall be classified and weighted as Regular or Honors courses, as appropriate.

**CURRICULUM DESIGN: All students must do the following to graduate:**

- 1. Pass all required sections/tests of the designated state assessments.**
- 2. Have credit in all required courses in the chosen program. This is done by attaining a grade of at least a 70 in the class and gaining the essential credits.**
- 3. Meet the 90% in attendance requirements as designated by the state of Texas. (This includes all excused and unexcused absences towards the 90% in attendance for the particular class.)**

**Reclassification of students will be based on the credits earned by the beginning of each academic year.**

The following conversion scale shall be used determining GPA:

Grade	Honors	Regular	Modified Content
100	6.0	5.0	4.0
99	5.9	4.9	3.9
98	5.8	4.8	3.8
97	5.7	4.7	3.7
96	5.6	4.6	3.6
95	5.5	4.5	3.5
94	5.4	4.4	3.4
93	5.3	4.3	3.3
92	5.2	4.2	3.2
91	5.1	4.1	3.1
90	5.0	4.0	3.0
89	4.9	3.9	2.9
88	4.8	3.8	2.8
87	4.7	3.7	2.7
86	4.6	3.6	2.6
85	4.5	3.5	2.5
84	4.4	3.4	2.4
83	4.3	3.3	2.3
82	4.2	3.2	2.2
81	4.1	3.1	2.1
80	4.0	3.0	2.0
79	3.9	2.9	1.9
78	3.8	2.8	1.8
77	3.7	2.7	1.7
76	3.6	2.6	1.6
75	3.5	2.5	1.5
74	3.4	2.4	1.4
73	3.3	2.3	1.3
72	3.2	2.2	1.2
71	3.1	2.1	1.1
70	3.0	2.0	1.0
Below 70	0	0	0

The valedictorian and salutatorian will be the highest and next highest ranking eligible student in the graduating class. Eligible students, who complete all requirements in three years, rather than the usual four years, will be ranked for graduation honors with students

who have completed requirements in four years. The highest ranking graduate, who will be eligible to receive a scholarship for exemption from the first year of tuition at a state college or university, will be the person who has the highest rank in class, regardless of eligibility for the honor of valedictorian under our policies. The valedictorian and salutatorian shall be the eligible students with the highest and second highest rank, respectively. To be eligible for this local graduation honor, a student must:

1. Have been continuously enrolled in the District for the entire period of enrollment in high school; and
2. Have earned number grades (i.e., not pass/fail) in all courses required for graduation.

In case of a tie in weighted GPAs after calculation to the fifth decimal place, the District shall recognize all students involved in the tie as sharing the honor and title.

All graduating students meeting any of the following criteria shall be recognized as honor graduates:

1. Earned a cumulative grade point average of 4.5 or higher, without rounding.
2. Completed the Recommended Program with a grade point average of 4.0 or higher, without rounding.
3. Completed the Distinguished Achievement Program, regardless of grade point average.

Eligible students whose class ranking places them in the top ten percent of their graduating class will be recognized as Honor Graduates.

High school courses taken prior to 9<sup>th</sup> grade for credit as honors classes will reflect as honors. Courses for GPA purposes. High school courses taken prior to 9<sup>th</sup> grade as a regular class will reflect as a regular class for GPA purposes.

## **Graduation Exercises**

Graduation exercises are held at the end of the school year and will be held at the end of a Fall semester if we have students completing course requirements. With one legally required exception, only those students who have completed all state and local requirements for receiving a diploma, including passing the requisite number of end-of-course examinations or fulfilling requirements established by an Individual Graduation Committee, are eligible to participate in graduation exercises. All students who have completed all graduation requirements, whether in three years or four years, are eligible to participate in graduation exercises. Official diplomas are not distributed at the graduation ceremony, but must be picked up from the high school administrative office during office hours following the graduation ceremony.

**In the event of a temporary school closure due to a widespread illness or epidemic, such as COVID-19, the Fort Stockton ISD administration may amend procedures for graduation exercises as necessary.**

Unless credit is awarded by the attendance committee, or regained in accordance with a principal's plan, a student may not be given credit for a class unless the student is in attendance for at least 90 percent of the days the class is offered. Education Code 25.092.

Credit for courses for high school graduation may be earned only if the student received a grade equivalent to 70 on a scale of 100, based upon the essential knowledge and skills of each course. Credit earned toward state graduation requirements in an accredited school

district shall be transferable and must be accepted by any other school district in the state. 19 TAC 74.26(a)(1), (c).

The District shall not issue a certificate of coursework completion to a student who fails to meet all state and local requirements for graduation. For more information please see policy EIF, FMH. Official diplomas are not distributed at the graduation ceremony, but must be picked up from the high school administrative office during office hours following the graduation ceremony.

State law requires that we permit a student with disabilities who has completed four years of high school but has not completed all requirements for graduation under the student's individualized program to participate in graduation exercises if he or she wishes to. Students may participate in only one graduation exercise during their high school career.

Participation in graduation exercises is a privilege, not a right, and students who do not comply with dress, grooming, and conduct standards for the rehearsal and ceremony will be removed from the ceremony. Graduating students who are assigned to the district's Disciplinary Alternative Education Program through the end of school year and successfully complete their term of assignment in the DAEP without further disciplinary action may be allowed to take part in graduation ceremonies. That decision rests with the principal and cannot be appealed. See the Student Code of Conduct for additional information.

The graduation ceremony is a solemn event commemorating a milestone achievement in the lives of our graduates. The planning and execution of the ceremony is under the joint control of the graduating class and the administration.

### **FAFSA Prerequisite to Graduation**

Before a student can graduate from high school, he/she must complete and submit a free application for federal student aid (FAFSA) or a Texas application for state financial aid (TASFA). A student will be exempted from this requirement if the student's parent or other person standing in parental relation submits a signed form indicating that the student is authorized to decline to complete and submit the financial aid application. A school counselor, in his/her own discretion, may exempt a student from this requirement. A student may also submit a signed form declining completion of the financial aid application if the student is 18 years of age or older or the student's disabilities of minority have been removed for general purposes under Chapter 31 of the Texas Family Code. The District has made available to parents and students a standard form for declining completion of the financial aid application.

**Graduating Seniors in the DAEP:** When a student is placed in the DAEP during the 12<sup>th</sup> grade, the District may allow that student to participate in graduation ceremonies, provided that all prerequisites for graduation are met and provided that the student has successfully completed all of the days that the student was placed in the DAEP. If the student in question has unexcused absences or has not completed his or her days in the DAEP for any other reason, such as withdrawal or transfer to another school district, the student will not be allowed to participate in graduation ceremonies. Furthermore, senior students initially assigned to the DAEP during the final grading period of the school year generally will not be permitted to participate in graduation ceremonies or activities. **Any decision concerning participation in graduation ceremonies will be made by the student's home campus principal, whose decision is final.**

That decision rests with the principal and cannot be appealed. See the Student Code of Conduct for additional information.

# OF SPECIAL INTEREST TO PARENTS

## Parent Rights

**Academic Programs:** You can ask the principal to change your child's teacher or class assignment; however, the principal is not required to make the reassignment and will not do so ordinarily if that change would affect the assignment or reassignment of another student.

You can ask the school board to add a specific academic course to the schedule and offerings. If the administration and the board determine that the course is among those included in the State Board of Education-approved curriculum and that there is sufficient interest in the class to make it economically practical to offer the class, the request will not be unreasonably denied.

You can ask that your child be permitted to attend a class for credit above his or her grade level. If the counselor and child's current and prospective teacher expect that the child can perform satisfactorily in the class, the request will not be unreasonably denied.

**Teaching Materials:** You may review all teaching materials, textbooks and other teaching aids used in your child's classroom and may review all tests administered to your child, after the test is given. To review these materials, please contact the principal, who will make arrangements to provide you access to those materials at school during regular school hours.

Some textbooks are so expensive that we purchase classroom sets rather than a textbook for each student taking the course. You may request that your child be permitted to take home any textbook used by the student, and if a book is available, we will gladly honor that request. If the teacher requests it, the student must return the textbook to school the following school day.

**Records and Other Information:** As we stated in the "Required Notices" section of this Handbook, you have a right of access to all written educational records that we maintain concerning your child. You also can receive full information about any and all school activities in which your child is involved. However, as we explained in the section on "Questioning Students at School," we must comply with a request or directive from a Child Protective Services investigator regarding contact with or information to parents about an investigation.

**Video and Audio Recording:** We will seek and obtain your written consent before any school employee makes an audio or video recording of your child, except that your prior consent is not required before a recording that will be used only for:

- safety purposes, including maintaining order and discipline in common areas of the school or on school buses;
- a purpose related to a co-curricular or extracurricular activity;
- a purpose related to regular classroom instruction;
- video surveillance of special education settings in accordance with Texas Education Code section 29.022; or

- media coverage of the school.

**Psychological Examinations:** We will seek and obtain your written consent before conducting any psychological examination, test, or treatment of your child, unless the examination is part of an investigation by Child Protective Services in response to a report of known or suspected child abuse or neglect. If the examination or test is part of the comprehensive assessment to see if your child needs special education or related services, before we obtain consent, on your request, we will provide you with information about the name and type of examination and how the examination will be used to develop an appropriate individualized program for your child.

**Exemption from Instruction:** You may temporarily remove your child from a class or other school activity that conflicts with your religious or moral beliefs if you provide a written statement authorizing the removal to your child's teacher. However, you are not entitled to remove your child from class or an activity to avoid taking a test, including a state assessment, or to prevent your child from taking a subject for an entire semester. Your child will be required to satisfy grade level or graduation requirements, regardless of any periods of temporary removal based on your religious or moral beliefs.

**Campus Performance and Accountability:** We will keep you informed annually of your children's campus ratings and whether the campus has been identified under state and federal law as one that needs improvement. If the campus is so identified, we will inform you of your rights regarding public school choice and transportation at that time. You will receive information with your child's report card for the first reporting period of each year related to the campus performance rating under the state accountability system.

**Classroom Celebrations:** You or a grandparent may provide any food product of your choice to your child and his or her classmates on the occasion of the child's birthday to be served at lunch. We ask that the parents/guardians eat with their child and that the parents/guardians take with them after lunch is over all remaining food items the student and/or parents/guardians had brought to school.

**Lunch guidelines:** Effective with the first day of school, no campus will permit parents or any other person to bring in outside food—hot or cold—for consumption at lunch in the cafeteria. Students must bring a lunch from home with them when they arrive or must eat the food prepared by school employees. A student who forgets his or her lunch will be provided a lunch that meets state and federal nutrition standards. Parents cannot bring in a sack lunch or lunchbox to be delivered to the child.

Parents and grandparents are still welcome and encouraged to visit and eat with their children or grandchildren at lunchtime, but they must go through the lunch line and pay the appropriate charge for an adult meal. Parents and grandparents are still permitted to take their children or grandchildren off campus for lunch, so long as the students are returned before instructional time begins again.

We are making this change to further the health and safety of the students. The federal School Lunch Program laws and regulations require food sold and served to meet high nutritional standards with a goal of improving student health and decreasing child obesity and the health complications that can flow from obesity. Taking control over all or most of the food that is available and served in the school will further these goals.

In the past, food would sometimes sit for hours unrefrigerated in the office. This new approach will also ensure that students with serious food allergies are not accidentally exposed to items that could cause a harmful reaction. Parents and grandparents are still

permitted to provide “any food product of the parent’s or grandparent’s choice to children in the classroom of the child on the occasion of the child’s birthday or to children at a school-designated function.” (See FSISD policy CO (LEGAL)) outside items is not a practice we recommend as we do not have a way to deliver the lunches.

**School Marshals:** You may request in writing to be informed in writing whether any school employee at your child’s campus is currently also appointed as a school marshal; however, we will not disclose the identity of that person.

## **Visiting School**

You are welcome to visit your children’s schools from time to time; however, you must comply with our policy requiring **all** visitors to go first to the principal’s office and sign in. We have this policy for the safety of your children and our staff. Parents and any other person on campus without the principal’s knowledge will be considered as trespassers and may be subject to arrest.

We also expect parents to be polite and civil in their dealings with all school staff. We do not permit or tolerate abusive, disrespectful, threatening, lewd, profane, or offensive language from your children at school, and we will not tolerate it from parents. Parents who create a disruption at school or behave unacceptably may be prohibited from coming onto school property without specific authority and will be treated as criminal trespassers if they disregard the principal’s or superintendent’s directive.

While we encourage you to be involved in your children’s education and knowledgeable about their classes, teachers, and curriculum, it has been our experience that frequent and lengthy visits to the classroom are disruptive both to teaching and learning. The principal can limit or restrict the frequency and duration of classroom visits to be sure that disruption of the instructional process does not occur.

**In the event of a temporary school closure due to a widespread illness or epidemic, such as COVID-19, Fort Stockton ISD may deliver instruction to its students virtually through a remote learning platform. If you wish to view or attend a virtual learning session, you must first obtain approval of such a request from the campus principal. The principal can limit or restrict the frequency and duration of virtual classroom visits to ensure that disruption of the instructional process does not occur.**

We encourage you to come to school occasionally and eat lunch with your child; however, children can be removed from the campus during the day by following the established process of signing the child out from the principal’s office. Unless we have possession of a court document that limits a possessory conservator’s (that is, the parent who does not ordinarily have custody of the student) access to their child while at school, we will permit either parent to eat lunch with their children at school.

Students and parents may expect teachers to request a conference:

1. If the student is not maintaining passing grades or achieving the expected level of performance
2. If the student presents any other problem to the teacher, or
3. In any other case the teacher considers necessary



A student or parent who wants information or wants to raise a question or concern is encouraged to confer with the appropriate teacher, counselor, or principal. A parent who wishes to confer with a teacher may call the office for an appointment during the teacher's conference period or request that the teacher call the parent during a conference period or at another mutually convenient time.

## **Complaint Process**

We realize that situations may arise when parents disagree with a decision that affects their child or believe that a policy has been improperly applied to their child. A number of these types of disputes or controversies have specific processes for pursuing those concerns. The principal can provide you with a copy of the relevant policies and procedures.

In general, all parent complaints should be brought initially to the teacher involved or the campus principal **within 15 business days** of the events or situation that you are concerned about. Often the problem can be resolved through an informal conference with the teacher or principal. On those occasions when a conference does not take care of problem, you should request a copy of the complaint policy and complaint form from the principal's office. In order for your concern to be resolved at the earliest possible level, you must put your complaint in writing on the form provided before meeting formally with the principal.

The principal will schedule a conference with you and give you a **written** response **within ten business days** after the conference. You will also have an opportunity for a conference with the superintendent if the principal has not resolved the matter. If the superintendent is not able to take care of the problem, you can make a written request for the board of trustees to consider the matter at a future meeting. You must, however, follow our established policies and use our forms.

Individual trustees cannot respond to parent complaints beyond referring the matter to the administration. Furthermore, the board of trustees will not permit complaints to be heard in the public comment or open forum portion of board meetings. In order for the board to take any action on a complaint, you must follow the complaint process established in policy.

## **Student Health Concerns**

We have adopted and enforce policies to ensure that our campuses comply with Texas Department of Agriculture guidelines for restricting student access to vending machines containing foods of minimal nutritional value. Generally, this means that soft drinks and other foods of minimal nutritional value will not be available to elementary students during the school day or to secondary students during any designated meal periods.

As required by state law, we have and enforce prohibitions against student possession and use of tobacco, tobacco products, **and e-cigarettes** on campuses or a school-sponsored or –related activities. These prohibitions are addressed in the Student Code of Conduct and also in board policy and the employee handbook.

The district's student health advisory council met 2 times during the preceding school year and will meet at least four times during each school year.

In collaboration with you and, if possible, your child's physician, we will develop an individualized health plan for children with diabetes who need care for diabetes while in school or participating in a school activity. If your child has diabetes and will need care at school or while participating in a school activity, you must submit the diabetes management and treatment plan prepared by you and your child's physician before or at the beginning of

the school year, on enrollment after the beginning of the school year, or as soon as practicable following a diagnosis of diabetes.

Students with a diagnosed food allergy that places them at risk for anaphylaxis (sudden onset, whole body reaction to an allergen that can involve closing of airways, hives, swelling, irregular heartbeat, wheezing, and other symptoms) shall be cared for in accordance with district policy.

Students are permitted to possess and use over-the-counter sunscreen at school to avoid over-exposure to the sun, provided that the sunscreen is not begin use for medical treatment of any injury or illness.

### **Student Illness or Injury at School**

We will promptly attempt to notify you or a person you have authorized us to notify if we have knowledge that your child has been injured at school or has become ill at school. We have school nurses available on each campus and a secluded area where your child can stay if she or he is injured or becomes ill.

One of the forms we ask you to complete at the beginning of each school year is a form authorizing designated school employees to consent to medical treatment in case your child is injured at school or a school-related activity and requires emergency treatment. We, of course, will call you in such a situation and will also call for emergency medical assistance, if needed. **It is important, however, that you understand that the school district is not responsible for any cost of medical treatment or services provided after an injury at school or a school-related activity. We cannot and will not use public funds to pay individual student medical expenses.**

At the beginning of each school year, we offer you the opportunity to purchase **low-cost student accident insurance** that covers the student while at school. You may also purchase a policy that covers the student 24 hours a day. The school district is not the policyholder for this insurance; if you decide that additional protection would be a benefit and protection to you and your family, the contract is between you and the insurance company. We are authorized to and do purchase accident insurance for students who participate in interscholastic athletic practice and competition.

Although we want your child to attend school every day, we do not want your child at school if she or he has a communicable disease or is running a fever of 100° or more. Under State and local Health Department regulations, if your child has certain medical conditions, she or he must be excluded from school for a period of time. The principal can provide you a complete list of those conditions and periods of exclusion.

### **Administering Medicine at School**

Often, students have to take prescription medication for a certain period of time as treatment for a medical condition. If at all possible, we ask that you schedule the timing of the doses so that the child takes the medicine at home. If children have to take medicine at school, you must make a written request to the principal or nurse. The school nurse or other authorized school employee will administer medications only from a container that appears to be the properly labeled original prescription container or from a properly labeled unit dosage container filled by the nurse from a properly labeled original prescription container. Only the nurse or other authorized school employees are permitted to administer prescription medicines at school. **Other than prescription asthma medicine or anaphylaxis**

**treatment for students with severe allergies that may result in anaphylaxis, we do not permit students to carry their own medications and self-administer.**

Children with asthma or children with severe allergies that may result in anaphylaxis will be allowed to carry and self-administer their prescription asthma or anaphylaxis medicine under certain conditions. The student must have demonstrated to his or her doctor and to the school nurse that the child has the skills necessary to self-administer the asthma or anaphylaxis medicine. Additionally you must provide us a written authorization for self-administration and a written statement from child's doctor that the student has asthma and is capable of self-administration and that includes the name and purpose of the medicine, the prescribed dosage, the times and circumstances for administration, and the period for which the medicine is prescribed.

Please note:

**As per School Board Policy FFAC Local**, the District shall not purchase nonprescription medication to administer to a student. No employee shall give any student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as provided below. Employees authorized by the Superintendent or designee may administer to students:

1. Prescription medication in accordance with legal requirements, for a period of up to ten days. [See FFAC(LEGAL)] A written request by a physician or other health-care professional with authority to write prescriptions shall be required when the medication must be administered for a longer period.
2. Nonprescription medication, upon a parent's written request, when properly labeled and in the original container.
3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan of a student with disabilities.

If your child has unique medical conditions or any other condition that requires virtually immediate administration of medications under specified conditions, please contact the principal, who will schedule a meeting of appropriate personnel to ensure that your child's needs are met.

If your child has a food allergy or a severe food allergy that, in your judgment, would require immediate medical attention if the student were exposed to the allergen, we will ask you to disclose that information, including the food to which the child is allergic and the nature of the allergic reaction, at enrollment so that we may take necessary precautions for the child's safety. The information provided is confidential and will be disclosed only to those employees who need the information in order to appropriately care for your child.

**Lost, Damaged, or Stolen Personal Items**

We ask that you discourage your child from wearing or bringing to school expensive or irreplaceable jewelry, watches, sunglasses, or personal clothing that may be removed during the days, such as winter coats. Students are responsible for all their personal possessions while at school or any school-sponsored or school-related event.

## **It is important that you understand the school district is not responsible for any personal items that are lost, damaged, or stolen at school or a school-related activity.**

Each campus maintains a “Lost and Found” in the administrative offices; clothing and other items that are turned in as “lost” and not claimed by the end of the school year will be donated to a local charity.

### **Telephone Use**

School telephones are for school business use. Students will be permitted to use school telephones only for emergencies and only with permission. If you call for your child during the school day, we will take a message and deliver it to the student at the end of the class period or other time that will least interfere with instruction. **The Student Code of Conduct allows students to carry cellular phones or other electronic communication devices during the school day, but requires them to be turned off during instruction.** Improper use, including possession of cellular phones, electronic communication devices, gaming consoles, or other electronic devices (such as, but not limited to pagers, radios, CD players, MP3 players, cameras) during the school day will result in the item being confiscated. Items will be returned **only to the parent** with a charge of \$15 for each offense. All fees must be paid using either cash or money order. Personal and business checks will not be accepted. When the fee is paid, the phone will be returned to the parent only.

**In the event of a temporary school closure due to a widespread illness or epidemic, such as COVID-19, students will not be permitted to use their cell phones during virtual instruction on virtual learning platforms except as necessary to access remote learning materials.**

### **Parent Organizations/Volunteer Opportunities**

At the secondary schools, parents have formed booster clubs and organizations to support several types of student activities.

We encourage parents to volunteer in our schools. **All volunteers must complete an application form, and the district will obtain a Criminal History Report on all applicants for volunteer programs. Approved volunteers participate in a training and orientation program before they are permitted to assist in school programs and activities.**

### **Transportation Program**

We provide transportation on school buses to and from school for those children who live more than two miles away from the school they attend. Students are required to comply with rules for conduct on school buses and to comply with the Student Code of Conduct while at authorized school bus stops waiting for the bus. Students who misbehave or violate the Code of Conduct while on the bus will be disciplined according to the Code of Conduct and may be suspended from the bus for a period of time.

### **Authorized Fees**

Although the basic cost of your child’s public education is provided through local tax revenues, state funding, and some federal funds, we may assess fees for certain kinds of materials and services, as described in the following list:

- a fee to cover the cost of materials when the student makes, builds, or prepares some product that becomes the student's personal property.
- dues for voluntary student organizations and clubs and admission fees to voluntary extracurricular activities.
- security deposits for materials, supplies, or materials that must be returned to the district.
- fees for personal PE equipment and clothing, unless the student provides his or her own clothing and equipment that meets school health and safety standards.
- fees for items of personal use or products a student chooses to purchase, such as student publications, class rings, annuals, and graduation announcements.
- a reasonable fee, not more than the annual cost of maintenance, for school-owned musical instruments and uniforms.
- fees for personal apparel used in extracurricular activities that become the student's personal property, such as cheerleader, pep squad, or drill team uniforms.
- a fee for vehicle identification for cars regularly parked on school property.
- a fee for student identification cards.
- a fee for school-provided driver training courses.
- a fee for an elective course taken for credit if it requires using facilities not available on school premises or employment of an educator who is not part of the regular staff.
- fees for attendance at summer school. If the course is one required for graduation, summer school fees will be assessed if the course is also offered during the regular school year.
- fees, not more than \$50, for attendance in a program offered outside of regular school hours that allow students who have excessive absences that would require losing credit to make up missed instruction and receive credit. This fee will be assessed only if a parent signs a form stating that paying the fee will not create a financial hardship or discourage the student from attending the program.
- a reasonable fee for transporting a student to and from school if the student is not an eligible rider and the district does not receive any state funds for a transportation allotment.

You may request a waiver of any required fee that you are unable to pay by contacting the principal who will determine ability to pay based on the criteria for identifying students who are eligible for participation in the free and reduced-price school breakfast and lunch program.

### **Food Service/Free and Reduced-Price Food Program**

We serve a variety of nutritious food for students and faculty members at a nominal cost. We do not allow foods of minimal nutritional value, as defined by the federal Child Nutrition program, to be served or available for purchase in food service and eating areas during the time students are being served meals.

Students must follow directions for entering the cafeteria and observe good table manners and courteous behavior at all times, i.e., no cutting in line. Wearing hats in the cafeteria,

loud talking, and unnecessary noise are considered poor manners and may result in disciplinary action.

Students may purchase meals in advance. We do not allow any students to charge meals more than two times before paying; however, a student is allowed to use the school phone to call home for lunch money.

Our schools participate in the federal Child Nutrition Programs, which provide free and reduced-price breakfast and lunch programs to students based on family income levels. We maintain strict confidentiality as to whether students participate in the program. If you would like more information about the program or an application, please contact Paul Casias, Director of Food Services at 432-336-4031.

## **APPENDIX**

### **Appendix Table of Contents**

- School Calendar
- High School Bell Schedule
- Fort Stockton High School Tardy Policy
- Criteria for Admittance into and Exit from Advanced Courses at High School
- Technology Acceptable Use Policy
- Parking and Traffic Information
- Parent Involvement Policy
- Fort Stockton Independent School District School-Parent Compact
- Curriculum Designs
- Concurrent Enrollment
- Honors Classes (Course Information)
- Bad Weather
- Practice (Homework)
- Panther Express
- Student Travel
- Academic Dishonesty
- Food and Drinks
- Deliveries to School
- Grade Classification
- Schedule Changes
- Elections and Student Leadership
- Driver's Education
- National Honor Society (Membership Requirements)
- Honor Banquet
- Fort Stockton ISD Bullying/Harassment Policy
- Fort Stockton Independent School District
- Extracurricular Code of Student Conduct
- Drug Testing

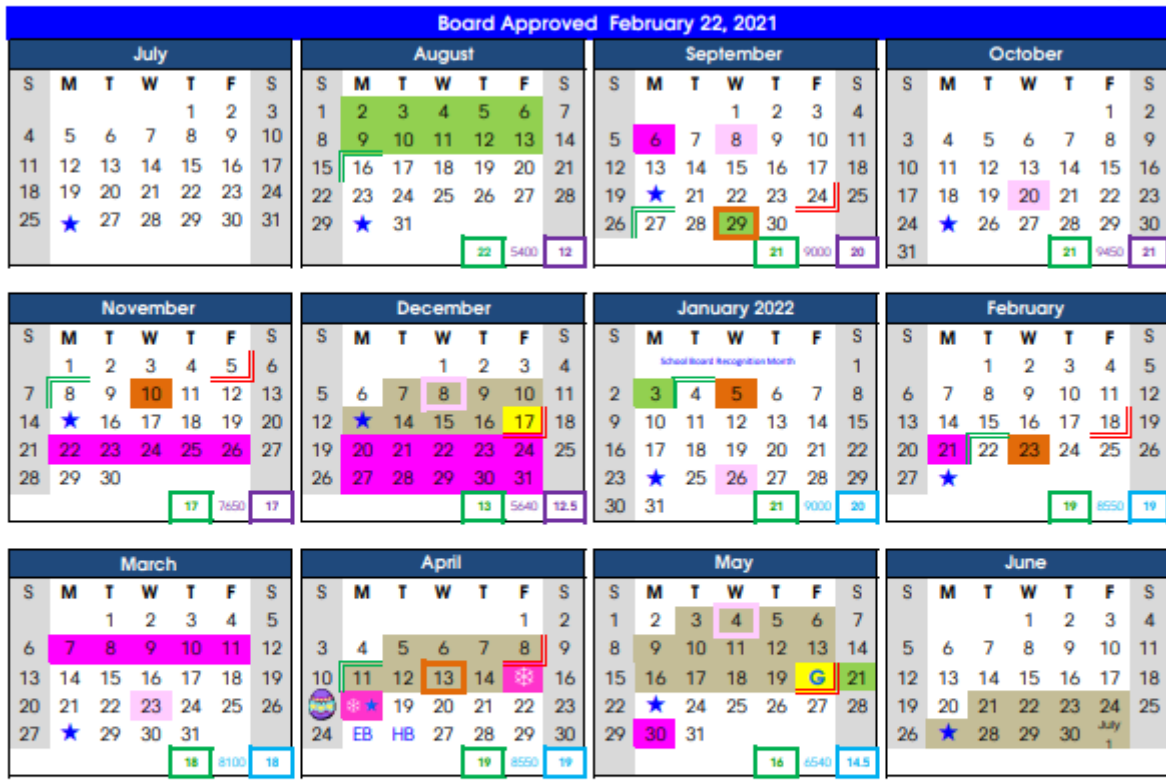
- **Board Policies:**
  - **Freedom from Discrimination, Harassment, and Retaliation**
  - **Student Parent Complaints/Grievances**
  - **Student Code of Conduct**

# 2021-2022 School Calendar



**FORT STOCKTON**  
INDEPENDENT SCHOOL DISTRICT

# 20 | 21 22 CALENDAR



**Staff Professional Development (13)**  
 August 2-13  
 September 29  
 January 3  
 May 21

**Student/Staff Holiday (22)**  
 September 6  
 November 22-26  
 December 20-31  
 February 21  
 March 7-11

**Weather Recovery Days (2)**  
 April 15, 18



## **High School Bell Schedule**

1st Period	8:00 AM	8:45 AM	45 minutes
2nd Period	8:50 AM	9:35 AM	45 minutes
3rd Period	9:40 AM	10:30 AM	50 minutes
4th Period	10:35 AM	11:20 AM	45 minutes
5th Period--A Lunch	11:25 AM	12:10 PM	45 minutes
6th Period--B Lunch	12:15 PM	1:00 PM	45 minutes
7th Period	1:05 PM	1:50 PM	45 minutes
8th Period	1:55 PM	2:40 PM	45 minutes
9th Period	2:45 PM	3:30 PM	45 minutes
Tutorials & Staff PLCs	3:35 PM	4:15 PM	40 minutes

**Please note that the bell schedules may change if it is in the best interest of the students and school district.**

## **Fort Stockton High School Tardy Policy**

Effective instruction will only occur when teachers are prepared and implement quality and well planned instruction for students who are in class on time and ready for that instruction. A student who is tardy is a hindrance to that effective process.

Tardy: A student is considered tardy to class if he/she is not in their **classroom seated** when the bell sounds. This definition will be used in all classes throughout the campus to determine tardies. Students who are tardy according to the information below will be subject to the defined consequences or reasonable alternatives as approved by FSHS Administration:

<b>Cumulative Tardies</b>	<b>Consequence</b>
1,2,3,4	Warning Only
5,6,7, and 8	After School Detention from 3:30 pm – 4:00 pm in cafeteria
9,10,11, and 12	One (1) Day ISS for each occurrence Or One Day Saturday School with Principal/Assistant Principal Approval (Failure to attend Saturday School when assigned will void any opportunities to substitute Saturday School for ISS)
13,14,15 and 16	Two (2) Days ISS for each occurrence
More than 16	Immediate Parent Conference Required. Student will call the parent and ask that the parent come to school at that time. During the parent/administrator conference, an appropriate consequence will be determined on an individual basis and that consequence will be used each time that individual student is tardy.  Consequences may include forfeiture of the opportunity to participate in all extracurricular activities in addition to other consequences.

1. Students are tardy if they are not in the classroom when the bell sounds. Teachers are required to close their classroom door and not accept students without the computer generated tardy pass.
2. Students must report to the office for each tardy and get an admit slip.
3. The only exception to being late to class and being counted tardy is if a student returns to school with an excuse from a physician or have a signed note from a teacher stating you were detained from another class.
4. Students who fail to after school detention are assigned to ISS.
5. The option to attend Saturday School (as available) is an option for the student to substitute Saturday School for ISS (only available for tardies 9-12). Students who are granted attendance to Saturday School and do not attend will be assigned the original ISS assignment plus an additional day for not attending Saturday School as requested.
6. Tardies are monitored using an automated system.
7. Students are expected to report to class in a timely manner after receiving their pass to class from the office.
8. The tardy count and discipline hierarchy begins at the beginning of a new semester.
9. **Parents of students who are habitually tardy are welcome to come to school and walk their son/daughter to class to insure they get to class on time.**

## **Criteria for Admittance into Honors and Concurrent Courses**

- 1) **Students wanting to enroll in an advance course must meet all the following requirements.**
  - a) Students must have successfully passed the previous year's state assessment by a margin of at least 110% of the passing standard.
  - b) Students enrolled in concurrent classes must be in good standing in accordance with the college's requirements in which they're enrolled.
  
- 2)
  - a) Students currently enrolled in advanced classes must maintain at least an 80 final average in an honors course, and a 70 in a concurrent or honors/concurrent courses to continue enrollment the following year. Students that fail to meet the criteria may reenroll after one school year if they meet criteria.
  - b) Students wanting to make the transition from a general course to an advanced course must have at least an 85 final average in the previous year's content area.
  - c) Students wanting to enroll in an advance class at semester must maintain at least a 90 semester average.

### **Criteria for Exiting Advance Courses**

- 1)
  - a) Students failing an advance class for any six weeks or interfering with the learning of students must have an individual academic plan in place in order to remain in the class.
  - b) A student failing at semester will automatically be removed from the advanced class and placed in a regular class.

Student and/or parent requests to exit an advanced class must go through the teacher, principal, and counselor.

## **Procedural Guidelines for Student Evaluation**

NOTE: This document provides procedural guidelines, specific suggestions and district expectations for the implementation of a campus policy. This set of guidelines is intended to provide guidance for teachers to follow in determining grades for students. The rationale for this set of guidelines is to achieve fair, accurate, and consistent assessment of student achievement and feedback to students and parents about student progress. All of the procedures are to be followed for all students. Exceptions can be made for special circumstances not covered in these procedures following a conference with the principal.

### **1. Reporting Assessment to Students:**

Immediate and timely feedback to students on achievement and diagnosis of needed remediation are necessary to learning. Therefore, teachers are to report assessment to students in a timely manner. The following guidelines should be observed:

- A. Any assignment given to a student should receive some kind of assessment which should be shared with the student.
- B. Ideally, students should receive all papers back from a teacher within three to seven days. Major assignments such as research projects, group projects, and term papers may require longer, but teachers should hold a paper longer than ten days before grading and returning it to the Student. Grades must be recorded in the electronic grade book within five (5) school days of receipt.
- C. Student grades are confidential and should be treated accordingly. Practices such as oral group disclosure, or posting of grades by name should not occur.
- D. Interim progress reports may be issued at the teacher's discretion; however, notice of a student's consistent unsatisfactory performance shall be issued in accordance with law. For purposes of this policy, unsatisfactory performance shall be defined as a failing grade, or achievement that has dropped more than one letter grade and/or a conduct grade that is unsatisfactory and/or would receive a grade of "U" or Unsatisfactory.

### **2. Make-Up Work/Late Work:**

- A. Make-up assignments or tests shall be made available to students after any absence. **Students must visit with the teacher in reference of the time allotted for completing make-up work after an absence.** The student will be provided one day of make-up time for each day absent plus one additional day. Example: If a student misses school on Monday and returns to school on Tuesday, the work he would have received on Monday and was either due in class Monday or due back Tuesday will now be due on Thursday. If the same student misses Monday and Tuesday and returns on Wednesday, the work will be due Monday. The student shall be responsible for finding out about the assignments and for satisfactorily making up the work within the allotted time.
- B. Any test or assignment that the student missed, is due or that is administered on the day of the student's return to school shall be administered no earlier than one day after all assignments relative to the absence are due as per above. The teacher can extend this provision to allow the student time to prepare for an exam.
- C. When projects or assignments are due and a student is absent, the material will be due

upon the students return to class. Additional time may be allowed by the teacher at the teacher's discretion.

D. Intensive Care Unit (ICU) is an academic support system for students and communication tool for teachers and parents and is built around a school-wide electronic database that tracks missing assignments. All students completing all assignments is the foundation of this program. Students learn quickly if they have one missing or poor quality assignment, their grade is sick and needs attention.

a. Students with missing or poor quality assignments have their names placed on an ICU list that can be viewed by all staff members. Students are asked by a variety of staff members: "Who do you owe?" "What do you owe?" "What do you need?" "How can I help?" Staff members re-teach content material and provide students with extra assistance to complete their work: before school, during lunch, after school, night school, and at Saturday school. Names are removed from the ICU list when assignments are completed and quality work has been done.

b. It is crucial that parents, teachers, and administrators are all on the same page and convey the message that "All students will complete all assignments and do quality work."

c. If your child's name is placed on the ICU List: **(School must have correct contact information.)**

- i. You will receive a text and/or an email message.
- ii. Your child will be given an opportunity to complete the assignment on his/her own.
- iii. If the work remains unfinished, additional arrangements may become necessary for your child to complete the assignment (for example before school, during lunch, after school, night school, and Saturday school).

E. Helping students master the content they need to be prepared for future academic endeavors is our goal. It is extremely important that the school has the most updated cell phone and email address. If you need to update any contact information, please call the school at (432)336-4101.

### 3. **Incomplete Grades:**

A report card for a six week period is a report to students and parents of the student's achievement at that time. Even though a unit of study may not be completed or an area of study may be in progress, a grade must be reported.

A. A grade of incomplete should be given to a student for a grading period only if:

- i. the student had excused or school-related absences during the final days of the grading period and still had allowable days as per the make-up work policy

or,

- ii. the student had excused absences which extended beyond the end of the grading period and had not yet returned to school when the grading period ended.

- B. Each teacher must submit to the Principal through the counselors office written explanations for any “I” (Incomplete grade) given.
- C. A grade of incomplete should not be given to a student for any grading period if the student has simply failed to complete work. Late work may certainly be accepted during the grading period as a teacher attempts to move a student to mastery levels as per the late work policy; students should understand that only illness or school related absences can extend a grading period.
- D. According to U.I.L. rules of extracurricular eligibility, grades of “I” are treated as a failing grade until they are changed to a passing numerical grade.
- E. All incomplete grades must be converted to a numerical assessment of the student’s actual achievement level for that grading period within two weeks (maximum time) of the end of the grading period or of the student’s return to school.

**4. Changing Grades:**

Because grades should be carefully computed and their basis analyzed prior to their being awarded, changing a grade should occur only under very special circumstances:

- A. A student’s academic grade may be changed only by the teacher of that class and with the written approval of the principal.
- B. Grades may be changed only if an error in computation was made by the teacher in determining the original grade given or if a recording error was made in completing the report card.
- C. Documentation of such errors should be presented to the principal before the grade is changed on using the approved request form. The form will be copied to Student Services for correction. The teacher will be responsible for adjusting the electronic grade book.
- D. In grades 9-12, the District shall record on the report card the actual grade average earned for each grading period and for the final exams. Board Policy EIA Local

**5. Monitoring of Grade Books:**

A teacher’s grade book is an auditable, legal document. Therefore, a district is responsible for monitoring grade books to insure that the recording of student assessment is accurate. Personnel must observe the following procedures.

- A. During any formal observation, the grade book or electronic grade book should be examined to determine if policy is being followed and that timely and periodic assessment of student achievement are being made.
- B. When a student has failed the first semester of a full year course and has passed the second semester, the student may be given a full credit if the second semester grade is high enough to make the year’s average 70 or higher.
- C. If the student failed the first semester and passed the second, but the semester grade does

not bring the year's average to 70 or better, the student is given a ½ unit of credit for the second semester only.

- D. If the student passed the first semester and failed the second, the student may be given a full credit if the first semester grade is high enough to make the year's average 70 or higher.
- E. In order to make up credit lost due to failing grades but not related to absences, a student has the following options:
  - i. Take credit by examination
  - ii. Repeat the course failed (after school, summer school, regular term, correspondence course, or concurrent enrollment as appropriate and allowed by procedures)
  - iii. Take another course to earn the credit (if the specific course failed is required for graduation, such as health, this option is not viable.) \* Consult a counselor.
  - iv. Attend Saturday School, Night School, Panther Den (only available with counselor and principal approval)
- F. A student who loses credit because of excessive absences has the following options: (All attendance issues are handled through the grade-level attendance review committees.)
  - i. Repeat the course
  - ii. Take another course to earn the credit (if the specific course failed is required for graduation, such as health, this option is not viable.) \* Consult a counselor.

**\* Students cannot use any of the above options to recover credit for which they are currently enrolled.**

## 6. Transfer Students:

- A. When a student transfers into FSHS, the grade provided by the sending school is recorded as the grade to date for that grading period. Depending upon the time remaining in the grading period, FSHS teachers should take as many assessments as possible in order to provide an accurate grade for that grading period. Beginning with the next grading period, policy guidelines must be followed.

For example, if a student transfers in during the fourth week of the third six week period, there will be two six weeks grades which have been issued by the sending school. These should be recorded for the six weeks grades. The sending school should have issued a "withdrawal grade." This grade will be recorded for the current six weeks and will constitute 2/3 of the student's grade which would be factored in to the computation of the six weeks grade. The student should be given the comprehensive final for that class and the semester grade should be determined according to policy.

- B. If a student transfers in during the last week of a semester, the grades from the sending school should be used to determine the third six weeks grade. The student will be provided all review materials and will be required to take the final exam. The final exam grade will be averaged with the six week period grade accordingly.
- C. When transferred grades have been reported as letter grades, conversion shall be made according to the following:
  - i. If the sending school has indicated a grading scale to numeric values, use their scale.
  - ii. If the sending school has not indicated a grading scale, the following scale shall apply:
    1. Grades recorded as A-, A, or A+, or their equivalents, shall be assigned the value of 92, 95, and 98, respectively.
    2. Grades recorded as B-, B, or B+ or their equivalents, shall be assigned the value of 82, 85, and 88, respectively.
    3. Grades recorded as C-, C, or C+, or their equivalents, shall be assigned the value of 75, 77, and 79, respectively.
    4. Grades recorded as D-, D, or D+, or their equivalents, shall be assigned the value of 70, 72, and 74, respectively
    5. Grades translated to have a value below the numerical value of 70 shall be considered failing and shall be assigned a value of 65.

**7. Types of Student Assessment:**

Teachers are expected to use a variety of types of student work and performance to assess student achievement. The teacher should chose those which as most appropriate to the class, the students, and the objectives under study. Among the many kinds of assessments a teacher may use, the following carry some specific expectations. Minimally, grade books should reflect a weekly grade recorded for each student (six (6) each six week grading period). The weighting system for each department will be the same for all teachers using the following guidelines and will be published in the syllabus:

- A. **Major Tests, CBA (Curriculum Based Assessments/Six Weeks Tests) and Projects:**  
In determination of a six weeks grade, no single grade should constitute more than 50% of the student’s six week average. If long-term projects are used, the teacher should award grades for individual steps in the process with periodic assessments or progress being made. In this way, a teacher is aware of progress throughout the grading period and can issue interim progress reports with accuracy.
- B. **Practice (previously known as homework):** Practice should be utilized as a method of ongoing assessment of student achievement. Practice is best used as independent study and exercise of material taught and practiced under the teacher’s direction. It should not be used to introduce concepts or skills. It is appropriate to use for extension, enrichment,



and application. If practice is assigned, it should be assessed in some manner. Practice should not constitute more than 30% of the student's summative grade for the six week period.

- C. **Unit, Chapter, and Daily Tests:** Periodic summative assessments of student achievement provide an ongoing diagnosis of student mastery. These should be designed to reflect the materials taught and should provide students with a multiplicity of ways to demonstrate learning. Tests should not constitute more than 50% of the student's summative six weeks grade.
- D. **Semester Final Exams:** Policy specifies the nature of final exams and the weight they carry in the compilation of semester grades. At the high school level, semester final exams will count for no more than 50% of the student's final grade.

8. **Curving or Weighting Grades:**

**When a teacher believes that the grades on any test or the final exam should be curved, the following procedures should be followed.**

- A. A notation should be made in the labeling column of the grade book that the grade was curved and what factor was used i.e. "Grades curved by 10 points."
- B. Any curving or weighting of grades must be fair and logical.
- C. The rationale used for the curving should be recorded by the teacher and available upon request by the department chairperson or administration.

9. **Factors Not To Be Used In Grading:**

- A. In the State of Texas, a teacher may not deduct points from a student's academic grade because of disciplinary infractions.
- B. When a student fails to clear a record on textbooks, library books, or other school owned equipment, the academic grade may not be withheld or lowered. Every effort should be made to work with parents for the return of such equipment. In addition, the school may refuse to issue any additional school-owned equipment until the record is cleared. This can include withholding textbooks, restricting students from participating in extra-curricular events and withholding library privileges.

10. **Semester Final Exams:**

- A. In accordance with policy, all final exams must be comprehensive. That is, they must cover materials taught throughout the semester and must provide an assessment of total learning for the semester.
- B. Students will not be able to take any final exam before the posted final exam schedule begins. (No early final exams) If a student needs to take a final before their posted time, students must submit a written request to the principal in advance including the extenuating circumstance that is prompting the request. The decision of the administrator will be final and shared with the teacher in writing.

C. The final exam schedule must be followed as printed unless written exceptions are made by the principal. All students are required to attend each class during the posted time including special areas such as shop, P.E., etc. All courses where a state credit toward graduation must give a formal final exam and maintain the final exams for future documentation if needed. Students must be supervised during those posted times and supervised for the entire time allowed for the testing period even if there is no formal final exam in non-state credit earning courses.

11. **UIL Eligibility Waiver Request:** A student may request an exemption from the no pass, no play rule for a failing grade in a course identified as an honors course by state rules or the District. The principal shall grant or deny the request in accordance with administrative regulations established by Fort Stockton High School, Fort Stockton Independent School District Board Policy, the University Interscholastic League, and the Superintendent. A student may request an exemption from the “no pass, no play” rule for a failing grade in a course identified in policy. The student must request the exemption from the campus principal.
12. High school courses taken prior to 9th grade for credit as honors classes will reflect as honors. Courses for GPA purposes. High school courses taken prior to 9th grade as a regular class will reflect as a regular class for GPA purposes

**Directive:** All Fort Stockton High School Faculty and Staff must follow the “Semester Exam Schedule” as posted each semester. If you have students scheduled for ANY COURSE during any period listed, you must host them in your assigned classroom or assigned area during the scheduled time and release them only as per the schedule. **Failure to comply with this directive will result in disciplinary action.**

## **Technology Acceptable Use Policy**

# **Fort Stockton Independent School District**

## **Technology Acceptable Use Policy Agreement for Students**

Revised January, 2012

### **Please read this document carefully before signing.**

If the student is under the age of 18, a parent or legal guardian must also read and sign this agreement. Your signature on this document is legally binding and indicates the party who signed has read the (1) terms and conditions carefully, (2) understands the significance of this agreement, (3) and agrees to abide by all guidelines outlined in this agreement.

## **STUDENT AUP**

### **Fort Stockton ISD Technology**

A variety of technology, including but not limited to computers, software, and Internet Access are available to students of Fort Stockton Independent School District (hereafter referred to as “the District”) through local and wide area network services. We are very pleased to bring this access to Fort Stockton Schools and believe these services offer vast, diverse, and unique resources to our employees and students. Our goal in providing these services is to promote educational excellence in schools for students and to facilitate employees of the district in their effort to provide efficient and economical quality education.

The smooth operation of our systems relies upon the proper conduct of all its users. It is very important that both you and your parents read and fully understand and abide by all aspects of the Fort Stockton ISD Student Acceptable Use Policy. Fort Stockton ISD owns all parts of the District’s local (LAN) and wide area networks (WAN) and reserves the right to protect the integrity of the district local and wide area networks. The FSISD Acceptable Use Policy complies with district Board Policy CQ Local and Legal, Electronic Communication and Data Management: <http://pol.tasb.org/Policy/Code/995?filter=CQ>

and contributes elaboration and other specific details pertaining to acceptable use of district computers, laptops, tablets, PDA’s, touch slates, smart phones, and other electronic devices, whether on or off district networks; and finally including acceptable use of the Fort Stockton ISD WAN (Wide Area Network) and LAN’s (Local Area Networks). Employees and students will be held responsible at all times for the proper use of their FSISD network account.

**Internet/Technology Safety Policy - The** Internet is an electronic highway connecting thousands of computers all over the world and millions of individual subscribers. With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting.

- Fort Stockton ISD has taken measures to block and/or filter access to undesirable and inappropriate sites to maintain compliance with the Child Internet Protection Act (CIPA). An undesirable and inappropriate site is hereinafter defined as “one that portrays or depicts violence, profanity, partial and/or full nudity, sexual acts or text, gross depictions or text, intolerance, cult, drugs and drug culture, militant or extremist, gambling, and/or alcohol related content”. While these protection measures are in place, it is impossible to filter all undesirable and inappropriate sites at all times. New sites are placed on the World Wide Web daily. As a result, students may inadvertently or purposely connect to an undesirable and inappropriate site. Should a student inadvertently access such a site, they should notify the principal, teacher, Campus Technology Contact or Technology Director immediately. As soon as the district is aware of any such site,

Measures will be taken to filter that site immediately. While it is the district’s intent to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. Fort Stockton ISD may monitor online activities of students without prior consent. Students caught visiting undesirable and inappropriate sites may be disciplined as outlined in section *Consequences*

*of Improper Use – Students.* Fort Stockton ISD firmly believes that the valuable information and interaction available on this worldwide network far outweighs the possibility that users may procure material that is not consistent with the educational goals of the District.

- In accordance to the Protecting Children in the 21<sup>st</sup> Century Act, Fort Stockton ISD will provide for the education of minors about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms, to minimize the incidence of cyber predation/stalking of our students, whether in school or at home.
- “Cyber-bullying” is defined as bullying through the use of technology or any electronic communication by such things as electronic mail, internet communications, instant message, text message or facsimile. Cyber-bullying includes, but is not limited to:
  - **Flaming**- deliberate sending or posting of electronic messages to a person(s) either privately or publically.
  - **Impersonation**- when a person pretends to be or poses as another person. Once the impersonator has access to the victim’s information, considerable damage can occur.
  - **Sending malicious code**- intentionally to damage or harm the victim’s system or to spy on the victim
  - **Sending images and videos**-is a growing concern. Photographs and videos taken using cell phones of other students in bathrooms, locker rooms, or other compromising situations are easily distributed electronically, and sometimes published on video sites such as *YouTube*.
  - **Trickery**- when a person purposely tricks another person into divulging secrets, private information or embarrassing information, and publically discloses that information online.
  - **Sexting**- sending, receiving, or forwarding sexually suggestive nude or nearly nude photos or sexually explicit or suggestive messages through text message or email, usually with the consent of all persons involved, however, once an image or message is digitized, it is very easy to forward to anyone, including unintended recipients.

It is the responsibility of every student, parent and employee of the school district to recognize acts of online predation, cyber-bullying and retaliation. Any student who believes that he or she has been the victim of online predation/stalking, cyber-bullying or retaliation should report it immediately to his or her teacher or principal or other school official so that measures can be taken to end the abuse. All forms of electronic harassment either during school hours or after school hours will not be tolerated by Fort Stockton ISD.

### **Technology Use Terms and Conditions**

The smooth operation of the District’s local and wide area networks relies upon the proper conduct of the end users who must adhere to strict guidelines. These guidelines are provided here so that you are aware of the responsibilities you are about to acquire. In general this requires efficient, ethical and legal utilization of the network resources. A student in violation of any of these provisions is subject to disciplinary action as stated in section *Consequences of Improper Use – Students*.

1. **Permitted Use and Terms** - The use of the District’s network and all technology services and resources is a privilege, not a right, and extends throughout the time a student is enrolled in the District providing the student does not violate the District’s policies contained in this Acceptable Use Policy. A student not in compliance with all parts of this Acceptable Use Agreement is subject to disciplinary actions outlined in section *Consequences of Improper Use – Students*. Fort Stockton ISD administrative staff will determine what *improper use* is and their decision is final. The Administration may limit or revoke an account at any time as required without prior notification to the individual. The Administration of Fort Stockton ISD may request the Technology Director to deny, revoke, or suspend or limit specific user accounts. The Technology Director may deny, revoke, or suspend or limit user accounts that are deemed detrimental to the integrity of the network computing environment.

2. **Acceptable Use of the Internet** - The purpose of the Internet is to support research and education in and among academic institutions in the U.S. by providing access to unique resources and the opportunity for collaborative work. The use of each student account must be in support of education and research and consistent with the educational objectives of Fort Stockton ISD. Use of the District’s technology network or resources for commercial activities, product advertisement or political lobbying, is strictly prohibited. Students are expressly forbidden from accessing undesirable and inappropriate web sites, including gaming. Fort Stockton ISD networks and Internet services are NOT private.

3. **Email** - At this time, students are not given email accounts through the District's email services. However, should a student need the use of email in the course of a class, the teacher will provide monitored email access through a safe online student email account, such as Gaggle.net. When using email for school, students are expected to follow accepted email etiquette as well as the guidelines below:

- a. Use appropriate language. Swearing, vulgarity, ethnic or racial slurs and any other inflammatory or abusive language are prohibited.
- b. Proliferation and forwarding of jokes, stories, etc. that have no education value is prohibited. These items take up valuable server space and resources and potentially spreading embedded malicious code. When you receive an item of this kind, delete it immediately and do not send it to anyone else.
- c. Illegal activities are strictly forbidden. Messages relating to or in support of illegal activities may be reported to the authorities.
- d. Generally, do not reveal your personal address or phone number or those of students or school employees to anyone through email.
- e. Electronic email is not guaranteed to be private. The teacher, system administrator, and Technology Director has access to all student email. Email may be monitored randomly to ensure proper use of email accounts.
- f. All communications and information accessible via the school network are property of Fort Stockton ISD and are subject to public information requests.

4. **Acceptable Use of Fort Stockton ISD technology, including, but not limited to: hardware, software, technology devices, and local and wide area networks**

The purpose of all components of the Fort Stockton ISD technology and network(s) is to provide technology tools for educational use only. Students are expected to abide by the generally accepted rules of network etiquette.

Students should strictly adhere to the following guidelines:

- a. Students must have a signed Student AUP on file in order to access the World Wide Web (Internet).
- b. Students are prohibited from downloading or bringing into the district via their network folders or any removable storage device, any software and installing that software onto the local hard drive of any computer
- c. Students are strictly forbidden to participate in any type of illegal activity while using the District's technology resources.
- d. Students are prohibited from signing into chat rooms unless under the direct supervision of their teacher for educational purposes.
- e. Students will not create, copy, or transmit material which infringes the copyright of another person or organization (For example, plagiarism of electronic material of any kind).
- f. Students will not willingly and purposely bypass or attempt to bypass district content filtering system.
- g. Students are prohibited from accessing, creating, or transmitting material which is defamatory or designed to cause annoyance, inconvenience or needless anxiety of others (For Example: cyber bullying, hate mail), even if such activities occurred outside of school (For Example: uploads to MySpace, FaceBook, Blogs and other hosting sites or email, or any live IRC or bulletin postings of any kind).
- h. Students are prohibited from altering the computer hardware or software in any way. This includes changing any configuration of any computer or technology device. Do not try to repair the hardware or software at any time, even if a teacher or principal says it is okay. Only authorized personnel are allowed to install, configure, and maintain hardware and software.
- i. Students are prohibited from moving any computer(s) or technology devices without permission from the Campus Principal, Campus Technology Contact, if applicable, or Technology Coordinator. Acts of non-compliance of this nature will be considered theft and offenders will suffer consequences outlined in section Consequences of *Improper Use – Students*.
- j. District-provided bandwidth is reserved for educational and school district business purposes only. Students will not engage in activities which waste district network resources. (For example, non- educational uses of technology such as gaming of any kind unless used for educational purposes and is teacher directed, accessing or downloading music, movies, and/or videos whether  
\*streaming or other ,creating or forwarding non-educational activities using district-provided mediums such as email, district bandwidth, or any other type of district communication.)  
\*Streaming video is currently being utilized for educational use within the district, but is reserved

*strictly for teacher-led educational purposes only.*

- k. Students should not reveal his/her personal address or phone numbers or those of any other person while using the Internet.
- l. Students are to save their data files in storage locations designated by the District Technology Director only. The district is not responsible for lost data due to incorrect storage.
- m. Students will not trespass in another person's folders, work, or files.
- n. Students are to login to the Internet and their digital storage network using only their own unique login ID and password. Students are NEVER, under any circumstances, login using anyone else's ID and password. Students are NEVER to share their password with anyone, except a teacher, if needed. If you suspect that someone else knows your password, you should contact your classroom teacher, Campus Technology Contact, if applicable, or Technology Director immediately and request a password change.
- o. Students will be held responsible for the contents of their file storage location on the Network Attached Storage (NAS) or in special instances, a local hard drive. Students should monitor the contents and delete unnecessary items in their folders often. Should you suspect tampering with your files or file storage location, you should notify your classroom teacher, or the Campus Technology Contact, if applicable, or the Technology Director immediately. Technology support staff will attempt to recover lost or damaged files only if those files were saved to the student's assigned data storage.
- p. Students are prohibited from using any method whatsoever to gain access to Administrator privileges to the local or wide area network. Only designated technology staff may access parts of a system with that designated access. Any attempt will be considered as malicious hacking and will be dealt with accordingly. Should an employee or student suspect or witness any other person accessing prohibited system resources, they should contact the Campus Technology Contact, if applicable or Technology Director immediately. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the District's technology resources.
- q. Students will not waste district resources, and are prohibited from using the network in such a way that would disrupt the use of the network for other users by engaging in activities which cause or are liable to cause disruption of district networks or denial of service to other users on district networks. (For Example, introducing or attempting to introduce a virus, worm, Trojan, or spyware onto district networks)
- r. No students or other children are permitted to work on district computers unsupervised, at any time.

5. **Hardware / Software Maintenance**—Fort Stockton ISD uses many technology utilities in day-to-day management of all parts of district networks. Some of these utilities, while providing the capability to remotely manage/maintain user computers, also provide opportunity for surveillance of user computer activity. Users are thus notified that at any time their technology activity could be monitored. Any information derived from surveillance could be used against this user.

6. **Telecommunication Services** - Telecommunication services are provided as a service for educational purposes. Students are allowed limited access to telecommunication services and may make local telephone calls with permission from their teacher or office personnel. All personal long distance calls must be made with a calling card only. Some calling cards may or may not work with the school telephone system. A local or long distance personal telephone call should never extend more than 5 minutes.

7. **Network Security** - Security on any computer system is a high priority. Measures have been taken to prevent outside sources from "hacking" into Fort Stockton ISD local and wide area networks and/or participating in other unlawful online activities. "Hacking" is defined as any attempt by an unauthorized user to change, alter, or break into the Fort Stockton ISD network. If you can identify a security problem, you must notify a school administrator or the Technology Director Immediately. Do not demonstrate the problem to others.

8. **Network Accounts- ~~Some~~** students (Middle School and High School) will be assigned an individual account for accessing district resources. Students may NOT share their account with anyone or leave the account open or unattended. Attempting to log on to a computer or E-mail system by using another's account is prohibited.

9. **Personal Information** - Fort Stockton ISD protects student and adult personal information (including text, pictures, and depictions of student work) by requiring a signed release form for the use of any personal information to be depicted on the Fort Stockton ISD school web site (<http://www.fsisd.net>). Fort Stockton ISD is not responsible for any student or employee information being placed on any other web site whether school-related or non-school related (i.e. Booster Club web site, student produced web sites, etc.).

10. **Copyright** -All Students of Fort Stockton ISD will comply with all copyright laws at all times.

11. **Warranty** -Fort Stockton ISD makes no warranties of any kind, whether expressed or implied, for the service it is

providing. Fort Stockton ISD will not be responsible for any damages you suffer. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by anything whether it is the fault of outside influences, human or mechanical, or inside influences human or mechanical including, but is not limited to:

- “Acts of God” (lightening, summer heat, power outages, hardware & software failures, etc.)
- Improper use or non-use of your assigned network folders (S: Drive- public student share and/or your assigned digital folder- private)
- Public shares, such as the S: drive, are **NOT SECURE**. Use them at your own risk. Anomalies, both human and network related, such as, deletion, disappearance, movement of folders, saving over files, and other such mishaps will and do occur.
- Negligence of your errors or omissions
- Use of any information obtained via the Internet is at your own risk. Fort Stockton ISD specifically denies any responsibility for the accuracy or quality of information obtained through its services.

12. **Vandalism** - Vandalism is defined as any attempt to harm or destroy data or equipment of another user, Internet, or any other connected agency or other networks that are connected to the FSISD Internet backbone or any attempt to modify, delete, or add to the present network. Students are strictly prohibited from performing vandalism acts of any kind to the District’s technology resources. This includes, but is not limited to, the uploading or creation of viruses. In the event that you suspect that your computer has a virus, notify your classroom teacher, the Campus Technology Contact, if applicable or Technology Director immediately.

13. **Forgery Prohibited** - Forgery or attempted forgery of electronic messages is prohibited. Attempts to read, delete, copy, or modify the electronic mail of other system users or deliberate interference with the ability of other system users to send/receive electronic mail is prohibited.

14. **Termination/Revocation of System User Account**— The District may suspend or revoke a system user’s access to the District’s system upon violation of District policy and/or administrative regulations regarding acceptable use.

#### **Examples of Offenses**

The following are examples of 1st, 2nd, and 3rd degree offenses. This list is not all inclusive.

##### 1st Degree Offenses

- Accessing the Internet without requesting permission from an instructor at each instance.
- Using chat or other communication software.
- Changing system or network settings (i.e. screen saver, backgrounds).
- Access storage devices without prior permission from the instructor.

##### 2nd Degree Offenses

- Using obscene language.
- Downloading, installing, or attempting to install software or files (i.e. installing games, streaming music or video).
- Accessing or attempting to gain access to another user’s password or account.
- Giving a password or account to another user.
- Violating copyright laws (i.e. plagiarism).

##### 3rd Degree Offenses

- Harassing, threatening, or attacking others through the use of the network (cyber bullying).
- Damaging computers, computer systems or other computer networks including attempting to access systems to which the student has no authorization (i.e. hacking, spying, attempting to access proxies).
- Accessing or attempting to access, sending, or displaying offensive messages, pictures, or web sites (pornography or ‘hate’ sites).
- Employing the network for commercial use (i.e. selling video/music CDs, auction sites).
- Installing or attempting to install denial of service software (i.e. virus, sniffers).
- Stealing Fort Stockton ISD property (i.e. hardware, software, peripherals, etc).
- Engaging in any activity which contravenes the laws of the United States or any other applicable jurisdiction.
- Connecting or attempting to connect personal computing devices to the FSISD network (i.e. PSP, Personal Laptops with broadband cards, cell phones or any other personal data devices).

#### **Consequences of Improper Use-Student**

1st Degree Offenses—Student, parent, teacher, and administrator conference will be required to assess and correct the problem. Student will be assigned to detention, in-school suspension or other disciplinary measures at the administrator’s discretion. The student/parent will be held financially responsible for any necessary repairs.

2nd Degree Offenses—Student, parent, teacher, and administrator conference will be required to assess and correct the problem. Student will be assigned to detention, in-school suspension or other disciplinary measures at the

administrator's discretion. The student/parent will be held financially responsible for any necessary repairs.

**3<sup>rd</sup> Degree Offenses**—Student computer access privileges will be revoked for the remainder of the school year, and the student/parent will be held financially responsible for any necessary repairs. Loss of computer access privileges includes removal from all computer lab courses.

**Habitual 1st or 2nd degree offenses can result in a 3rd Degree Offense consequence.**

Administrative action can include disciplinary or legal action including, but not limited to, criminal prosecution and/or penalty under appropriate state and federal laws.

Improper or unethical use may result in the following disciplinary actions.

Student actions not in compliance with the Student Acceptable Use Policy could result in:

- a. User account to technology services restricted in part or whole or completely revoked
- b. Restitution for costs associated with system restoration, hardware, software, etc.
- c. Detention
- d. In-school Suspension
- e. Loss of class credit
- f. Permanent removal from class and/or assigned an alternative class
- g. Suspended or expelled from school
- h. Alternate education assignment
- i. Criminal charges filed
- j. The District will cooperate fully with local, state, or federal officials in any investigation concerning or relating to misuse of the District's computer systems and network.

16. **Disclaimer**— The District's system is provided on "as is, as available" basis. The District does not make any warranties, whether expressed or implied, including, without limitation, those of fitness for a particular purpose with respect to any services provided by the system and any information or software contained therein. The District uses a variety of vendor-supplied hardware and software. Therefore, the District does not warrant that the functions or services performed by, or that the information or software contained on the system will meet the user's requirements. Neither does the District warrant that the system will be uninterrupted or error-free, nor that defects will be corrected. Opinions, advice, services, and all other information expressed by system users, information providers, service providers, or other third party individuals in the system are those of the providers and not necessarily the District.



## STUDENT AUP

I have read the Fort Stockton ISD *Acceptable Technology Use Policy* and understand that the Internet account is designed for educational purposes only. I also understand that even though Fort Stockton ISD has an Internet filtering system, it is impossible for Fort Stockton ISD to restrict access to all controversial materials. I understand that I am responsible for my own actions on the Internet. I will not hold Fort Stockton ISD responsible for or legally liable for materials distributed to or acquired from the network.

As a student of Fort Stockton ISD, I agree to model appropriate computer etiquette and acceptable use of the network and proper network etiquette. Additionally, I agree to report any misuse of the information system to my teacher. I understand that misuse can come in many forms including, but not limited to, messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described in the Fort Stockton ISD *Acceptable Computer Use Policy*.

I accept full responsibility for my actions when accessing the Internet. I hereby request an Internet account for myself, for educational and instructional use while a student of Fort Stockton ISD.

Print Name of **Student** \_\_\_\_\_ Grade \_\_\_\_\_ Campus \_\_\_\_\_

Signature of **Student** \_\_\_\_\_ Date \_\_\_\_\_

One of the three statements below must be checked:

\_\_\_\_ I give permission for my child to participate in the District's electronic communication system including the Internet and certify that the information contained on this form is correct. I have counseled my child about the appropriate use of the Internet and have informed him/her that it is his/her responsibility to abide by the guidelines established by the district.

\_\_\_\_ I do not give permission for my child to access the Internet using school equipment; however, they may access information on the Fort Stockton ISD network and have counseled my child about my objections and have informed him/her that it is his/her responsibility to refrain from gaining access.

\_\_\_\_ I do not give permission for my child to access any portions of the network including local resources and the Internet. I understand that this will mean that my child will not have access to library databases, online curriculum, and other important campus resources. I have counseled my child about my objections and have informed him/her that it is his/her responsibility to refrain from gaining access.

Print Name of **Parent/Guardian** \_\_\_\_\_

Signature of **Parent/Guardian** \_\_\_\_\_ Date \_\_\_\_\_

**STUDENT AUP**  
**Permission to Video/Photograph**

**Permission to video/photograph:** I give FSISD permission to use my video/photograph on such medium including, but not limited to newsletters, school newspapers, documents, and/or the District web page. Student images, when used, will be in group settings generally. Only first names, if any names, will be used on the FSISD web page/Channel 16.

Mark one of the following boxes:

- Yes**, I give my permission to use my photograph or video
- No**, I do not give permission to use my photograph or video

Print Name of **Student** \_\_\_\_\_ Grade \_\_\_\_\_ Campus \_\_\_\_\_

Signature of **Student** \_\_\_\_\_ Date \_\_\_\_\_

**STUDENT AUP**  
**Permission to Display Work**

**Permission to display student work:** I give FSISD permission to display my papers, projects, pictures, and/or videos to use on such medium including, but not limited to newsletters, school newspapers, documents, and/or the District web page. Only first names, if any names, will be used on the FSISD web page.

Mark one of the following boxes:

- Yes**, I give my permission to use my photograph or video
- No**, I do not give permission to use my photograph or video

Print Name of **Student** \_\_\_\_\_ Grade \_\_\_\_\_ Campus \_\_\_\_\_

Signature of **Parent/Guardian** \_\_\_\_\_ Date \_\_\_\_\_

## **Parking and Traffic Information**

### **Fort Stockton High School \* Fort Stockton Independent School District**

#### **Parking/Traffic Procedures**

The following procedures are intended to inform all concerned with parking and traffic control at Fort Stockton High School (FSHS). All students, staff and visitors are subject to the complete FSHS Parking and Traffic Regulations as posted and maintained by the principal. This document is not intended to be all-inclusive. Any questions please call 336-4101 or visit with a FSHS administrator. There are four types of monitored parking at FSHS:

1. Teacher (no students or visitors): Indicated by a number painted behind the space with a “Staff” preceding or following the number such as “124” or “Staff”
2. Student: Student parking at FSHS is in the spaces not identified as staff, visitor, or reserved parking on the west side of the building in the lot near the Special Event Center.
3. Reserved (no students or visitors): This space is identified either by a notice painted behind the space, curb markings or signpost designating the purpose of the space such as handicap, bus lane, loading, unloading, reserved, FSISD Vehicle Only, etc...
4. Visitor: This space is identified by either a signpost and/or a notice painted behind the space or on the curb. Visitors to FSHS, other than students and staff, are invited to use these spaces. All visitors must check in the office with the receptionist.

It is important to observe the parking designations as vehicles parked in restricted or unauthorized parking areas without the appropriate permit will be ticketed and may be towed or immobilized at the owner/operators expense as per district and school policy without warning. If further information is needed, or you would like to register your vehicle for parking, please see the appropriate administrator in the FSHS office.

#### **Parking/Traffic Violations for Fort Stockton High School**

**(\$ 10 if paid within 10 school days, \$15 if paid after)**

1. Parking in Non-Designated Area
2. Parking permit not permanently affixed to vehicle (lower driver’s side of windshield)
3. Parking an unsecured vehicle (vehicle must be locked)
4. Parking in a “No Parking” zone
5. Parking in service drives or access drives to parking lots
6. Unauthorized parking in reserved parking area
7. Obstructing traffic, street, sidewalk, crosswalk, driveway, trash container, building entrance or exit
8. Parking in a Bus Loading Zone
9. Parking a vehicle with any part thereof extending across a line
10. Parking on grass
11. Parking in Fire Lane
12. Parking without a valid permit
13. Parking in a Tow Away Zone
14. Parking in a Handicap Zone without a handicap permit
15. Cruising in the parking lot\
16. Speeding (excess of 10 miles per hour in the parking lot)
17. Unsafe driving
18. Backed into parking space
19. Loitering in vehicles during school hours

#### **Policy**

1. The parking fee will be \$10 per year (nonrefundable), prorated \$2 for each six week period completed.
2. Replacement permits are available for \$10.
3. **All students parking in the designated student parking lot must have a parking sticker or will be subject to being towed or immobilized at the owner's expense, without prior notice.**
4. **Unauthorized vehicles parked in any space (numbered or not), fire lanes, tow zones, handicapped spaces, or other such areas, will be subject to being towed or immobilized at the owner's expense, without prior notice.**

### **Student Parking**

The process for the distribution of student parking begins during registration. When available parking registrations are exhausted, a waiting list will be used to issue spaces as they become available in the order of which the student's name appears on the waiting list.

- Students requesting a parking permit must register with an administrator.
- Students must pay the parking fee and have no outstanding fines or fees such as library, textbook, parking/traffic fines etc.
- **The student must present a current, valid Texas Driver License.**
- The student must also present current proof of automobile insurance covering the vehicle being registered.
  - **If the student's name is not printed on the insurance verification, the address must match that of the student as per the database, and the insured must be a verified parent/guardian.**
- To complete registration, the student is required to sign the Vehicle Registration Card indicating that they have received and read a copy of the Parking/Traffic information sheet and agree to follow as appropriate.

Parking permits are not transferable and are valid only for the student and vehicle listed on the registration. Parking permits cannot be shared even for carpooling purposes. If a student gets a new vehicle, that vehicle must be registered and equipped with a permit or temporary permit. When a new permit is issued, the permit issued previously will be revoked and removed from activation. **Students are allowed only one vehicle permit at any time.** If the student will be driving a vehicle (family owned) other than the one listed on the registration, the student must secure a temporary permit from the office. Be prepared to present your valid Texas Driver License, insurance permit number and the vehicle license plate number of the temporary vehicle. Lost or stolen permits will be removed from activation. **Do not switch the permit to another vehicle even if you own the vehicle. Citations issued for violations of the provision will not be voided.**

### **Revocation of Student Parking Privilege**

When a violation of the Parking/Traffic rules is observed, students may receive a citation. Failure to file an appeal (within 3 school days) or to pay fines associated with the violation(s) (within 20 school days) may result in the revocation of the student's reserved parking status after the 20 school day period. In such cases, the fines or fees associated with the violation may be credited against the prorated refund, if any is due. For an example, if a student has two minor citations that have either exceeded 10 or more school days, the fines would equal \$20. After 20 school days, the student may be called into the office and notified that his/her parking privileges are revoked. Outstanding fines, fees, or other balances due will be collected prior to the issuance of a refund.

Students with repeated, serious or dangerous violations such as speeding, jumping curbs, failing to stop for school personnel or law enforcement, etc.... may have their parking privileges revoked at any time. Appropriate discipline consistent with the Student Code of Conduct will be utilized as necessary.

**Students found to have given, loaned or sold their parking permit or registration will have parking privileges revoked without refund.**

**Appeal of Citations**

Any person who receives a citation may file a written appeal to request that the citation be set aside, based on the grounds that might render the citation “improper or inequitable.” The appeal must be filed within three (3) school days of the date the citation was issued. If an appeal is not filed within this time, the citation is deemed to be final and must be paid along with late charges if applicable.

Information regarding fine amounts, late fees, or appeals is available from an administrator.

**Towing/Immobilization**

Unauthorized vehicles parked in any space (numbered or not), fire lanes, tow zones, handicapped spaces, or other such areas, will be subject to being towed or immobilized at the owner’s expense, without prior notice. Fees for towing will be set by the towing company.

**Questions or Concerns**

If you have any further questions or concerns regarding parking and traffic control at FSHS, please visit with an administrator for more information.

Students have full responsibility for the security of their vehicles parked on school property. It is the student’s responsibility to ensure that vehicles are locked and that the keys are not given to others. Students shall not place, keep, or maintain any article or material that is forbidden by District policy in vehicles parked on school property. School officials may search vehicles parked on school property if there is reasonable cause to believe that they contain articles or materials prohibited by District policy. Students shall be responsible for any prohibited items found in their vehicles parked on school property. If a vehicle subject to search is locked, the student shall be asked to unlock the vehicle. If the student refuses, the District shall contact the student’s parents. If the parents also refuse to permit a search of the vehicle, the District may turn the matter over to local law enforcement officials. Vehicles parked on school property may be sniffed by trained dogs at any time.

## **Fort Stockton High School Parent Involvement Policy**

The staff of Fort Stockton High School seeks to involve parents in an effective school-home partnership in order to provide the best possible education for students. These parent involvement activities are integrated into the school master plan for academic accountability. Elements of this policy include:

### **1. Regular Communication With Parents:**

In order to build consistent and effective communication between the home and the school, and to assist teachers and administrators to communicate effectively with parents in a timely manner, regular communication will include the following:

- School Newsletter
- Annual School Calendar
- Six Weeks Report Cards
- Parent-Teacher Compacts
- Handbook and Code of Conduct
- Awards Assemblies
- Special Event/Reminder Notices
- TEA School Report Card
- Interim progress reports for students who are working below grade level standards
- Intervention Meetings
- E-mail between teacher and parents
- Texas School Report Cards
- Marquee Announcements

Annually, we will convene a meeting to which all parents of participating students are invited to inform the parents of the school's participation on the Title I program and of the parents' right to be involved. Campus Improvement meetings will provide opportunities for parents to formulate suggestions that the school may consider.

### **2. Parent Trainings:**

There are opportunities to help parents develop skills to use at home that support and improve their children's academic efforts and social development. They provide parents with techniques and strategies that they may utilize to improve their children's academic success and to assist their children in learning at home. Some activities may include:

- Academic Planning
- Financial Aide (FASFA)
- District Standards and Assessment
- Community Resources

### **3. Parent Support**

#### **a. Practice (also known as Homework)**

Practice is assigned most school nights and serves a number of purposes: to practice and extend classroom learning, to develop responsibility and work habits, and to provide parents an opportunity to interact with their children and their education. Parents can support and their child's success by helping with practice in the following ways:

1. Help your child get organized. Remind him/her to bring home the necessary materials:

binder, pencils, paper, books, etc.

2. Agree upon regular study time and stick to it.
3. See that your child has a regular, suitable study place, with good light, plenty of room, and no distractions (Television, Phone, Family Noise, Etc.)
4. Ask to see what your child has done each night, and ensure that the work is returned to the teacher. Show interest in what he or she does in school.
5. Contact the teacher if your child has difficulty understanding an assignment. Our goal is to help your child reach grade level standards and beyond.

#### **b. Citizenship and Student Behavior**

Students are to display good citizenship on campus and while representing the High School at off campus activities. Staff and parents should work together to help children understand the meaning and importance of good citizenship. Specific rights, rules, and responsibilities regarding student behavior are detailed on the student rules and responsibilities page of the Student/Parent Handbook. Each student is provided with a copy of this handbook at the beginning of each school year.

#### **c. Parent Visitations**

A wonderful way to show your child you are interested in his/her life at school is to visit the classroom, and the school welcomes any parent who wishes to help or simply observe. The following visitation guidelines will help minimize disruption of the class.

1. Schedule your visit with the teacher and school office in advance.
2. Leave younger children at home, to lessen distractions if possible unless arrangements are made with the teacher.
3. The day you visit, stop by the office to sign in as a visitor and receive a visitor's badge.
4. When in the classroom, do not engage the teacher in conversation that would prevent her/him from supervising and interacting with the students.
5. Before leaving the campus, please check out through the office.

#### **d. Parent Participation**

Parents are urged to involve themselves in one or more school or district committees. These committees meet periodically throughout the year to plan for student activities and academic programs, to discuss parent and staff concerns, to approve categorical program budgets, and to enhance parent understanding and skills. Without parent participation, our many extra programs could not exist, and our students would not be nearly so successful. Notices about meetings and of the activities listed below will be sent home. Parents wishing to participate may contact the

school office to volunteer.

- Campus and District Improvement Planning Committees determine school improvement goals and prioritize budget expenditures for some categorical programs.
- Migrant Parent Advisory Council (PAC) assists in planning district programs for farm worker families. Information is provided to parents concerning school programs, community resources, health concerns, legal rights, child development, etc.
- Language Proficiency Assessment Committee (LPAC) assists in planning the program to serve English Language Learners at the school site and explore opportunities for all students to learn English.

Other opportunities for participation include:

- School Site Activities
- Band and Choir Concerts
- Athletic events
- Classroom Volunteer/Mentor
- Teacher/Parent Conferences
- ARD Meetings
- Intervention Meetings

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## **Fort Stockton Secundaria Política de Participación de los Padres**

El personal de la Escuela Secundaria Fort Stockton busca involucrar a los padres en una asociación escolar casero eficaz con el fin de proporcionar la mejor educación posible para los estudiantes. Estas actividades de participación de los padres se integran en el plan maestro de la escuela de la responsabilidad académica. Los elementos de esta política son:

### **1. La comunicación regular con los padres:**

Con el fin de construir una comunicación constante y efectiva entre el hogar y la escuela, y para ayudar a los maestros y administradores para comunicarse efectivamente con los padres en el momento oportuno, la comunicación regular incluirá lo siguiente:

- Boletín Escolar
- Calendario Escolar Anual
- Seis Semanas Informe Tarjetas
- Pactos de Padres y Maestros
- Manual y Código de Conducta
- Asambleas Premios
- Evento / Avisos especiales recordatorio
- Informe Escolar de TEA
- Informes de progreso provisionales para los estudiantes que están trabajando por debajo de los estándares de nivel de grado
- Reuniones de Intervención



- E-mail entre el profesor y los padres
- Informe TAPR

- Anuncios de Carpas

Anualmente, convocaremos una reunión a la que todos los padres de los estudiantes participantes son invitaciones para informar a los padres de la participación de la escuela en el programa Título I y del derecho de los padres a participar. Reuniones de Mejora del Campus proveerán oportunidades a los padres para formular sugerencias que la escuela puede considerar.

## **2. Entrenamientos de Padres:**

Hay oportunidades para ayudar a los padres a desarrollar habilidades para usar en casa que apoyan y mejorar los esfuerzos académicos de sus hijos y el desarrollo social. Ellos proveen a los padres con las técnicas y estrategias que pueden utilizar para mejorar el éxito académico de sus hijos y para ayudar a sus hijos en el aprendizaje en casa. Algunas actividades pueden incluir:

- Planificación Académica
- Acompañar Financiera (FAFSA)
- Normas del Distrito y Evaluación
- Recursos de la comunidad

## **3. Apoyo a los Padres**

### **Práctica (también conocida como tarea)**

La práctica se asigna la mayoría de los días de escuela y sirve para varios propósitos: practicar y extender el aprendizaje en clase, para desarrollar responsabilidad y hábitos de trabajo, y para proveer a los padres la oportunidad de interactuar con sus hijos y su educación. Los padres pueden apoyar y el éxito de su hijo por ayudar con la tarea de la siguiente manera:

- a. Ayude a su hijo a organizarse. Recuérdele / ella para traer a casa los materiales necesarios: carpeta, lápices, papel, libros, etc.
- b. Convienen en tiempo de estudio regular y se adhieren a ella.
- c. Ver que su hijo tiene un lugar de estudio adecuado regular, con buena luz, con mucho espacio, y sin distracciones (televisión, teléfono, Familia ruido, etc.)
- d. Pregunta para ver lo que su hijo ha hecho cada noche, y asegurar que el trabajo se devuelve a la maestra. Mostrar interés en lo que él o ella hace en la escuela.
- e. Póngase en contacto con el maestro si su hijo tiene dificultades para entender una asignación. Nuestro objetivo es ayudar a su hijo a alcanzar los estándares de nivel de grado y más allá.

## **4. Ciudadanía y Estudiante Comportamiento**

Los estudiantes tienen que mostrar una buena ciudadanía en la escuela y mientras que representa la High School a las actividades fuera de la escuela. El personal y los padres deben trabajar juntos para ayudar a los niños a entender el significado y la importancia de la buena ciudadanía. Derechos específicos, reglas y responsabilidades con respecto a la conducta del estudiante se detallan en la página de reglas y responsabilidades de los estudiantes del Manual del Estudiante / Padre. Cada estudiante recibe una copia de este manual en el comienzo de cada año escolar.

## **5. Las visitas de los padres**

Una maravillosa manera de mostrar a su hijo que usted está interesado en su / su vida en la escuela es visitar el salón de clases, y la escuela da la bienvenida a cualquier padre que desea ayudar o simplemente observar. Las siguientes pautas de visitas le ayudarán a minimizar la interrupción de la clase.

- Programe su visita con el maestro y la oficina de la escuela por adelantado.

- Deje los niños más pequeños en el hogar, para disminuir las distracciones si es posible a menos que se hagan arreglos con el maestro.
- El día que usted visita, pase por la oficina para firmar en calidad de visitante y recibir un pase de visitante.
- Cuando en el aula, no se dediquen al profesor en la conversación que impida a él / ella de la supervisión y la interacción con los estudiantes.
- Antes de abandonar el campus, por favor consulte a través de la oficina. **Parent Participation**

Se insta a los padres a involucrarse en uno o más comités de la escuela o del distrito. Estos comités se reúnen periódicamente durante todo el año para planificar actividades de los estudiantes y programas académicos, para discutir preocupaciones de los padres y el personal, para aprobar los presupuestos por programas categóricos, y para mejorar la comprensión de los padres y las habilidades. Sin la participación de los padres, no podrían existir nuestros muchos programas adicionales, y nuestros estudiantes no serían casi tan exitoso. Avisos de reuniones y de las actividades que se enumeran a continuación serán enviados a casa. Los padres que deseen participar pueden comunicarse con la oficina de la escuela para ser voluntario.

- Comités de Planificación de Mejoramiento del Distrito Campus y determinar los objetivos de mejora de la escuela y dar prioridad a los gastos presupuestarios para algunos programas categóricos.
- Consejo Asesor de Padres Migrantes (PAC) ayuda a los programas del distrito de planificación para las familias de trabajadores agrícolas. Se proporciona información a los padres acerca de los programas escolares, recursos de la comunidad, los problemas de salud, los derechos legales, el desarrollo del niño, etc.
- Comité de Evaluación del Dominio del Idioma (LPAC) ayuda en la planificación del programa para servir a estudiantes del idioma inglés en la escuela y explorar oportunidades para todos los estudiantes para aprender Inglés.

Otras oportunidades de participación incluyen:

- Actividades de la escuela del sitio
- Banda y Coro de Conciertos
- eventos atléticos
- Aula Voluntario / Mentor
- Profesor / Conferencias de Padres
- Reuniones de ARD
- Reuniones de Intervención

# **Fort Stockton Independent School District School-Parent Compact**

Dear Parent/Guardian:

We value your role in working to help your child achieve high academic standards. The purpose of the school-parent compact is to communicate a common understanding of home and school responsibilities to assure that every student attains high academic standards leading to a quality education. The following information will serve as an outline of various ways you and the school staff can build and maintain a partnership of shared responsibility for your child's learning.

## School's Responsibility:

- Provide high quality curriculum and instruction in a supportive and effective learning environment that enables the children to meet Local, State, and National student academic standards.
- Provide you with assistance in understanding academic achievement standards and assessments and how to monitor your child's progress.
- Provide opportunities for ongoing communication between you and teachers through:
  - a. Semi-annual parent/teacher conferences
  - b. Frequent reports regarding your child's progress, and
  - c. Opportunities to talk with members of the staff, volunteer in class, and observe classroom activities.
- Provide the staff with appropriate professional development activities.
- Maintain highly qualified teachers.
- Provide a safe and secure learning environment.

## Parent's Responsibility:

- Ensure that my child attends school daily and arrives to school on time.
- Encourage my child to follow the rules and regulations of the school.
- Monitor my child's practice
- Attend parent/teacher conferences and participate, when appropriate, in discussions relation to the education of my child.
- Volunteer in my child's school and classroom if time or schedule permits.
- Communicate positive information regarding teachers, principals, coaches, and other campus personnel when discussing school with my child.
- Seek information regarding my child's progress by conferencing with teachers, principals and other district personnel.

## Students' Responsibility:

- Attend school regularly.
- Complete and turn in all classroom and practice assignments on time.
- Accept responsibility for my own actions
- Show respect for myself, other people, and property.
- Make the effort to do my best to learn.
- Resolve conflicts peacefully.

## School, Parents, and Student Responsibilities:

- High student expectation.
- Improve student academic achievement.
- Build and develop a partnership to assist the children of the community achieve high academic standards.

Please review this compact with your child. The contents of the compact may be discussed with you during a parent/teacher conference as it relates to your child's school progress.

Thank you for your support and involvement in your child's education. For more information, please contact me.

*Roy Alvarado*  
Fort Stockton High School Principal  
432-336-4101  
[roy.alvarado@fsisd.net](mailto:roy.alvarado@fsisd.net)

I have read and discussed the contents of the document with my child as it relates to his/her education in the Fort Stockton Public School System

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## **Fort Stockton Distrito Escolar Independiente de escuela y los padres**

Estimado Padre:

Valoramos su rol en el trabajo para ayudar a su hijo a alcanzar un alto nivel académico. El propósito de la escuela y los padres es comunicar un entendimiento común de las responsabilidades del hogar y de la escuela para asegurar que cada estudiante alcanza un alto nivel académico que conducen a una educación de calidad. La siguiente información servirá como un resumen de varias maneras que usted y el personal de la escuela puede construir y mantener una sociedad de responsabilidad compartida para el aprendizaje de su hijo.

La responsabilidad de la escuela:

- Proveer un currículo de alta calidad e instrucción en un ambiente de aprendizaje propicio y eficaz que permite a los niños a satisfacer locales, estatales, y las normas académicas estudiantiles nacional.
- Proporcionarle ayuda para entender los estándares de rendimiento académico y las evaluaciones y cómo monitorear el progreso de su hijo.
- Proporcionar oportunidades para la comunicación permanente entre usted y profesores a través de:
  - a. Conferencias semestrales de padres / maestros
  - b. Informes frecuentes sobre el progreso de su hijo, y
  - c. Oportunidades para hablar con los miembros del personal, voluntario en la clase, y observar las actividades del aula.
- Proporcionar al personal con actividades de desarrollo profesional adecuados.
- Mantener maestros altamente calificados.
- Proveer un ambiente de aprendizaje seguro y protegido.

Responsabilidad de los padres:

- Asegúrese de que mi hijo asista a la escuela todos los días y llega a la escuela a tiempo.
- Animar a mi hijo a seguir las reglas y regulaciones de la escuela.
- Supervisar la tarea de mi hijo
- Asistir a las conferencias / de padres y maestros y participar, en su caso, en relación con las discusiones para la educación de mi hijo.
- Ser voluntario en la escuela y en el aula si el tiempo o agenda se lo permite de mi hijo.

- Comunicar la información relativa a los docentes positivos, directores, entrenadores y demás personal de la escuela cuando se habla de la escuela con mi hijo.
- Buscar información sobre el progreso de mi hijo en conferencia con los maestros, directores y otro personal del distrito.

Responsabilidad de los estudiantes:

- Asistir a la escuela regularmente.
- Completar y entregar todas las tareas de clase y las tareas a tiempo.
- Aceptar la responsabilidad de mis propias acciones
- Mostrar respeto por mí mismo, otras personas y la propiedad.
- Haga el esfuerzo de hacer lo mejor para aprender.
- Resolver los conflictos pacíficamente.

Escuela, los padres y Responsabilidades del Estudiante:

- Alta expectativa de los estudiantes.
- Mejorar el rendimiento académico del estudiante.
- Construir y desarrollar una asociación para ayudar a los niños de la comunidad a alcanzar un alto nivel académico.

Por favor revise este compacto con su hijo. El contenido del compacto se pueden discutir con usted durante una conferencia de padres / maestros en su relación con el progreso escolar de su hijo.

Gracias por su apoyo y participación en la educación de su hijo. Para más información por favor contacteme.

Roy Alvarado  
Principal Fort Stockton High School  
432-336-4101  
roy.alvarado@fsisd.net

Haber leído y discutido el contenido del documento con mi hijo lo que se refiere a su / su educación en el sistema escolar público de Fort Stockton

## **Curriculum Designs**

### **All students must do the following to graduate**

1. Pass all required sections/tests of the designated state assessments.
2. Have credit in all required courses in the chosen program. This is done by attaining a grade of at least a 70 in the class and gaining the essential credits.
3. Meet the 90% in attendance requirements as designated by the state of Texas. (This includes all excused and unexcused absences towards the 90% in attendance for the particular class.)

**Honors and concurrent courses present a more difficult curriculum and require increased work, both in terms of depth and difficulty. These courses require students to create “sophisticated products and/or performances that are targeted to an audience outside of the classroom,” as required by the Texas Administrative Code, Chapter 42 (Foundation School Program).**

## **Concurrent Enrollment**

Students with thirteen (13) or more credits may earn high school and college (Midland College WRTTC or Sul Ross State University) credit for certain classes. Students wishing to take classes concurrently in their senior year are required to have taken, if one is offered, the lower level of that course and passed it during their junior year. For example, for a student to earn concurrent credit in English IV, a student must do one of the following: 1) pass English III concurrent, 2) make a 4 or better on the English III AP test, or 3) take the college CLEP test for the first year of college English and pass the test. Students taking concurrent or honors classes must pass the course to retain eligibility.

For UIL eligibility purposes, failing grades may be waved only with the approval of the principal. This is not guaranteed and is contingent on the student’s work ethic and attendance in the class and if the student did all his/her work and made every effort to pass the class. Irresponsibility, unwillingness to work, and student apathy are all factors that contribute to failing a class. It is the student’s responsibility to ask the teacher for help and extra time before and after school may be needed to avoid failing a class. In addition, extra time during lunch and on Saturday may be required.

Students will not be allowed to change their schedules from an advanced course to a regular course before the end of the semester unless the principal, teacher, guidance counselor, and parent agree. If the student is removed from the class the student will have to adhere to an academic plan designed by the principal to ensure the student is academically successful. Schedule changes are subject to class room and availability ensuring that the new class(es) is not overloaded.

## **Honors Classes**

Honors courses are designated with an “H”, and are designed to prepare students for entrance into colleges and universities. The course requirements are approved by the Texas Education Agency and cover the content of the regular course plus sufficient enrichment material to adequately challenge the more capable students. A specific criterion is established for enrolling in these classes. Students will be expected to devote extra time and more initiative toward the successful completion of the honors courses. Students taking honors or concurrent, courses must pass the course to retain eligibility.

For UIL eligibility purposes, failing grades may be waved only with the approval of the principal. This is not guaranteed and is contingent on the student’s work ethic and attendance in the class and if the student did all his/her work and made every effort to pass the class. Irresponsibility, unwillingness to work, and student apathy are all factors that contribute to failing a class. It is the student’s responsibility to ask the teacher for help and extra time before and after school may be needed to avoid failing a class. In addition, extra time during lunch and on Saturday may be required.

Students will not be allowed to change their schedules from an advanced course to a regular course before the end of the semester unless the principal, teacher, guidance counselor, and parent agree. If the student is removed from the class the student will have to adhere to an academic plan designed by the principal to ensure the student is academically successful. Schedule changes are subject to class room and availability ensuring that classes are not overloaded.

The following courses are currently approved honors classes by the Texas Education Agency:

Algebra I and II	Economics*	Pre-calculus
Art IV	English I, II, III* and IV*	Spanish III*
Biology	Geometry	US History*
Calculus*	US Government*	World History
Chemistry	Physics	

\*denotes class can be concurrent enrollment through a college or university if the schedule and personnel allow.

In many instances a course will be labeled H or CC or a variance of those labels. Some classes will have “H/CC”, that indicate the same class offers all both kinds of credit (Honors, and Concurrent). Students taking, Honors, or Concurrent courses must pass the course to retain eligibility in the course and future corresponding courses.

### **Regular Classes**

Courses marked as regular are designated to meet the needs and abilities of students who plan to enter college, a business college, a technical school, vocational school, or who plan to enter a particular trade or vocation after graduation.

### **Bad Weather**

During inclement weather, a decision will be made as soon as possible to delay or to close schools. A notice will immediately be posted on the Fort Stockton ISD website at [www.fsisd.net](http://www.fsisd.net). Announcements will also be posted on social media sites Facebook (<http://www.facebook.com/pages/Fort-Stockton-ISD/166059340105464>) and Twitter ([www.twitter.com/FortStocktonISD](http://www.twitter.com/FortStocktonISD)). The district will send an automated phone call to parents.

## **Please ensure that the school has your correct phone numbers.**

In addition, the decision will be sent to the news media, including the KFST Radio (94.3 FM and 860 AM), Fort Stockton ISD TV (Channel 16) and major regional television stations. Fort Stockton ISD cannot guarantee that the media will report the decision. Thus, it is wise to check multiple media sources as well as refer to the FSISD website. In the event the school opening is delayed, the notice will be given as an amount of time, i.e. "School will start 2 hours late." This sample message indicates that all schedules, including buses, will be operating 2 hours later than the normal operating time.

Our primary concern is for the safety of our students and staff. If your child is tardy due to hazardous roads, please contact your child's principal. Should schools be closed, students will then report for classes on bad weather make-up days.

### **Practice (previously known as homework)**

Practice deserves special attention to ensure its value in the learning process and to avoid frustrating the student, teacher, or parent. The assignment should serve as reinforcement of learning at the level of independent practice. The review or grading of the work should provide immediate feedback to the student and inform the

teacher of student progress toward mastery. **Students in advanced courses may expect differentiated assignments that could require more time outside the classroom.**

A suggested time allowance recommended for practice is 10 minutes per grade level. For example, 3rd – 30 minutes; 4th – 40 minutes; 5th – 50 minutes; 6th – 60 minutes. FSISD recognizes that family time is important therefore, teachers are encouraged to give special consideration for Wednesday, weekends, & holidays.

**Reason for Practice:**

1. To expand, reinforce, or enrich regular class work
2. To build interest in reading and learning
3. To hold students accountable for work missed due to absences
4. To encourage parent-awareness of student learning
5. To provide an opportunity to pursue special interest or ability areas
6. To increase learning time
7. To establish independent study skills
8. To complete work started in class

**Student Responsibility in Regard to Practice:**

1. Make sure he/she understands the practice assignment(s) before leaving school
2. Take home all necessary practice and materials needed to complete the assignment(s)
3. Have an organized means of keeping and carrying practice to and from school
4. Arrange for a place to work and have a regular time to study
5. Schedule time for practice that is compatible with family and/or after school activities
6. Do practice with a minimum of parental help
7. Do practice assignments as carefully and neatly as in-school work
8. Complete practice on time and be sure it is turned in on time
9. Budget time for long-term projects
10. Be accountable for all required work that is missed due to absences

**Parent Responsibilities:**

1. Provide necessary assistance and a positive, supportive attitude and encourage good study habits.
2. Promptly communicate any concerns or questions regarding practice assignments to the teacher. Encourage the child to seek additional help from the teacher, if needed.
3. Provide an appropriate time and environment for study and learning. A parent should look at the practice and show an active interest in it. **Doing** the practice for the student will not help the child learn the necessary skills.
4. Monitor television, radio and outside activities to be sure the student has sufficient study time.
5. Encourage student to attend tutorials before school, during lunch, after-school and evening tutorials for assistance with practice and studying.



## **Panther Express Information**

- Panther Express is in the Panther Express Lab with teachers in there all day long.
- Computers and school supplies for student use are plentiful, as students need them for assignments.
- Lesson plans are in view so that students and teachers are aware of student needs.
- Outside of the normal 8:00 am to 4:15 pm school hours, students enter Panther Express Lab in the back of the school near the metal shop and science classrooms.
- Students must clock in and out on the computer sign in program as they enter Panther Express Lab.

### **Hours of operation outside of the normal school day:**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>Before School</b> 7:00 am - 7:55 am	Yes	Yes	Yes	Yes	Yes	X
<b>Lunch Time</b> 11:25 pm – 1:00 pm	Yes	Yes	Yes	Yes	Yes	X
<b>Night School</b> 6:00 pm – 8:00 pm	X	Yes	X	Yes	X	X
<b>Saturday School</b> 8:00 am - 12:00 pm	X	X	X	X	X	Yes

**Panther Express Lab is open outside of the regular school day. Students can use this time to help themselves academically and or for attendance credit.**

## **Student Travel**

Students who participate in school-sponsored trips are required to ride in transportation provided by the school to and from the event. However, the principal may make an exception to this requirement under the following circumstances:

1. The parent personally requests that the student be permitted to ride with the parent; or
2. On the day before the scheduled trip, the parent presents a written request that the student be permitted to ride with an adult designated by the parent.
3. The principal may determine that extenuating circumstances warrant that the student not be required to travel with the group. This determination will be made on an individual basis for a single trip. Special exceptions will be determined by the principal if written notice from the parent is given to the principal at least 24 hours in advance.

## **Academic Dishonesty**

Students engage in academic dishonesty (e.g., cheating, copying, plagiarism or unauthorized communication during an exam) will receive a zero on that evaluation based on the judgment of the classroom teacher. Students who have repeatedly engaged in academic dishonesty may receive discipline consequences by the teacher or administrator.

## **Food and Drink**

Food and drink are not to be taken into the classroom. Bottled water may be allowed in the classroom at the teacher's discretion. Powder supplements may **NOT** be added with the bottled water. The only exceptions to this rule are special teacher-directed activities, which must be cleared by the principal.

## **Deliveries to School**

Flowers, balloons, or other mementos for students should not be delivered to school for distribution. If a delivery occurs, the student will not be allowed to take possession of the item until leaving campus at the end of the student's school day. Items will remain in an office until that time, and school personnel will not be responsible for the safety of the deliveries.

## **Grade Classification**

A student will be promoted only on the basis of academic achievement or demonstrated proficiency in the subject matter of the course. To earn credit in a course, a student must receive a grade of at least 70 based on course level standards and be in attendance 90% of the class time. **Reclassification of students will be based on the credits earned by the beginning of each academic year.**

Student grade classification is determined as follows:

- Freshman 0-5.5 credits
- Sophomore 6-12.5 credits
- Junior 13-17.5 credits
- Senior 18 or more credits

## **Schedule Changes**

Students will not be allowed to change their schedules from an advanced course to a regular course before the end of the semester unless the principal, teacher, guidance counselor, and parent agree. If this does occur, the student will have to adhere to an academic plan designed by the principal to ensure the student is academically successful. Schedule changes are subject to class room and availability ensuring that the classes are not overloaded. **All schedule changes must be requested in writing from the parents of the student.**

Under certain circumstances, schedule changes will be allowed. Automatic schedule changes approvals will be made for students who are scheduled in a class that they have already had and an obvious mistake has been made in scheduling. All other requests will be made at the discretion of the counselors and administrators and the decision will be based on student needs and course levels. All schedule changes must be requested in writing from the parents of the student. Schedule changes are subject to class load and availability ensuring that the classes are not overloaded. Forms must be filled out in order for the school to consider any schedule teacher, or course change. These forms are in the counselor's office.

## **Elections and Student Leadership**

The Student Council and class leaders will be selected through student elections held once each year. The Student Council sponsor will be responsible for coordinating the election(s) to include the slate of candidates, date and time of election, campaign coordination, voting procedures, vote tallies and dissemination of election results.

All students running for class officer must meet the following requirements:

- cannot have failed any courses during the previous semester

- cannot have been denied credit for excessive absences the previous semester
- cannot have been assigned to DAEP during the previous school year

In addition to the requirements listed above, Student Council Officers must:

- be a member of the Student Council at least one year prior to holding office
- not have been removed from Student Council for disciplinary reasons
- be a senior to be eligible to be elected to President of the Student Council
- be passing all classes at the time of the election and must have passed all classes during the previous six weeks

Students who fail a course, are denied credit for excessive absences, or are assigned to DAEP during the time they hold office will immediately be dismissed from office. The position of a vacant office will be assumed by the other elected students in accordance with Student Council bylaws or, in the case of class officers, by the next elected person in seniority order of President, Vice President, Secretary, and Treasurer.

### **Driver's Education**

Driver's Education questions should be directed to the front office staff. Further information can be accessed at <http://fsisd.drivethefoundation.com/>.

### **National Honor Society (Membership Requirements)**

Membership in this chapter shall be based upon scholarship, leadership, service, and character. The Faculty Advisory Committee establishes, implements, and reviews selections and dismissals procedures. The committee consists of the principal, the chapter advisor, and five faculty members.

Candidates shall have spent at least one year in Fort Stockton High School and shall be members of the junior or senior class. Those eligible for selection to membership shall have a GPA of at least 4.5, no classes below regular level; be taking or have taken Algebra I, Algebra II, Geometry; and three honors classes prior to their junior year, five prior to their senior year, and must complete no fewer than six honors courses for graduation. Physical education and athletics will not be included in the GPA.

This scholastic level of achievement shall remain fixed, and shall be required for admission to candidacy for membership in this chapter. All students who achieve a GPA of 4.5 or above on their course work excluding P.E. and athletics; shall be considered on their service character and leadership.

### **Honor Banquet**

Students can qualify for the honor banquet by two different means.

- A student may qualify by having a cumulative grade average of 90 for the 1<sup>st</sup> through the 5<sup>th</sup> six weeks, or
- A student may qualify by having a cumulative grade average of 90 for the 1<sup>st</sup> semester, 4<sup>th</sup>, and 5<sup>th</sup> six weeks.
- Classes that are not counted in the cumulative grade average are any local credit classes, and pass/fail classes.

## **Fort Stockton ISD Bullying/Harassment Policy**

### **Checklist for Responding to Reports of Bullying or Harassment**

- Step 1** Obtain details regarding the allegations and ask that they be put in writing (written allegations are not required, however).
- Step 2** Receive or complete the Bullying/Harassment Report. Although bullying reports must be made in a timely manner, unlike other district grievances, there is no time limit on when a bullying complaint can be made.
- Step 3** Verbally notify the parent(s) of the student alleged to have been bullied or harassed (referred to in this toolkit as the “Target Student”) as well as the parent(s) of the alleged perpetrator, that an allegation of bullying has been made and an administrative investigation will be conducted. Assure the parents that they will be kept advised of the outcome.
- Step 4** Take any immediate interim steps that may be necessary to ensure student safety, including but not limited to separating the students, disciplining the student(s), contacting Child Protective (CPS), or other measures.
- Step 5** Gather information and conduct an investigation of the allegations using the Investigation Guidelines. Complete the Administrative Investigation Report to document the investigation. Generally, the investigation should be completed within ten business days. Check policy FFE (local) to confirm the deadlines.
- Step 6** Review and apply the Six Step Analysis to establish whether or not bullying and/or harassment occurred.
- Step 7** Send a copy of the completed Administrative Investigation Report to the Superintendent’s offices, and to any other officials designated to receive such reports.
- Step 8** If necessary, take any corrective measures to stop the bullying and/or harassment and prevent it from recurring, such as disciplinary consequences, student conferences, counseling referrals, schedule changes, a Stay Away Agreement, etc. For other suggested remedial measures, refer to the Ideas and Strategies to Address Bullying/Harassment.

- A.**
- Step 9** Separately meet with or contact the parents of both the alleged target student and the alleged perpetrator student to notify them of your findings.
  - Step 10** Follow up with the parent by sending a letter summarizing the investigation findings and any corrective actions taken.
  - Step 11** If warranted, initiate further, long-term corrective measures considered necessary to remedy any deficiencies revealed by the investigation. This may include additional staff training or parent outreach regarding anti-harassment and anti-bullying protocol. For other suggested remedial measures, refer to the Ideas and Strategies to Address Bullying/Harassment.
  - Step 12** Monitor (or assign others to monitor) the effectiveness of any corrective actions taken, including follow-up with any student (and parent of student) found to have been the target of harassing or bullying conduct. Document the periodic monitoring in order to ensure the efficacy of any corrective anti-bullying measures taken.
  - Step 13** If it is determined that bullying *did not* occur, the investigating administrator must determine if the conduct alleged could constitute prohibited discrimination, harassment, or dating violence under policy FFH. If so, an appropriate, and separate, investigation must be taken under policy FFH

## **Six Step Analysis To See If Bullying/Harassment Occurred**

### **Reported Conduct**

The conduct reported was (check all that apply):

- Written
- Verbal
- Physical
- Electronic

*Yes: Proceed to Section B.*

*No: The reported conduct does not constitute “Bullying” or “Harassment” under District policy. Go directly to Findings and Follow-Up below.*

### **B. Where did the Reported Conduct Occur**

The reported conduct or expression occurred, in whole or in part:

- on school property,
- at a school-sponsored or school-related activity,
- or in a vehicle operated by the District.

*Yes: Proceed to Section C.*

*No: The reported conduct does not constitute “Bullying” or “Harassment” under District policy. Go directly to Findings and Follow-Up below.*

### **C. Accuracy of Allegations**

As a result of my administrative investigation, I concluded that the allegations of bullying or harassing conduct are substantially accurate.

*Yes: Proceed to Section D.*

*No: The reported conduct does not constitute “Bullying” or “Harassment” under District policy. Go directly to Findings and Follow-Up below.*

#### **D. Educational Effect**

The reported conduct interfered with the Target Student’s education or substantially disrupted the operation of the school.

*Yes: Proceed to Section E.*

*No: The reported conduct does not constitute “Bullying” or “Harassment” under District policy. Go directly to Findings and Follow-Up below.*

#### **E. Specific Effects**

As a result of my administrative investigation, I concluded that the reported conduct had the following effect(s):

The Target Student was, or will be, physically harmed

The Target Student’s property was, or will be, damaged

The Target Student had or has a reasonable fear of damage to self or property

It is sufficiently severe, persistent or pervasive enough that it (check all that apply):

adversely affected the Target Student, or interfered with the Target Student’s education or academic performance

created an intimidating, threatening, or abusive educational environment for the Target Student.

*Yes: If any of these boxes are checked “Yes” proceed to Section F.*

*No: If none are checked, the reported conduct does not constitute “Bullying” or “Harassment.” Go directly to Findings and Follow-Up below.*

#### **F. Motivation**

As a result of my investigation, I concluded that the reported conduct was based on the Target Student’s race, color, religion, sex, gender, national origin, or disability.

*If this box is checked, the reported conduct is considered “Harassment” under District policy FFH.*

As a result of my investigation, I concluded that the reported conduct exploited an imbalance of power between the Student Perpetrator(s) and the Target Student.

*If this box is checked, the reported conduct is considered “Bullying” under District policy FFI.*

*If both boxes are checked, the conduct is considered both “Bullying” and “Harassment” under District policy.*

*If neither box is checked, the reported conduct is not considered “Bullying” or “Harassment” under District policy.*

**FINDINGS AND FOLLOW-UP:** Whether or not the reported conduct constitutes bullying, the District should seek to protect all parties from improper conduct and from any retaliation as a result of good faith reporting and/or participation in the investigation of the conduct alleged. Remember to record the determination in the completed Administrative Investigation Report.

**If the Conduct is Determined NOT to Constitute Bullying Under Policy FFI:** The District should take appropriate actions, if any, considered necessary, in accordance with District policy and the Student Code of Conduct. The parents of the alleged Perpetrator and alleged Target Student should be notified of the investigation findings.

**If the Conduct is determined to Constitute Bullying or Harassment, the District Should Take Appropriate Action(s) as Documented in the Administrative Investigation Report.** For suggested actions to address bullying and/or harassment, see the Ideas and Strategies to Address Bullying/Harassment provided with this Toolkit. The parents of the alleged Perpetrator and alleged Target Student should be notified of the investigation findings.

# **Fort Stockton Independent School District Bullying/Harassment Report Form**

(Policy FFI & FFH)

Campus: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Administrator Receiving Report: \_\_\_\_\_ Title: \_\_\_\_\_

Person Reporting Bullying/Harassing Conduct: \_\_\_\_\_

Alleged Target Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_ ID#: \_\_\_\_\_

Alleged Perpetrator's Name(s): \_\_\_\_\_ Grade: \_\_\_\_\_ ID#: \_\_\_\_\_

\_\_\_\_\_ Grade: \_\_\_\_\_ ID#: \_\_\_\_\_

\_\_\_\_\_ Grade: \_\_\_\_\_ ID#: \_\_\_\_\_

Name(s) of Witness(es) to Alleged Conduct: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date(s) of Incident(s): \_\_\_\_\_ Time of Incident: \_\_\_\_\_

Location of Incident: \_\_\_\_\_

Description of Incident(s) or Event(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Was Incident ever reported to anyone else?  Yes  No

If yes, to whom, when, and what was done: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



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Other information, including prior incidents or threats:

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Receiving School Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Additional comments or notes from receiving school official: \_\_\_\_\_

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# Fort Stockton Independent School District Extracurricular Code of Student Conduct

## I. Extracurricular Activities

The term “extracurricular activities” means, without limitation, all interscholastic athletics, cheerleading, drill/dance team, academic clubs, special interest clubs, musical performances, dramatic productions, student government, and any other activity or group that participates in contests, competitions, or community service projects on behalf of or as a representative of the District. The term includes any non-curricular event and membership or participation in groups, clubs, and organizations recognized and approved by the Board of Trustees and the school district and sponsored by the district or a campus. All extracurricular activity participants, including elected and appointed officers of all campus organizations, are subject to the provisions of this *Extracurricular Code of Conduct*.

## II. Jurisdiction

Student participation in extracurricular activities is encouraged. Fort Stockton ISD makes extracurricular activities available as an extension of the regular school program, with this important difference: participation in the regular curriculum is a right afforded to each student, while participation in the extracurricular program is a privilege that carries additional expectations for acceptable conduct. Students engaging in extracurricular activities represent not only themselves, but also other students and the school district when performing, competing, or participating in extracurricular activities and while wearing uniforms or other clothing that identifies students to the community or public in any setting as Fort Stockton ISD students. For this reason, their behavior must be exemplary and reflect the finest attributes of the total Fort Stockton ISD student body at all times and places.

Important goals of the extracurricular program are to give students direction in developing self-discipline, responsibility, pride, loyalty, leadership, teamwork, respect for authority, and healthy living habits.

Because participation in extracurricular activities is a privilege and not a right, Fort Stockton ISD is authorized to set higher standards for participants of extracurricular activities than it would for those students who choose not to participate in these activities. Therefore, this *Extracurricular Code of Conduct* extends beyond the *Fort Stockton ISD Student Code of Conduct* not only in types of behavior prohibited, but also in corresponding consequences and jurisdiction for imposing discipline. This *Extracurricular Code of Conduct* will be enforced with all students participating in extracurricular activities:

- regardless of whether school is in session;
- regardless of whether the offense occurs on or off school property or at a school-related event;
- regardless of whether the student is directly involved with the extracurricular activity at the time the prohibited conduct occurs;
- regardless of whether the extracurricular activity is in-season; and

- regardless of where or when the conduct occurs.

It is possible that a student who violates the *Fort Stockton ISD Student Code of Conduct* will incur consequences from both the appropriate school administrator and from his or her coach or sponsor for the same particular violation. It is also possible that a student participating in extracurricular activities could violate the *Extracurricular Code of Conduct* and be subject to discipline by a coach or sponsor without having violated the *Fort Stockton ISD Student Code of Conduct*.

### **III. Conduct Expectations**

**The following conduct is expected of all participants. Failure to meet these expectations may result in disciplinary action by the coach or sponsor:**

- Student commitment to a team or organization is expected for the entire season or activity. Students are encouraged to participate in more than one extracurricular activity; however, students may not quit one sport or organization in order to participate in another while the sport or club that he or she seeks to quit is still active.
- Students who participate in extracurricular activities that involve competition among schools and school districts will conduct themselves in a sportsmanlike manner at all times. This includes behavior toward visiting teams or hosting teams as well as the opponent's fans. Fort Stockton ISD participants will be noted for clean, tough, competitive play. Praise your opponents and strive to play beyond your ability.
- Students should arrive to practices (including workouts), meetings, and events on time and prepared.
- Students who cannot be present for a practice (including workouts), meeting, or event should call the coach, sponsor, team captain, or club president as soon as they are aware that they will be absent. The coach or sponsor of each activity will decide when missed practices, meetings, or workouts will be made up; however, disciplinary action may still be taken if a participant is absent more than two times in a semester.
- Injured or ill students who are unable to participate, but are able to attend a practice (including workouts), meeting or event are required to dress appropriately and sit or stand with the rest of the group, as determined by the coach or sponsor.
- Students are required to show respect at all times to coaches and sponsors.
- Students should refrain from wearing hair styles or hair colors that draw attention to themselves. Male students participating in sports are required to be clean shaven.
- **[Include if applicable]** Students engaging in extracurricular activities are required to participate in the extracurricular drug testing program administered under the authority of policy FNF (LOCAL). Students

found to have violated policy FNF (LOCAL) will be subject to disciplinary measures as outlined in that policy.

- Students should follow the rules promulgated in the *Fort Stockton ISD Student Code of Conduct*. Failure to do so may result in additional disciplinary measures related to the student's participation in extracurricular activities as determined by the coach or sponsor.

#### **IV. Prohibited Conduct**

**Fort Stockton ISD students who participate in extracurricular activities are prohibited at all times from:**

- possessing, smoking, selling, or otherwise using tobacco products;
- possessing or using electronic cigarettes or other non-tobacco nicotine-delivery products or accessories;
- possessing or using drug paraphernalia;
- possessing, selling, or delivering to another person look-alike drugs or items represented to be drugs or contraband of any kind;
- possessing, selling, giving, delivering to another person, using, or being under the influence of marijuana, alcohol, a controlled substance, or any dangerous drug;
- engaging in conduct that contains the elements of an offense relating to glue, aerosol paint, or volatile, mood-altering chemicals;
- engaging in serious misbehavior, as that term is defined in the Fort Stockton ISD Student Code of Conduct;
- attending any event at which underage drinking or smoking or any drug use is occurring (students will be allowed a slight concession for an amount of time long enough to determine that a violation is occurring and to leave the premises);
- riding in a vehicle containing alcohol unless a parent, guardian, or other responsible adult is present and aware of the presence of the alcohol;
- stealing;
- conduct that causes injury or harm to persons or property;
- using profanity, lewd or vulgar language, or obscene gestures;
- fighting;
- any conduct resulting in arrest and/or citations from law enforcement officers;
- inappropriate touching, including “making out” in public places; sexual gestures; or exposing parts of the body that are ordinarily covered up in public; and
- inappropriate behavior in public places.

#### **V. Procedures**

The coach and/or sponsor will determine whether an *Extracurricular Code of Conduct* violation has occurred.

Upon determination of an *Extracurricular Code of Conduct* violation, the following individuals will be notified:

- the student and the student’s parent(s) or guardian(s); and/or
- the appropriate school counselor to provide counseling, support, and guidance in dealing with issues associated with alcohol, drugs, mood-altering chemicals, and other prohibited activities.

**Nothing in this *Extracurricular Code of Conduct* limits the authority of a coach or sponsor to impose reasonable sanctions, which may include extra workouts, suspension from practice or competition, or removal from the activity, for students who breach team or organization conduct expectations but do not engage in prohibited conduct.**

## **VI. Disciplinary Action**

Coaches and sponsors will review all the facts and circumstances surrounding a particular violation and impose appropriate disciplinary action. Coaches and sponsors will strive for consistency in meting out punishment for *Extracurricular Code of Conduct* violations, but will also exercise sound professional discretion. Violation of any of the above-mentioned rules by a student participating in extracurricular activities will be subject to the following disciplinary action:

- suspension from all extracurricular activities for the following time periods:

1<sup>st</sup> Offense - Parent/student/sponsor or coach conference to discuss the event, Student Code of Conduct consequences and possible sanctions.

2<sup>nd</sup> Offense – Parent/student/sponsor or coach conference to discuss the event, Student Code of Conduct consequences, possible sanctions and possible suspension from extracurricular activities.

3<sup>rd</sup> Offense - Parent/student/sponsor or coach conference to discuss the event, Student Code of Conduct consequences, possible sanctions, suspension or dismissal from extracurricular activities.

- removal from office in the case of a student office holder who commits an offense.

**The principal will not ordinarily interfere in a coach’s or sponsor’s judgment regarding appropriate discipline but has the authority to increase or decrease the punishment based on his or her professional assessment of the situation.**

## **VII. Insurance for Students in Extracurricular Activities**

Fort Stockton ISD is not responsible for injuries of its students who are participating in sports. However, Fort Stockton ISD will carry insurance covering participation in practice or competition for athletes. The coverage for each injury will vary according to the accident. More detailed information can be obtained by calling the Fort Stockton ISD. We will attempt to answer any questions you have concerning the supplemental athletic insurance program. While district staff may provide assistance to parents in filing

claims, it is the parents' ultimate responsibility to file claims and provide the information necessary for the insurance company to properly assess the claims and any benefits available.

As part of completing the UIL participation form, you have the option of requesting the administration of an electrocardiogram (ECG) from your physician. To learn more, please read UIL's Sudden Cardiac Arrest Awareness Form.

### **VIII. Acknowledgement**

A condition to participating in any extracurricular activity or holding any office (elected or appointed) is to sign an acknowledgement that the student has read and understands the *Extracurricular Code of Conduct*. The student's parent or guardian must also sign an acknowledgement. The acknowledgement states that the signing party understands the consequences for engaging in prohibited conduct.



-----Please Sign and Return-----

Date: \_\_\_\_\_

I have read the Fort Stockton ISD *Extracurricular Code of Conduct* and agree to adhere to these rules as a condition for my voluntary participation in Fort Stockton ISD extracurricular activities. I understand that failure to do so will result in disciplinary measures related to my extracurricular participation.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

I have read the Fort Stockton ISD *Extracurricular Code of Conduct* and understand the requirements for my child's voluntary participation in Fort Stockton ISD extracurricular activities. I understand the consequences that my child will face if he or she fails to adhere to these rules and agree to such terms.

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

## **Drug Testing Information**

Dear Parents/Guardians,

The District requires drug testing of any student in grades 7-12 who chooses to participate in school-sponsored extracurricular activities. School-sponsored extracurricular activities for which testing is required include UIL-sponsored activities, FFA, Industrial Tech, cheerleading, and any other school-sponsored activity. A student participating in these activities shall be randomly tested throughout the school year.

A drug testing form is needed for your child to participate in any school-sponsored activity that is subject to random drug testing. Your child will only be subject to drug testing if they are in a school-sponsored activity.

The purpose of the drug-testing program is to prevent injury, illness, and harm resulting from the use of illegal and performance-enhancing drugs or alcohol; help enforce a drug-free educational environment; deter student use of illegal and performance-enhancing drugs or alcohol; and educate students regarding the harm caused by the use of illegal and performance-enhancing drugs or alcohol.

Drug test results shall be used only to determine eligibility for participation in extracurricular activities. Positive drug test results shall not be used to impose disciplinary sanctions or academic penalties. Nevertheless, nothing in this policy shall limit or affect the application of state law, local policy, or the Student Code of Conduct. A student who commits a disciplinary offence shall be subject to consequences in accordance with the Student Code of Conduct.

Drug-testing results shall be confidential and shall be disclosed only to the student, the student's parents, and designated District officials who need the information in order to administer the drug-testing program. Drug test results shall not be maintained with a student's academic record. Results shall not be otherwise disclosed except as required by law.

Further explanation of the drug-testing procedures, School Board Policy FNF (LOCAL).

Please call the office at (432)-336-4101 if you have any questions.

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Estimados Padres I Tutores ,

El distrito requiere de pruebas de drogas de cualquier estudiante en los grados 7-12 que decidan participar en actividades extracurriculares patrocinadas por la escuela. Actividades escolares extracurriculares que requieren pruebas incluyen actividades patrocinadas por la UIL, FFA, Tech Industrial, porristas, y cualquier otra actividad patrocinada por la escuela. Un estudiante que participe en estas actividades deben ser probada al azar durante todo el año escolar.

Su hijo es un participante en una actividad patrocinada por la escuela y esta sujeto a pruebas de drogas al azar.

Los propósitos del programa de pruebas de drogas son prevenir lesiones, enfermedades y daños que resulten del uso de drogas ilegales o alcohol y para mejorar el rendimiento; ayudar a hacer cumplir un ambiente educativo libre de drogas; disuadir a los estudiantes de la pesca ilegal y mejorar el rendimiento de drogas o alcohol; y educar a los estudiantes en relación con el daño causado por el uso de drogas ilegales o alcohol y mejorar el rendimiento.

Resultados de las pruebas de drogas solo se utilizarán para determinar la elegibilidad para participar en actividades extracurriculares. Resultados de las pruebas de drogas positivas no se utilizarán para imponer sanciones disciplinarias o sanciones académicas. Sin embargo, nada en esta política limitará o afectará a la aplicación de la ley estatal, la política local, o el Código de Conducta Estudiantil. Un estudiante que comete una infracción disciplinaria estará sujeta a consecuencias de conformidad con el Código de Conducta Estudiantil.

Resultados de Drogas pruebas serán confidenciales y solo se comunicarán al estudiante, los padres del estudiante, y los funcionarios del Distrito designados que necesitan la información con el fin de administrar el programa de pruebas de drogas. Resultados de las pruebas de drogas no se mantendrán con el expediente académico del estudiante. Los resultados no serán divulgados de otro modo excepto cuando sea requerido por la ley.

Explicación adicional de los procedimientos de prueba de drogas, Política de la Junta Escolar FNF (LOCAL).

Por favor, llame a la oficina al (432) 336-4101 si tiene alguna pregunta.

# ELECTRONIC DEVICE POLICY

Your devices and accessories are not to be **SEEN**  
or **HEARD** throughout the day.



**\$15 Administrative  
fee**

**Cash or Money Order  
&**

**Parent/Guardian  
Pickup**

**Parent/Guardian  
Pickup**

**for all accessories**

**\*\*Refusal to comply with the electronic policy will result in disciplinary  
action.**

## School Board Policy

- FNG (Legal) and FNG (Local) pertaining to students rights and responsibilities specifically student and parent complaints/grievances.
- FFH (Legal) and FFH (Local) pertaining to student welfare specifically freedom from discrimination, harassment, and retaliation.
- FFI (Legal) and FFI (Local) pertaining to student welfare specifically freedom from bullying.